

CHISELDON PARISH COUNCIL



You are summoned to the August 2024 PARISH COUNCIL MEETING.

AGENDA

on Monday 12th August 2024 at 7.30pm at Recreation Hall, off Norris Close, Chiseldon.

Public recess - *to receive questions and comments from the public on Council related matters. Members of the public are allowed to address the Chairman for 3 minutes. No decisions will be taken at this meeting. Discussion will only take place when a subject raised is within an agenda item. Maximum 10 minutes*

1. List attendances and vote on approval of apologies for absence

(Absences without apologies to be noted separately)

2. To vote on co-option of a total of 6 candidates for Parish Cllr. (if any candidates are in attendance). Joanne Stevens & Stephen Turley have submitted their applications for this meeting. [See additional information](#)

3. Vote on any declarations of interests - and vote on any dispensations requested.

4. Approval of minutes – Full Council meeting 10th June 2024. To note the July meeting was inquorate.

5. Action Points from last meeting.

6. Community safety, including Police report.

7. Ward Cllr reports.

8.FINANCE. Discuss and vote on £170 printing funds (from unallocated funds) **for council staff to create a Parish wide newsletter update.** (Last newsletter Dec 22)

9.FINANCE. Review quotes from Sanders webworks for £110 plus VAT and £165 plus VAT to redact all signatures from old documents, & review and update website to conform to new accessibility guidelines. [See additional information](#)

10.FINANCE. Approval of Bank Reconciliations from May and June. (as required in Financial Regulations) [See additional information](#)

11.FINANCE. To approve Cllrs Kearsley, Woodham, Rawlings, Jackson, the RFO and the Clerk to authorise investment in the new CCLA Public Sector Deposit Fund. [See additional information](#)

12. FINANCE. Discuss and vote on how dividend funds from the CCLA account should be handled. [See additional documentation](#)

13. FINANCE. Discussion and vote on payment of the final invoice from grass contractors BDN after they terminated the contract with the council. [See additional documentation](#)

14. FINANCE. Review year to date budget vs actuals report. [See additional information](#)

15. Discussion and vote if required on any matter relating to the Transition of Services from Swindon Borough Council to Chiseldon PC.

16. Approval of policies: None for this meeting.

17. Neighbourhood Plan. To vote on mandatory items to be listed as part of the Design Code document, for developers to adhere to. [See additional information.](#)

18. Neighbourhood Plan. To review & approve the draft Regulation 15 version of the NHP document. To be submitted to SBC. [See additional information.](#)

19. PLANNING. To discuss and vote on the council's response to the public consultation from Hannick Homes regarding their proposal for 42 homes on the land at the corner of Hodson Road. [See additional information.](#)

20. PLANNING. Discussion and vote on S/HOU/24/0836. Erection of a detached garage. The Nursery House, Marlborough Road, Chiseldon. [See additional information](#)

21. PLANNING. Discussion & vote on any additional planning applications received from Swindon Borough Council where a time extension is not approved to hear the item at the next planning meeting. Published on the councils Facebook page and on the councils website.

22. HIGHWAYS. Discuss and vote on approving £3535 ex VAT to carry out road safety audits for Draycot Close layby work. 3 stages of work by Alpha Consultants via SBC. [See additional information.](#)

23. Discuss and vote on councils response to the Ward Boundary change consultation. [See additional information](#)

24. COMMITTEE REPORTS: Brief reports only please due to time constraints.

Finance – Review & approval of June and July 2024 finance figures-loaded onto MS Teams in "Teams/Chiseldon Parish Council/Files" August 24 finance figures to date loaded into MS Teams for information.

Finance report – No meeting

EGPA report from Cllr Rawlings who chaired the June meeting.

Planning, Highways and Transport report – No meeting

Risk Assessment report from Clerk. [See additional information](#)

Correspondence feedback for Cllrs – if available, loaded onto MS Teams.

25. Items for next agenda. (Cannot be discussed and/or voted on at this meeting)

The next Full Council meeting will be on **Monday 9th September 2024 7.30pm**. The Recreation Hall, Off Norris Close, Chiseldon.

Contact details Mrs Clair Wilkinson, Clerk.
clerk@chiseldon-pc.gov.uk Tel 01793 740744
Signed by Clerk: C Wilkinson. Dated:02.08.2024

Clair Wilkinson

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Legislation to allow the council to vote and/or act:

Item 8. Newsletter. LGA 1972 s.142 (1A)
Item 9. Website costs. LGA 1972 s.142
Item 22. Highways audit. RTRA 1984 ss. 57-60

The public should request a copy of additional materials for agenda items, directly to the clerk at clerk@chiseldon-pc.gov.uk. This does not include items marked as confidential.

Chiseldon Parish Council under law, has a duty to conserve biodiversity under the Natural Environment and Rural Communities Act 2006 and consider the impact of their decisions under the Crime and Disorder Act 1998 Section 17.

Councillors will review their decisions when required, with these acts in mind, and they will be minuted accordingly. For more details see our "Biodiversity Duty" and Crime and Disorder" policy which will appear on our website www.chiseldon-pc.gov.uk as soon as possible.