

CHISELDON PARISH COUNCIL



You are summoned to the May 2025 PARISH COUNCIL MEETING.

AGENDA

on **Monday 12th May 2025 at 7.30pm at Chiseldon House Hotel, New Road, Chiseldon.**

Disabilities are not always visible. Please let a member of the council know if we can assist you. We ask all those attending our meetings to speak clearly, slowly and address the room so that those with communication difficulties are able to hear you.

Public recess - to receive questions and comments from the public on Council related matters. Members of the public are allowed to address the Chairman for 3 minutes. No decisions will be taken at this meeting. Discussion will only take place when a subject raised is within an agenda item. Maximum 10 minutes

- 1. List attendances and vote on approval of apologies for absence**
(Absences without apologies to be noted separately)
- 2. To vote on co-option of a total of 5 candidates for Parish Cllr.** (if any candidates are in attendance).
- 3. Vote on any declarations of interests - and vote on any dispensations requested.**
- 4. Approval of minutes** – Full Council additional meeting 14th April 2025.
- 5. Review action Points from last meeting.**
- 6. Community safety, including Police report.**
- 7. Ward Cllr reports.**
- 8. To approve the following policies:** (See MS Teams for the policies)
*The law in October 2024 changed with regards to preventing sexual harassment in the work place. The above policies will be updated to include these measures if required.
NO POLICIES.
- 9. To discuss and vote on the final draft of the "Vote of no confidence" letter to be sent to Swindon Borough Council.** [See additional information.](#)
- 10. To discuss and vote on any response to SBC with regards to polling stations in 2026 when the new Ward boundaries are introduced. Specifically the lack of polling station at Badbury.** [See additional information](#)
- 11. PLANNING.** To review and vote on any response to Wiltshire Council with regards to a large industrial development on J18 of the M4 that may result in additional HGV's through the parish. [See additional information.](#)

12. Discussion & vote on any additional planning applications received from Swindon Borough Council where a time extension is not approved to hear the item at the next planning meeting. Published on the councils Facebook page and on the councils website.

13. RECREATION HALL. To discuss and vote on the terms of the new proposed lease for the child minder and the cost per session/day. To also vote on how the expected costs of a "Change of Use" Planning application are to be split. [See additional information.](#)

14. To approve section one of the AGAR report for the external audit. [Document loaded onto MS Teams.](#)

15. To approve section two of the AGAR report for the external audit. [Document loaded onto MS Teams.](#)

16. To approve the asset register ending 31.3.25. [Document loaded onto MS Teams.](#)

17. FINANCE. Approval of Bank Reconciliations from March and April 25. [See additional information.](#)

18. FINANCE. To discuss and vote on any local groups or charities that CPC can donate funds to, from the annual grants and donations fund. [See additional information.](#)

19. FINANCE/EGPA. To discuss whether CPC wish to purchase new land for further burial services. To agree any next steps. [See additional information.](#)

20. To discuss and vote on any ways the PC can encourage more Cllr co-option. Including possible paid video creation from local resident. [See additional information.](#)

21. To discuss and vote on whether to place a new bench at Strouds Hill. [See additional information.](#)

22. To discuss and vote on how to handle the situation where Headstart Skillz cannot provide the usual day camps for young people at the Deanery over May half term. [See additional information.](#)

23. COMMITTEE REPORTS: Brief reports only please due to time constraints.

NEW - Finance Committee Chairman to report back to Full Council with the results of the review of the budget vs expenditure report from the last Finance meeting. Items of significant under or overspend to be raised. To receive any report from the May 7th Finance meeting.

General finance report – Cllr Kearsey

Finance – To approve the content of the financial transaction report from February and April 25. [Reports on MS Teams.](#) The May to date report is also on MS Teams for information.

EGPA report – No April meeting

Planning, Highways and Transport report – Cllr Jefferies.

Risk Assessment report from Clerk. See additional information
Correspondence feedback for Cllrs – if available, loaded onto MS Teams.

24. Items for next agenda. (Cannot be discussed and/or voted on at this meeting)

The next Full Council meeting will be on **Monday 9th June 2025 7.30pm.** The Recreation Hall, Off Norris Close, Chiseldon.

Contact details Mrs Clair Wilkinson, Clerk.
clerk@chiseldon-pc.gov.uk Tel 01793 740744
Signed by Clerk: C Wilkinson. Dated:07.05.2025

Clair Wilkinson

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Legislation to allow the council to vote and/or act:

- Item 13. Planning app for hall LGA 1972 s111 or **s137**
- Item 18. Grants and donations. LGA 1972 **s137**. Others legislation to be noted on minutes if required after voting. LGA 1972 s111
- Item 19. Buying cemetery land LGA 1972 s214(2)
- Item 20. Paid video content for new Cllrs. LGA 1972 s111 or **s137**
- Item 21. Bench. PCA 1957 ss.1(1) & 7

The public should request a copy of additional materials for agenda items, directly to the clerk at clerk@chiseldon-pc.gov.uk. This does not include items marked as confidential.
Chiseldon Parish Council under law, has a duty to conserve biodiversity under the Natural Environment and Rural Communities Act 2006 and consider the impact of their decisions under the Crime and Disorder Act 1998 Section 17.
Councillors will review their decisions when required, with these acts in mind, and they will be minuted accordingly. For more details see our "Biodiversity Duty" and Crime and Disorder" policy which are on our website www.chiseldon-pc.gov.uk