

# Minutes of the EGPA Committee MEETING

Held on Monday 18<sup>th</sup> December 2023 at 7.30pm. The Old Chapel, Butts Road. Chiseldon.

**Present:** Cllrs Andy Rogers (Committee Chairman), Paul Sunners, Chris Rawlings. Clair Wilkinson, Clerk.

## **23/178. Approval of apologies given.**

Cllr Whitehead was away. Cllr Barns was unwell.

**A proposal was made to approve these apologies. The proposal was seconded and all Cllrs were in favour.**

## **23/179. Declarations of Interest.** Cllr Rawlings rents an allotment from CPC.

## **23/180. Public recess.** No public

## **23/181. Approval of minutes from 20<sup>th</sup> November 2023.**

**A proposal was made to approve these minutes as an accurate account of the meeting. The proposal was seconded and all Cllrs were in favour.**

## **23/182. Action points from previous meeting.**

21/215. Future agenda. Play equipment discussion for Castle View Road, and applications for grant funding. REMOVING ACTION AS 2 YEARS OLD WITH NO PROGRESS.

23/41. Apply for Memorial Hall Trust grant for defib costs. DONE and COMPLETED.

23/87. Work with Bartlett Memorials on laying unsafe stones flat where no owner has been located. Clerk to arrange sending the £40 invoice to cover costs to the last known address on file to try to recoup council costs. WORK IN PROGRESS. PENDING CHURCH RESPONSE.

23/103. Talk to SBC to see if bench locations would be approved. Consult with closest residents if plan can proceed. Work with SBC feedback and add to October agenda. PENDING. WAITING SBC UPDATE.

23/122. Clerk to arrange purchase and planting of beech trees. DONE

23/123. Work with SBC on bench locations and bring back to Oct EGPA meeting. PENDING. WAITING FOR SBC UPDATE

23/131. Arrange to buy bulbs and rosemary plants for SHCMG DONE

23/143. Arrange a new contract with BDN for grass and hedge cutting. PENDING.

23/145. Reply to Wroughton PC ref road sweeping project. DONE

23/150. Add tree cutting costs to the Nov Finance meeting for approval. DONE. COSTS APPROVED.

23/151. Research options for ramps at the Rec hall concrete flood barrier. PENDING.

23/157. Add youth provision amount to 24/25 budget for consideration and vote. DONE

23/158. Research MUGA goals costs and items for Nov meeting. Carry to December meeting. PENDING.

23/171. Items in cemeteries. Liaise with family with regards to plaque details. Remaining item on Dec agenda. Clerk to provide advice. DONE

**Cllr Rogers** – 22/207 - To finalise the agenda request form for verge damage. REMOVING ITEM AS NO PROGRESS.

**23/183. Parishing Progress. No items**

**23/184. Parish Appearance and safety. Update on adding extra benches in the parish.**

No update. Waiting for information from Swindon Borough Council.

**23/185. To approve the completion of forms to SBC to adjust an incorrect PROW at Washpool and create a new missing PROW. (Public Right of Way)**

The current route runs down a steep bank on the sheep field and needs re-routing around the perimeter of the field and a new route needs creating which runs adjacent to the track that leads to the horse/sledging field. SBC PROW officer has approved both being submitted for consideration.

**A proposal was made for the Clerk to complete the forms requesting the adjusting of a PROW and the inclusion of new PROW. The proposal was seconded and all Cllrs were in favour.**

**23/186. Building and amenity priorities. Football Club report. No report received.**

**23/187. Building and amenity priorities. Tennis Club report. No report received.**

**23/188. Building and amenity priorities. Pavilion. No items**

**23/189. Rec Hall, grounds and carpark. Discuss and vote on costs for ramps to allow wheelchair and scooter access. To be carried over to the Jan 24 meeting.**

The Clerk is to try to find more quotes for creating a concrete ramp with guttering tubes inside to allow water flow.

**23/190. Rec Hall, grounds and carpark. To approve costs of a maximum of £215 plus VAT to prevent disease in 2 lime trees at the Rec field.**

Wooton Tree Consultancy to test both trees and provide treatment if they test positive for Phytophthora disease – reducing the risk of expensive tree removal in the future.

**A proposal was made to approve max costs of £215 plus VAT for this work with Wooton Tree Consultancy. The proposal was seconded and all Cllrs were in favour.**

**23/191. Chapel, Museum and graveyards. To discuss and vote on request for solar lights and windchimes placements on graves or in the cemeteries.**

After some discussion the following proposal was made:

**A proposal was made to allow solar/battery lights to be placed in front of any memorial stone in a suitable clear receptacle, with lights not exceeding the height of any memorial stone. Windchimes in the cemetery areas would not be permitted. The proposal was seconded and all Cllrs were in favour.**

**23/192. Allotments. Vote on further rabbit removal.**

To be carried over to the Jan 24 meeting.

**23/193. Allotments. Approval of shed for plot 8B.**

**A proposal was made for a shed measuring 8x4 being placed on the tenants plot in the areas permitted by the lease. The proposal was seconded and all Cllrs were in favour.**

**23/194. Vulnerable People. No items**

**23/195. Youth Provision. No items**

**23/196. Castle View Play area. Review how to spend the allocated £12,000 in the 23/24 budget for MUGA goals.**

No updates. Move to Jan 24 meeting.

**23/197. Items for next agenda. None**

Meeting closed 20.09

**Date of next meeting:** Monday 19<sup>th</sup> January 2024 7.30pm Old Chapel, Butts Road. Chiseldon.

**Actions**

*All Actions to be completed by the next EGPA Committee meeting unless otherwise specified*

**Clerk**

23/87. Work with Bartlett Memorials on laying unsafe stones flat where no owner has been located. Clerk to arrange sending the £40 invoice to cover costs to the last known address on file to try to recoup council costs.

23/103. Talk to SBC to see if bench locations would be approved. Consult with closest residents if plan can proceed. Work with SBC feedback and add to October agenda.

23/123. Work with SBC on bench locations and bring back to Oct EGPA meeting.

23/143. Arrange a new contract with BDN for grass and hedge cutting.

23/151. Research options for ramps at the Rec hall concrete flood barrier.

23/158. Research MUGA goals costs and items for Nov meeting. Carry to December meeting.

23/185. Complete PROW forms and send to SBC

23/190. Advise Wooton Tree Consultancy to proceed with Lime tree prevention work.

23/191. Advise family on decision of solar lights and wind chimes and update Cemetery Regulations.

DRAFT