

CHISELDON PARISH COUNCIL



You are summoned to the June 2025 PARISH COUNCIL MEETING.

AGENDA

on Monday 9th June 2025 at 7.30pm at the Recreation Hall, Off Norris Close, Chiseldon.

Disabilities are not always visible. Please let a member of the council know if we can assist you. We ask all those attending our meetings to speak clearly, slowly and address the room so that those with communication difficulties are able to hear you.

Public recess - *to receive questions and comments from the public on Council related matters. Members of the public are allowed to address the Chairman for 3 minutes. No decisions will be taken at this meeting. Discussion will only take place when a subject raised is within an agenda item. Maximum 10 minutes*

TO NOTE that PCSO Justine Trueman is scheduled to attend this meeting. She will speak during public recess and is available for any Q&As from Cllrs or the public.

1. List attendances and vote on approval of apologies for absence

(Absences without apologies to be noted separately)

2. To vote on co-option of a total of 5 candidates for Parish Cllr. (if any candidates are in attendance).

3. Vote on any declarations of interests - and vote on any dispensations requested.

4. Approval of minutes – Full Council additional meeting 12th May 2025.

5. Review action Points from last meeting.

6. Community safety, including Police report.

7. Ward Cllr reports.

8. To approve the following policies: (See MS Teams for the policies)

*The law in October 2024 changed with regards to preventing sexual harassment in the work place. The above policies will be updated to include these measures if required.

Training and Development Policy

9. To discuss and vote on the final draft of the “Vote of no confidence” letter to be sent to Swindon Borough Council. [See additional information.](#)

10. Discussion & vote on any additional planning applications received from Swindon Borough Council where a time extension is not approved to hear the item at the next planning meeting. Published on the councils Facebook page and on the councils website.

11. To discuss any steps that can be taken to install defibrillators at Draycot Foliat and Burderop Park. [See additional information.](#)

12. To approve section two of the updated AGAR report for the external audit. [Document loaded onto MS Teams.](#)

13. To discuss and vote on any actions the council can take with regards to advising residents of the improvements made to the Chiseldon Firs site and possible new occupation. [See additional information.](#)

14. FINANCE. Approval of Bank Reconciliations from May 25. [See additional information.](#)

15. FINANCE. To discuss and vote on any donation to give to the Roxi Foundation, from the annual grants and donations fund. [See additional information.](#)

16. FINANCE/EGPA. To discuss any progress from companies who assist with the setting up of new burial grounds. To agree any next steps. [See additional information.](#)

17. FINANCE. To approve the cost of £325.00 plus VAT from Allbuild for emergency treatment of the box hedges at Butts Road cemetery. Approved by Clerk and Chairman under emergency powers. (Box hedge caterpillars destroying the hedges)

18. FINANCE. To approve the costs of £6120.00 plus VAT from Allbuild from CIL funds to add bollards to the verges on the corner of New Road and Castle View Road to stop verge parking and destruction of the grassed area. Planning Committee approved at May meeting.

19. FINANCE. To approve costs of £82.50 plus VAT maximum for the councils accountant Sansum and Co. to train the RFO to move the accounts system to accruals (required by law now that income/expenditure is over £200,000 per annum)

20. To discuss and vote on any ways the PC can encourage more Cllr co-option. Including possible paid video creation from local resident. [See additional information.](#)

21. EGPA committee requested an agenda item to report back on discussions at their May meeting with regards to Allbuild and Parishing Work for 25/26.

22. To discuss and vote on any changes to the current Facebook posting by the Clerk who turns off commenting on all posts due to past abuse. [See additional information](#)

23. COMMITTEE REPORTS: Brief reports only please due to time constraints.

NEW - Finance Committee Chairman to report back to Full Council with the results of the review of the budget vs expenditure report from the last

Finance meeting. Items of significant under or overspend to be raised. No report expected.

General finance meeting report – No meeting.

Finance – To approve the content of the financial transaction report from May 25.

Reports on MS Teams. The June to date report is also on MS Teams for information.

EGPA report – Cllr Rawlings

Planning, Highways and Transport report – Cllr Jefferies or Cllr Rawlings

Risk Assessment report from Clerk. [See additional information](#)

Correspondence feedback for Cllrs – if available, loaded onto MS Teams.

24. Items for next agenda. (Cannot be discussed and/or voted on at this meeting)

The next Full Council meeting will be on **Monday 14th July 2025 7.30pm.** The Recreation Hall, Off Norris Close, Chiseldon.

Contact details Mrs Clair Wilkinson, Clerk.

clerk@chiseldon-pc.gov.uk Tel 01793 740744

Signed by Clerk: C Wilkinson. Dated:03.06.2025

Clair Wilkinson

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Legislation to allow the council to vote and/or act:

Item 11. Defibs PHA 1936. Section 234

Item 15. Grants and donations. LGA 1972 **s137**. Others legislation to be noted on minutes if required after voting. LGA 1972 s111

Item 16. Buying cemetery land LGA 1972 s214(2)

Item 17 Box hedge. LGA 1892 s.8 (1)(i)

Item 18 Bollards. LGA 1972 s.136

Item 19. Accounts change. LGA 1972 s.111

Item 20. Paid video content for new Cllrs. LGA 1972 s111 or **s137**

The public should request a copy of additional materials for agenda items, directly to the clerk at clerk@chiseldon-pc.gov.uk. This does not include items marked as confidential.

Chiseldon Parish Council under law, has a duty to conserve biodiversity under the Natural Environment and Rural Communities Act 2006 and consider the impact of their decisions under the Crime and Disorder Act 1998 Section 17.

Councillors will review their decisions when required, with these acts in mind, and they will be minuted accordingly. For more details see our "Biodiversity Duty" and Crime and Disorder" policy which are on our website www.chiseldon-pc.gov.uk