

CHISELDON PARISH COUNCIL



MINUTES of the ANNUAL MEETING OF THE PARISH COUNCIL

held on Monday **12th May 2025** at 7.00pm
held at the Chiseldon House Hotel, New Road, Chiseldon.

Present: Cllrs Rawlings, Kearsey, Stevens, Turley, Hinton, Jefferies, Quidwai, Sunners.

Apologies: Cllr Jackson had a personal commitment, and Cllr Ford had a time dependent personal issue to be dealt with.

Ward Cllrs had all sent their apologies as they were attending a variety of meetings.

Absence without apologies: None.

25/01 Election of Council Chairman for the forthcoming year.

A vote was taken by show of hands and all Cllrs were in favour of Cllr Kearsey standing as the Chairman for the forthcoming year.

There were no other nominations.

25/02 Approval of apologies given

A proposal was made to approve the apologies given from Cllr Jackson and Cllr Ford. The proposal was seconded and all Cllrs were in favour

25/03 Election of Council Vice Chairman for the forthcoming year

A vote was taken by show of hands and all Cllrs were in favour of Cllr Jefferies standing as the Vice Chairman for the forthcoming year.

25/04. Approval of minutes from 13th May 2024.

A proposal was made to approve the minutes from May 24. The proposal was seconded and all Cllrs were in favour.

25/05. Vote on the appointment of committees for the following 12 months.

Environment, General Purpose and Amenities. **A proposal was received to approve this committee for a further 12 months. The proposal was seconded and all Cllrs were in favour.**

Finance, Contracts and HR. **A proposal was received to approve this committee for a further 12 months. The proposal was seconded and all Cllrs were in favour.**

Planning, Highways and Transport. **A proposal was received to approve this committee for a further 12 months. The proposal was seconded and all Cllrs were in favour.**

A proposal was made that Cllr Sunners be the police liaison and Cllr Kearsey, Cllr Jefferies and Cllr Hinton to attend the Swindon Local Council forum meetings. The proposal was seconded and all Cllrs were in favour.

25/06. To approve members to the council committees.

Environment, General Purpose and Amenities. **Cllrs Sunners, Rawlings and Stevens.**

Finance, Contracts and HR. **Cllrs Quidwai, Kearsey, Hinton, Ford, Jackson, Turley.**

Planning, Highways and Transport. **Cllrs Jefferies, Rawlings, Kearsey, Stevens, Turley, Hinton, Ford, Jackson.**

A proposal was made that the following Cllrs on the committees above be approved. The proposal was seconded and all Cllrs were in favour.

25/07 Approval of next 12 months of meeting dates

A proposal was made to approved the meeting dates which include no full council meeting for August and December. The proposal was seconded and all Cllrs were in favour.

25/08. Approve Standing Orders

A proposal was made to approve the Standing Orders. The proposal was seconded and all Cllrs were in favour.

25/09. Approve Financial Regulations

A proposal was made to approve the Financial Regulations. The proposal was seconded and all Cllrs were in favour.

25/10. Approve Code of Conduct.

A proposal was made to approve the Code of Conduct. The proposal was seconded and all Cllrs were in favour.

25/11. To approve the bank signatories for the Unity and CCLA account.

A proposal was made to approve Cllr Kearsey, Cllr Stevens, Cllr Jackson and Cllr Rawlings, along with the Clerk Clair Wilkinson and RFO Nina Hempstock as signatories/approvers of the Unity and CCLA bank accounts. The proposal was seconded and all Cllrs were in favour. Cllr Jefferies was removed from the list.

Meeting closed at 19.09

Action points:

Clerk

25/08, 09, 10. Update the dates on the 3 documents and pass to our website team for loading to the website.