



Minutes of the Full Council MEETING

Held on Monday 12th May 2025 at 7.30pm. Chiseldon House Hotel, New Road, Chiseldon.

Present: Cllrs Paul Sunners, Jo Stevens, Stephen Turley, Matt Hinton, Ian Kearsey (Council Chairman), Jenny Jefferies, Fareed Quidwai, Chris Rawlings. Clair Wilkinson – Clerk to the council.

25/25. Public recess. 3 members of the public

No comments.

25/26. Approval of apologies given.

Absence with apologies: Cllrs Jackson and Cllr Ford have work commitments. Ward Cllrs Sumner, Lawrence and Hopkins had sent apologies as they were all at other meetings.

A proposal was made to approve the apologies given with the reasons stated. The proposal was seconded and all Cllrs were in favour.

25/27. Co-option of Parish Cllrs. No candidates

25/28. Declarations of interest. None

25/29. Approval of minutes from 14th April 2025. No changes. To note the March meeting was inquorate.

A proposal was made to approve these minutes as an accurate account of the meeting. The proposal was seconded and all Cllrs were in favour.

25/30. Action points from previous meeting.

Clerk

24/92. To include planning app S/OUT/24/0982 on all Full Council agenda's until further notice. PENDING. No update from SBC yet.

24/165. Create and send a document to SBC and Ward Cllrs ref no confidence vote. PENDING.

24/180. Create 2 new ACV documents for the pubs and submit to SBC for consideration. Pats Arms submitted. Waiting to see if Calley Arms is sold as a pub or private residence.

25/10. To upload all new/approved policies to the councils website. **DONE**

25/13. To make arrangements with P Curtis for a new roof for the Rec Hall. DONE.
Booked for 4th June

25/14. To purchase equipment for wifi at the Rec Hall. DONE

25/18. Email Father Roger about burial provision locally. DONE

25/21. Make arrangements for meetings at the hotel on 12th May. DONE

25/23. Sent out leaflet asking for feedback from residents near Strouds Hill. DONE

Cllr Stevens

25/22. Look at ideas for promoting the PC and the need for new Cllrs. MOVE TO JUNE MEETING.

Ward Cllr Hopkins and Elliott

20/16. Investigate end of Badbury footpath being blocked. Waiting for SBC officer update.NO UPDATE.

25/31. Police and Community report. Cllr Sunners

NHW are trying to get other local councils to sign up to Neighbourhood Watch. Wiltshire and Swindon has mostly smaller PC's which means that NHW would assist in forging stronger ties to the police.

The 3 main aims of NHW are – Communications, engagement and problem solving.

Community Speedwatch is also important to remind local drivers and commuters about speed limits that exist on local roads.

There are concerns over quad bikes etc using the access at the Butts Business Centre to get onto the path to Coate Water. There was an incident recently that resulted in injury to the rider and property damage.

The existence of 5 local defibs was noted. Can we offer any more training?

Can we look at Draycot Foliat and Burderop Park for a defib? Would need one that didn't rely on a publicly available electricity source – pub/shop etc.

The Clerk will ask HeartSafe if there is a model that covers this scenario.

Spike in the March crime stats – 21 crimes. Inc 14 violence/ASB/sexual and 2 for drug offences. It was noted that burglaries occurred in March but were not on the stats. Cllr Sunners will follow up to ask why.

25/32. Ward Cllrs reports. None

25/33. To vote on the approval of the following policies. No policies

25/34. To vote to approve the Vote of No Confidence letter to SBC.

The item was deferred to the June meeting as the document has not been finalised and the feedback from the meeting with SBC on Mon 19th May can be included. May want to include lack of SEND funding for Chiseldon Primary School.

25/35. Vote on how to respond to the consultation with regards to polling stations for the 2026 elections and beyond.

A proposal was made to respond to SBC with comments that Badbury should have its own polling station – The Bakers Arms or the Dairy Business Centre may be applicable. Failing that, should Chiseldon be used as its closer than Liddington. The proposal was seconded and all Cllrs were in favour.

25/36. PLANNING. To vote on whether to respond to Wiltshire Council planning application PL/2025/02425 for an industrial development off of J17 of the M4.

There were possible concerns that this would push extra HVG traffic through Wroughton and Chiseldon.

Wroughton PC voted to send no comments over to WCC.

There was no proposal to send any comments back to WCC on this application.

25/37. PLANNING. To vote on any applications provided by SBC after the agenda was published. There were none.

25/38. To approve the list of conditions for hiring the Rec hall to the childminder, which can be used to create the lease for both parties to sign.

The Cllrs had reviewed the draft document that contains all of the requirements the leasing of a building should expect, and a £30 per day plus VAT charging recommendation from the Finance Committee, to be reviewed annually but after 3 months initially. It was also agreed to apply for retrospective planning permission if the usage class of the hall needed to be amended. However it was thought that the class type allocated at the time probably allowed all types of hall hire.

A proposal was made to approve the contents of the document, ready for a lease creating, subject to any feedback from the proposed hirer. The proposal was seconded and all Cllrs were in favour.

25/39. To approve section 1 of the AGAR document.

A proposal was made to approve section 1 of the AGAR. The proposal was seconded and all Cllrs were in favour.

25/40. To approve section 2 of the AGAR.

A proposal was made to approve section 2 of the AGAR. The proposal was seconded and all Cllrs were in favour.

25/41. To approve the asset register ending 31.3.25

A proposal was made to approve the asset register. The proposal was seconded and all Cllrs were in favour.

25/42. To approve the council's bank reconciliation for March and April.

A proposal was made to approve the details of the bank reconciliations. The proposal was seconded and all Cllrs were in favour.

25/43. To vote on 2 donation suggestions. Roxi Foundation and Chiseldon Primary School.

The Roxi foundation donation will be moved to the June meeting so that Cllr Ford can advise the council on the local connections and benefits.

A proposal was made to donate £500 to Chiseldon Primary School to go towards the purchase of an early years train. The proposal was seconded and all Cllrs were in favour.

25/44. To start the discussion on whether the PC try to purchase new land to continue to carry out burial services once the Sir Henry Calley and Butts Road cemeteries are full.

It was noted that it was likely that CIL funds could be used to support the project costs.

A proposal was made for the Clerk to contact companies who manage this process and ask them for what they cover and what they cost. To bring back to the June meeting. The proposal was seconded and all Cllrs were in favour.

25/45. To discuss and vote on any ways the PC can encourage more Cllrs. To consider paid video creation.

To be moved to the June meeting so Cllr Stevens can report back.

25/46. To consider the placement of a new bench at Strouds Hill.

Local feedback was 6 against and 1 in favour of a new bench.

A proposal was made to not go ahead with a bench at Strouds Hill at this time. The proposal was seconded and the majority of Cllrs were in favour. 2 Cllrs were against and 1 abstained.

Cllrs should suggest other likely locations that the council can investigate.

25/47. To vote on what provision will be made for May half term free youth sessions as Headstart Skillz are only doing a 2 day residential offer.

A proposal was made for the Clerk to contact BEST and Lauren Prince who coaches tennis at the Rec ground to see what they could offer. The Clerk, Chairman and Vice Chairman can make the final decision on what provision to use with the £500 budget available. The proposal was seconded and all Cllrs were in favour.

25/48. Committee reports, Correspondence and risk assessments.

A proposal was made to approve the Feb and April 25 finance report as an accurate list of the councils income and expenditure. The proposal was seconded and all Cllrs were in favour.

EGPA – Meeting with Allbuild next week to discuss parish appearance and what Allbuild could offer. The sweeping trolley has been tested by Graham and worked well, it does need a better way of emptying it.

Planning – No update on the Hannick Homes application at Hodson Road. The NHP is now in its external examiner phase. There is a meeting arranged with SBC to discuss highways issues.

Finance – No report as this was covered in the annual meeting.

Risk Assessments. All April assessments carried out with no issues to report. For May, volunteers are needed for the SIDs in the parish.

Correspondence – No comments

25/49. Items for next agenda. The outcome of the discussion with Allbuild at the May EGPA meeting, with regards to parish appearance.

Meeting closed 20.43

Date of next meeting: Monday 9th June 2025. The Recreation Hall, off Norris Close Chiseldon. 7.30pm

Actions

All Actions to be completed by the next Full Committee meeting unless otherwise specified.

Clerk

24/92. To include planning app S/OUT/24/0982 on all Full Council agenda's until further notice.

24/165. Create and send a document to SBC and Ward Cllrs ref no confidence vote.

24/180. Create 1 new ACV document for the Calley Arms in Hodson when its future is known and submit to SBC for consideration.

25/31. Talk to HeartSafe about defibs that don't need an electricity source

25/35. Respond to the SBC polling stations consultation

25/43. Add Roxi Foundation donation to June agenda.

25/44. Contact companies who arrange new burial grounds for the spec and a quote. For the June meeting.

25/49. Add Allbuild meeting with EGPA committee to next agenda.

RFO

25/43. Arrange for donation of £500 to Chiseldon Primary School.

Cllr Stevens

25/22. Look at ideas for promoting the PC and the need for new Cllrs.

Ward Cllr Hopkins and Elliott

20/16. Investigate end of Badbury footpath being blocked. Waiting for SBC officer update.

Glossary of abbreviations:

SBC - Swindon Borough Council

CPC – Chiseldon Parish Council

CVPA – Castle View Play Area

RWV – Ridgeway View

RA – Risk Assessment

NHP – Neighbourhood Plan

EGPA – Environment, Gene Purpose & Amenities Committee

WALC – Wiltshire Area Local Councils

CIL – Community Infrastructure Levy

Cllr – Councillor (Parish)

STWFC – Swindon Town Women's Football Club

GWH – Great Western Hospital

TRO – Traffic Regulation Order

RFO – Responsible Financial Officer

AONB – Area of Outstanding National Beauty
Accidents

AGAR – Annual Governance & Accountability Return.

SLCF – Swindon Local Councils Forum.

*CCLA – Investment company for the councils reserves.

**SHELAA – Strategic House & Economic Lane Availability
Assessment

NHW - Neighbourhood Watch

DF – Draycot Foliat

SID – Speed Indicator Device

STEAM – Museum in Swindon.

CPRBB – Chiseldon Parish Residents for Better
Broadband

PIR – Passive Infrared sensor

WARP – Washpool Area Restoration Project

WC – Ward Councillor

TW – Thames Water

CSW – Community Speed Watch

SYFC – Swindon Youth for Christ

JD – Job Description

PCC – Police and Crime Commissioner

RoSPA – Royal Society for the Prevention of

SHCMG – Sir Henry Calley Memorial Garden

HH – Hannick Homes.

LC – Listening Companion.