



Minutes of the EGPA Committee MEETING

Held on Monday 21st July 2025 at 7.30pm. The Old Chapel, Butts Road. Chiseldon.

Present: Cllrs Chris Rawlings (Committee Chairman), Jo Stevens, Paul Sunners.

25/41. Approval of apologies given. None

25/42. Declarations of Interest. None

25/43. Public recess. No public.

25/44. Approval of minutes 16th June 2025.

A proposal was made to approve these minutes as an accurate account of the meeting. The proposal was seconded and all Cllrs were in favour.

25/45. Action points from previous meeting.

Clerk

25/08. Ask Allbuild for a list of when litter picking is being carried out. DONE. VISIT ON FRIDAYS

25/10. Advise Allbuild of the confirmed list of "wild" areas. Send another email. DONE

25/16. Get quotes for windows at chapel and museum. PENDING.

25/22. Write to No1 Strouds Hill ref hedges and also alert SBC DONE

25/28. Publish parish cleaning tender and add item to next agenda to select the contractor. DONE

25/29. Purchase plaque in autumn once oak tree is planted. ADDED TO DIARY. CLOSING ACTION.

25/34. Get quotes for tree work on 2 trees at Butts Road. PENDING.

25/40. Add DYL for Station Road to next May agenda. DONE. ON JUNE PLANNING

25/40. Ask Allbuild to check what work needs doing at tennis club end of the Rec hall. ONGOING.

25/46. Parish appearance and safety. To vote on the provision of parish cleaning from the £8000 budget.

The requirements from the tender document were:

Weed killing all road edges and pavements once a year.

Road sweeping using mini digger then machine, plus waste removal twice a year

All sign washing once a year.

Cleaning of Castle View Road garages area once a year

All pavement sweeping once a year

A proposal was made to approve the quote from Allbuild of £8620.00 per year to carry out these jobs and to request from the Finance Committee the additional £620.00 to cover the annual contract. The proposal was seconded and all Cllrs were in favour.

25/47. Building and amenity priorities. Football Club report. No report

25/48. Building and amenity priorities. Tennis Club report. No report.

25/49. Building and amenity priorities. Tennis Club annual court inspection.

It was decided that Cllr Sunners will represent the council for the inspection. The Clerk will email Brian at the club so they can arrange a date and time.

25/50. Building and amenity priorities. Pavilion. No items

25/51. Chapel, Museum and graveyards. To discuss the budget for the eventual replacement/refurbishment of the chapel and museum windows. Move to September agenda as no quotes obtained yet.

25/52. Chapel, Museum and graveyards. To vote on any further treatment required for the box hedges.

A proposal was made for there to be no further treatment this year. A budget amount will be requested for the 26/27 budget to do an annual treatment if required. The proposal was seconded and all Cllrs were in favour.

25/53. Chapel, Museum and graveyards. To vote on whether to crown or cut down a tree in the Butts Road cemetery after advice from our tree consultancy who is qualified to BSc (Hons) Arb, Cert Arb L4 (ABC), BA (hons) MArbourA.

The previous committee decision was to crown the tree. Our consultant advised that the tree is mature so will not grow further. Should it be crowned it will start to grow again with bigger leaves and longer branches so the PC will then have a 3 yearly commitment to crown the tree. If the tree is not crowned it will not grow any further.

A proposal was made to report back to the resident with the consultants finding. To review the decision at the Sept meeting and also consider the tree in late autumn when the leaves have fallen. If the decision is made to cut the tree down then it may be easier at this time. The proposal was seconded and all Cllrs were in favour.

25/54. Chapel, Museum and graveyards. To vote on approving the cemetery regulations.

A proposal was made to approve the regulations. The proposal was seconded and all Cllrs were in favour.

25/55. Chapel, Museum and graveyards. To vote on approving the public health funerals policy. There are no changes to the policy from the last review.

A proposal was made to approve the policy. The proposal was seconded and all Cllrs were in favour.

25/56. Recreation Hall and grounds. No items

The Clerk has an action to ask Phil Curtis for the guarantee for the new roof work.

25/57. Community Priorities. No items

25/58. Allotments. To vote on paying for the removal of the stones dug out of plot 10B

A proposal was made to not approve costs for removing the items dug up from the plot and for the RFO to update the allotment lease to say that any items dug up from the plot are not the responsibility of the PC to remove. The proposal was seconded and all Cllrs were in favour.

25/59 Vulnerable People & Youth provision. No items.

25/60. Castle View Play area. No items

25/61. Items for next agenda.

The Clerk will log issues with SBC for the overgrown hedges at Rossendale on Station Road and the entrance to Canney Close.

Meeting closed 20.10

Date of next meeting: **TBC Monday 18th August or 15th September** 2025 7.30pm Old Chapel, Butts Road. Chiseldon.

Actions -All Actions to be completed by the next EGPA Committee meeting unless otherwise specified.

Clerk

25/16. Get quotes for windows at chapel and museum

25/34. Get quotes for tree work on 2 trees at Butts Road.

25/40. Ask Allbuild to check what work needs doing at tennis club end of the Rec hall.

25/46 Arrange schedule of work with Allbuild for parish cleaning.

25/49 Advise the tennis club that Cllr Sunners will do the inspection with them

25/52 Ask the RFO to add the box hedge treatment to the 26/27 budget requests list

25/53 Report back to resident with regards to tree crowning at Butts Road.

25/56 Ask Phil Curtis for the Rec hall roof guarantee

25/58 Ask the RFO to report back on allotment stone removal decision and update the lease.

25/61 Log 2 overgrown hedge issues with SBC.