

CHISELDON PARISH COUNCIL



You are summoned to the April 2025 PARISH COUNCIL MEETING.

AGENDA

on Monday 14th April 2025 at 7.30pm at Recreation Hall, off Norris Close, Chiseldon.

Disabilities are not always visible. Please let a member of the council know if we can assist you. We ask all those attending our meetings to speak clearly, slowly and address the room so that those with communication difficulties are able to hear you.

Public recess - *to receive questions and comments from the public on Council related matters. Members of the public are allowed to address the Chairman for 3 minutes. No decisions will be taken at this meeting. Discussion will only take place when a subject raised is within an agenda item. Maximum 10 minutes*

1. List attendances and vote on approval of apologies for absence

(Absences without apologies to be noted separately)

2. To vote on co-option of a total of 5 candidates for Parish Cllr. (if any candidates are in attendance). Possibly one candidate – pending. Cllrs will be advised if confirmed.

3. Vote on any declarations of interests - and vote on any dispensations requested.

4. Approval of minutes – Full Council additional meeting 25th February 2025. To note the Jan 25, Feb 25 and March 25 scheduled meetings were inquorate.

5. Review action Points from last meeting.

6. Community safety, including Police report.

7. Ward Cllr reports.

8. To review example letters provided by Wiltshire Council to be used to ask landowners to maintain Public Rights of Way (PROW) according to legislation. [See additional information.](#)

9. To approve the following policies: (See MS Teams for the policies)

- **Social Media and Communications.**
- **Standing Orders section 39 only**
- **Publication Scheme – required by the ICO**
- **Habitual and vexatious complainer.**

*The law in October 2024 changed with regards to preventing sexual harassment in the work place. The above policies will be updated to include these measures if required.

10. To discuss and vote on the final draft of the “Vote of no confidence” letter to be sent to Swindon Borough Council. [See additional information.](#)

11. Discussion & vote on any additional planning applications received from Swindon Borough Council where a time extension is not approved to hear the item at the next planning meeting. Published on the councils Facebook page and on the councils website.

12. RECREATION HALL. To discuss and vote whether to close the Rec Hall or allocate around £13,000 to replace the roof and carry out other small repair items. If required, to vote on any of the quotes received to date for roof replacement. [See additional information.](#)

13. RECREATION HALL. To vote on costs to install new Wifi to the Rec hall. [See additional information.](#)

14. FINANCE. To approve costs of replacing the battery in the Clerks laptop. £63.01 from Dell.

15. FINANCE. Approval of Bank Reconciliations from January & February 25. [See additional information.](#)

16. FINANCE. To vote on approving the costs of £50 to purchase a wheeled cleaning cart from Haydon Wick Parish Council. [See additional information.](#)

17. FINANCE/EGPA. To discuss whether CPC wish to purchase new land for further burial services. To agree any next steps. [See additional information.](#)

18. To approve the asset register for the year ending 31.3.25. [See additional information.](#)

19. How the council can make changes to meeting frequency to assist those with other personal commitments. [See additional information.](#)

20. To approve details for annual meeting of the parish council and whether to hold an annual parish meeting. [See additional information.](#)

21. To discuss and vote on any ways the PC can encourage more Cllr co-option. Including possible paid video creation from local resident. [See additional information.](#)

22. To discuss and vote on whether to place a new bench at Strouds Hill. [See additional information.](#)

23. COMMITTEE REPORTS: Brief reports only please due to time constraints.

NEW - Finance Committee Chairman to report back to Full Council with the results of the review of the budget vs expenditure report from the last Finance meeting. Items of significant under or overspend to be raised. To receive any report from the March 5th Finance meeting.

General finance report – No meeting since 5th March.

Finance – To approve the content of the financial transaction report from March 25. [Report on MS Teams.](#) The April to date report is also on MS Teams for information.

EGPA report – Cllr Rawlings

Planning, Highways and Transport report – Cllr Jefferies.
Risk Assessment report from Clerk. [See additional information](#)
Correspondence feedback for Cllrs – if available, loaded onto MS Teams.

24. Items for next agenda. (Cannot be discussed and/or voted on at this meeting)

The next Full Council meeting will be on **Monday 12th May 2025 7.30pm.** The Recreation Hall, Off Norris Close, Chiseldon.

Contact details Mrs Clair Wilkinson, Clerk.
clerk@chiseldon-pc.gov.uk Tel 01793 740744
Signed by Clerk: C Wilkinson. Dated:08.04.2025

Clair Wilkinson

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Legislation to allow the council to vote and/or act:

Item 12 and 13. Rec Hall. Maintaining parish property - LGA 1892 s.8 (1)(i)
Item 14. Wifi at hall. LGA 1892 s.8 (1)(i)
Item 16. Cleaning cart. LGA 1972 s.136
Item 17. Buying cemetery land LGA 1972 s214(2)
Item 22. Bench. PCA 1957 ss.1(1) & 7

The public should request a copy of additional materials for agenda items, directly to the clerk at clerk@chiseldon-pc.gov.uk. This does not include items marked as confidential.

Chiseldon Parish Council under law, has a duty to conserve biodiversity under the Natural Environment and Rural Communities Act 2006 and consider the impact of their decisions under the Crime and Disorder Act 1998 Section 17.

Councillors will review their decisions when required, with these acts in mind, and they will be minuted accordingly. For more details see our "Biodiversity Duty" and Crime and Disorder" policy which are on our website www.chiseldon-pc.gov.uk