



Minutes of the Full Council MEETING

Held on Monday 14th April 2025 at 7.30pm. Recreation Hall, off Norris Close, Chiseldon.

Present: Cllrs Paul Sunners, Jo Stevens, Stephen Turley, Matt Hinton, Ian Kearsey (Council Chairman). Clair Wilkinson – Clerk to the council. Ward Cllr Elliott also present.

25/01. Public recess. 3 members of the public and 2 local PCSO's – Olly Jefferies and colleague.

Comments from PCSO Jefferies;

The 3 month crime review of the area was provided – this included Badbury Park as well as the parish area.

72 crimes, including 29 crimes against a person, 19 burglaries (the majority were non-dwelling), 8 criminal damage.

Community Speed Watch and Police at Plough Hill. Issued 28 tickets. Fastest speed recorded 68mph. 45 minute period.

It is known that the Sustrans route to Coate is being used for drug movements – E-scooters being used.

There is no update on the "GRIM" tagger – prolific in Swindon town centre. Has been spotted in a black Santa Cruz hoodie, with yellow and red circular logo on the back, balaclava and dark goggles.

The PCSO's left at 19.45.

No other comments received.

25/02. Approval of apologies given.

Absence with apologies: Cllrs Jackson and Quidwai have work commitments, Cllr Rawlings is away, Cllr Jefferies has a family commitment and Cllr Ford has a family event.

Ward Cllrs Sumner and Hopkins had sent apologies as they were at SBC meetings.

A proposal was made to approve the apologies given with the reasons stated. The proposal was seconded and all Cllrs were in favour.

25/03. Co-option of Parish Cllrs. No candidates

25/04. Declarations of interest. None

25/05. Approval of minutes from 25th February 2025. No changes.

A proposal was made to approve these minutes as an accurate account of the meeting. The proposal was seconded and all Cllrs were in favour.

25/06. Action points from previous meeting.

Clerk

24/92. To include planning app S/OUT/24/0982 on all Full Council agenda's until further notice. PENDING. No date from SBC yet.

24/165. Create and send a document to SBC and Ward Cllrs ref no confidence vote. PENDING.

24/170. Scan document provided in public recess and email to all Cllrs. DONE

24/170. To talk to child minder to obtain more information for future meetings. DONE

24/178. Advise SBC electoral services that James Whitehead is no longer a Parish Cllr. DONE

24/179. Add 4 updated policies onto the website. DONE

24/180. Create 2 new ACV documents for the pubs and submit to SBC for consideration. Patriots Arms ACV submitted. Cannot do Calley Arms yet.

24/182. Check with insurance ref child care business in hall. DONE. All ok.

24/182. Remind Cllrs Ford and Stevens about their focus group for the hall. Add item to each planning meeting. DONE

24/182. Get quotes for new broadband for the Rec Hall. DONE

24/183. Add devolvment discussion to full council meeting for Aug 25. DONE

24/189. How to add more Cllrs to the council. Clerk to talk to local college and add to future council agenda. DONE

Ward Cllr Hopkins and Elliott

20/16. Investigate end of Badbury footpath being blocked. Waiting for SBC officer update. WAITING FOR SBC UPDATE.

25/07. Police and Community report. Cllr Sunners

11th May – the police mobile unit will be touring local rural areas. Times not known yet.

25/08. Ward Cllrs reports.

Ward Cllr Elliott – Chiseldon Ward

Currently Mayor making at SBC. Making some progress on some Members Hotline issues.

SBC are not longer doing 1 to 1 meetings with Cllrs and officers to raise important issues.

WC Elliott thinks its important for the PC to write to the SBC Chief Exec with issues of local importance.

Care Quality Commission for Social Care. SBC had a 1 week inspection. The full report will go to SBC in May, with it being published in June. Expecting good improvements but won't be all good news.

Ward Cllr Elliott leaves at 19.55.

25/09. To vote on using the 4 PROW draft letters received from Wiltshire Council, for the Clerk to send to local landowners to resolve PROW issues. (Public Rights of Way)

A proposal was made to approve the Clerk to use the PROW draft letters. The proposal was seconded and all Cllrs were in favour.

25/10. To vote on the approval of the following policies.

A proposal was made to approve the existing Social Media and Communications policy. The proposal was seconded and all Cllrs were in favour.

A proposal was made to approve updated Standing Orders section 39. The proposal was seconded and all Cllrs were in favour.

A proposal was made to approve the update Publication Scheme. The proposal was seconded and all Cllrs were in favour.

A proposal was made to approve the existing Habitual and Vexatious complainer policy. The proposal was seconded and all Cllrs were in favour.

25/11. To vote to approve the Vote of No Confidence letter to SBC.

The item was deferred to the May meeting as the document has not been finalised.

25/12. PLANNING. To vote on any applications provided by SBC after the agenda was published. There were none.

25/13. To discuss and vote on the future of the Rec Hall due to the cost of repairs required and to vote on approving a contractor to carry out roof replacement work if required.

After a discussion it was proposed that the Rec Hall remain open, and that a new roof be provided by P Curtis at a cost of £1250.00 plus VAT plus a cost of £15 per rafter for any that need replacing once the old roof is removed. The proposal was seconded and all Cllrs were in favour.

25/14. To vote on a new Wifi provision for the Rec Hall.

A proposal was made to purchase a D-Link router costing around £137.50 plus VAT and a monthly data SIM from GiffGaff costing £12.00 a month for 50gb of data. It was also proposed that should this amount of data not be enough, the Clerk has the delegated authority to increase it to the unlimited amount of data costing £25.00 per month currently. The proposal was seconded and all Cllrs were in favour.

25/15. To approve costs of £63.01 plus VAT to replace the battery in the Clerks laptop. The proposal was seconded and all Cllrs were in favour.

25/16. To approve the council's bank reconciliation for January and February 2025.

A proposal was made to approve the details of the bank reconciliations. The proposal was seconded and all Cllrs were in favour.

25/17. To approve the purchase of a wheeled cleaning cart from Haydon Wick PC costing £50.00.

This item no longer required a vote as the funds came from the 25/26 parish cleaning budget.

25/18. To start the discussion on whether the PC try to purchase new land to continue to carry out burial services once the Sir Henry Calley and Butts Road cemeteries are full.

It was noted that the process to purchase new land and have all relevant surveys and planning permission can take 5 years and be very costly. Any areas of land that could be relevant are to be suggested to the Clerk so a list can be held.

A proposal was made to first ask Father Roger Powell on his views on whether local people would still like to have the option of a local burial. The proposal was seconded and all Cllrs were in favour.

25/19. To approve the council's building asset list register for the year ending 31.3.25 to publish on the council's website. (This is not the asset register which will be approved at the May 25 meeting)

A proposal was made to approve the asset list. The proposal was seconded and all Cllrs were in favour.

25/20. To discuss and vote on changes that can be made to meeting schedules to enable greater attendance.

The following was agreed after a discussion on various options.

For August and December there would only be a full council meeting, with all important committee agenda items moved to the full council meeting.

If the EGPA or Planning committee meetings are ever inquorate one month, agenda items of importance can be moved to the other committee meeting and Cllrs on the committee of the inquorate meeting can attend the other meeting and vote on any resolution as committee members.

A proposal was made to approve the above changes. The proposal was seconded and all Cllrs were in favour.

25/21. Annual meeting arrangements for 2025.

A proposal was made to have the May Full Council meeting, Annual meeting of the Parish Council and Annual Parish Meeting on the same evening, Monday

12th May. The Chiseldon House Hotel will be booked with tea and coffee paid for. The proposal was seconded and all Cllrs were in favour.

25/22. To discuss and vote on any ways the PC can encourage more Cllrs. To consider paid video creation.

Cllr Stevens is going to think of some ideas that we can do as a council for promotion. Perhaps creating our own video for social media etc. If a video produces good results then we can look at paying a small sum for professional services.

There was no vote required. Will bring ideas back to a future meeting.

25/23. To consider the placement of a new bench at Strouds Hill.

Anti-social behaviour is an issue. The Clerk is going to create a leaflet asking for feedback from local residents and then bring back to a future meeting.

25/24. Committee reports, Correspondence and risk assessments.

Finance report from last committee meeting – Cllr Kearsey. The budget vs expenditure report was reviewed at the March meeting – no areas of major concern noted.

A proposal was made to approve the March 25 finance report as an accurate list of the councils income and expenditure. The proposal was seconded and all Cllrs were in favour.

EGPA – No report

Planning – No report.

Risk Assessments. All Jan, Feb and March assessments carried out with no issues to report. For April a volunteer is needed for "Street Furniture – other areas".

Correspondence – No comments

25/25. Items for next agenda. None

Meeting closed 20.43

Date of next meeting: Monday 12th May 2025. The Chiseldon House Hotel. New Road, Chiseldon. Starting 7.00pm with the Annual Meeting of the Parish Council.

Actions

All Actions to be completed by the next Full Committee meeting unless otherwise specified.

Clerk

24/92. To include planning app S/OUT/24/0982 on all Full Council agenda's until further notice.

24/165. Create and send a document to SBC and Ward Cllrs ref no confidence vote.

24/180. Create 2 new ACV documents for the pubs and submit to SBC for consideration.

- 25/10. To upload all new/approved policies to the councils website.
- 25/13. To make arrangements with P Curtis for a new roof for the Rec Hall.
- 25/14. To purchase equipment for wifi at the Rec Hall.
- 25/18. Email Father Roger about burial provision locally.
- 25/21. Make arrangements for meetings at the hotel on 12th May
- 25/23. Sent out leaflet asking for feedback from residents near Strouds Hill

Cllr Stevens

- 25/22. Look at ideas for promoting the PC and the need for new Cllrs.

Ward Cllr Hopkins and Elliott

- 20/16. Investigate end of Badbury footpath being blocked. Waiting for SBC officer update.

Glossary of abbreviations:

SBC - Swindon Borough Council
 CPC – Chiseldon Parish Council
 CVPA – Castle View Play Area
 RWV – Ridgeway View
 RA – Risk Assessment

NHP – Neighbourhood Plan
 EGPA – Environment, Gene Purpose & Amenities Committee
 WALC – Wiltshire Area Local Councils
 CIL – Community Infrastructure Levy
 Cllr – Councillor (Parish)
 STWFC – Swindon Town Women's Football Club
 GWH – Great Western Hospital
 TRO – Traffic Regulation Order
 RFO – Responsible Financial Officer
 AONB – Area of Outstanding National Beauty
 Accidents
 AGAR – Annual Governance & Accountability Return.
 SLCF – Swindon Local Councils Forum.

*CCLA – Investment company for the councils reserves.
 **SHELAA – Strategic House & Economic Lane Availability
 Assessment

NHW - Neighbourhood Watch
 DF – Draycot Foliat
 SID – Speed Indicator Device
 STEAM – Museum in Swindon.
 CPRBB – Chiseldon Parish Residents for Better
 Broadband
 PIR – Passive Infrared sensor

WARP – Washpool Area Restoration Project
 WC – Ward Councillor
 TW – Thames Water
 CSW – Community Speed Watch
 SYFC – Swindon Youth for Christ
 JD – Job Description
 PCC – Police and Crime Commissioner
 RoSPA – Royal Society for the Prevention of
 SHCMG – Sir Henry Calley Memorial Garden
 HH – Hannick Homes.
 LC – Listening Companion.