

CHISELDON PARISH COUNCIL



You are summoned to the August 2025 PARISH COUNCIL MEETING.

AGENDA

on Monday 11th August 2025 at 7.30pm at the Recreation Hall, Off Norris Close, Chiseldon.

Disabilities are not always visible. Please let a member of the council know if we can assist you. We ask all those attending our meetings to speak clearly, slowly and address the room so that those with communication difficulties are able to hear you.

Public recess - *to receive questions and comments from the public on Council related matters. Members of the public are allowed to address the Chairman for 3 minutes. No decisions will be taken at this meeting. Discussion will only take place when a subject raised is within an agenda item. Maximum 10 minutes*

- 1. List attendances and vote on approval of apologies for absence**
(Absences without apologies to be noted separately)
- 2. To vote on co-option of a total of 5 candidates for Parish Cllr. (if any candidates are in attendance).**
- 3. Vote on any declarations of interests - and vote on any dispensations requested.**
- 4. Approval of minutes – Full Council additional meeting 14th July 2025.**
- 5. Review action Points from last meeting.**
- 6. Community safety, including Police report.**
- 7. Ward Cllr reports.**
- 8. To approve the following policies:** (See MS Teams for the policies)
 - *The law in October 2024 changed with regards to preventing sexual harassment in the work place. The policies below will be updated to include these measures if required.
 - **Asset Register policy.** No changes.
- 9. To vote on approving the apologies from Cllr Ford that were given for the July Full council meeting but not recorded on the minutes.**
- 10. Discussion & vote on any additional planning applications received from Swindon Borough Council where a time extension is not approved to hear the item at the next planning meeting.** Published on the councils Facebook page and on the councils website.
- 11. To discuss & vote on the final location for the 2 defibrillators that the council approved for Draycot Foliat and Burderop Park. [See additional information.](#)**

12. To review whether any land owners have suggested suitable sites for a new burial ground. See additional information.

13. FINANCE. Approval of Bank Reconciliations from June 25. See additional information.

14. FINANCE. To approve the finance report from July 2025. See additional information. The August to date report is also supplied for information.

15. FINANCE. To approve costs to repair the foundations of the external gym equipment. See additional information.

16. FINANCE. To approve all current bank mandates. See additional information.

17. COMMITTEE REPORTS: Brief reports only please due to time constraints.

NEW – If required, Finance Committee Chairman to report back to Full Council with the results of the review of the budget vs expenditure report from the last Finance meeting. Items of significant under or overspend to be raised. No report expected.

General finance meeting report – No meeting

EGPA report – Cllr Rawlings

Planning, Highways and Transport report – Cllr Hinton

Risk Assessment report from Clerk. See additional information

Correspondence feedback for Cllrs – if available, loaded onto MS Teams.

18. Items for next agenda. (Cannot be discussed and/or voted on at this meeting)

The next Full Council meeting will be on **Monday 8th September 2025 7.30pm.** The Recreation Hall, Off Norris Close, Chiseldon.

Contact details Mrs Clair Wilkinson, Clerk.

clerk@chiseldon-pc.gov.uk Tel 01793 740744

Signed by Clerk: C Wilkinson. Dated:04.08.2025

Clair Wilkinson

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Legislation to allow the council to vote and/or act:

Item 15. Gym equipment. LGA 1892 s.8 (1)(i)

The public should request a copy of additional materials for agenda items, directly to the clerk at clerk@chiseldon-pc.gov.uk. This does not include items marked as confidential.

Chiseldon Parish Council under law, has a duty to conserve biodiversity under the Natural Environment and Rural Communities Act 2006 and consider the impact of their decisions under the Crime and Disorder Act 1998 Section 17.

Councillors will review their decisions when required, with these acts in mind, and they will be minuted accordingly. For more details see our "Biodiversity Duty" and Crime and Disorder" policy which are on our website www.chiseldon-pc.gov.uk