

# Minutes of the EGPA Committee MEETING

Held on Monday 20<sup>th</sup> November 2023 at 7.30pm. The Old Chapel, Butts Road. Chiseldon.

**Present:** Cllrs Andy Rogers (Committee Chairman), Paul Sunners, Pauline Barnes, Chris Rawlings.

## **23/160. Approval of apologies given. No apologies**

Cllr Whitehead had not sent apologies. The Clerk, Clair Wilkinson had sent apologies.

## **23/161. Declarations of Interest.** Cllr Rawlings rents an allotment from CPC.

## **23/162. Public recess.** No public

## **23/163. Approval of minutes from 16<sup>th</sup> October 2023.**

**A proposal was made to approve these minutes as an accurate account of the meeting. The proposal was seconded and all Cllrs were in favour.**

## **23/164. Action points from previous meeting. Carried over to next meeting.**

### **Clerk**

21/215. Future agenda. Play equipment discussion for Castle View Road, and applications for grant funding.

23/41. Apply for Memorial Hall Trust grant for defib costs.

23/87. Work with Bartlett Memorials on laying unsafe stones flat where no owner has been located. Clerk to arrange sending the £40 invoice to cover costs to the last known address on file to try to recoup council costs.

23/103. Talk to SBC to see if bench locations would be approved. Consult with closest residents if plan can proceed. Work with SBC feedback and add to October agenda.

23/122. Clerk to arrange purchase and planting of beech trees.

23/123. Work with SBC on bench locations and bring back to Oct EGPA meeting.

23/131. Arrange to buy bulbs and rosemary plants for SHCMG

23/143. Arrange a new contract with BDN for grass and hedge cutting.

23/145. Reply to Wroughton PC ref road sweeping project.

23/150. Add tree cutting costs to the Nov Finance meeting for approval.

23/151. Research options for ramps at the Rec hall concrete flood barrier.

23/157. Add youth provision amount to 24/25 budget for consideration and vote.

23/158. Research MUGA goals costs and items for Nov meeting.

**Cllr Rogers** – 22/207 - To finalise the agenda request form for verge damage

**23/165. Parishing Progress. No items**

**23/166. Parish Appearance and safety. Update on adding extra benches in the parish.**

SBC require a licence from highways to be paid per bench of £350 approx. Plus arranging for traffic control works during the installation of the benches. The Clerk has ask relevant SBC cabinet members to review this to see if the costs can be adjusted for Parish Councils who wish to do work for community benefit. An update will be provided at the November meeting. Alternative bench locations on PC land may have to be arranged to avoid these extra costs and permits.

Still waiting for SBC update on proposed extra costs. (20.11.23)

**23/167. Building and amenity priorities. Football Club report.** No report received.

**23/168. Building and amenity priorities. Tennis Club report.** No report received.

**23/169. Building and amenity priorities. Pavilion.** No items

**23/170. Rec Hall, grounds and carpark. Discuss and vote on costs for ramps to allow wheelchair and scooter access. To be carried over to the December meeting.**

**23/171. Chapel, Museum and graveyards. To discuss and vote on 2 requests for additional memorial placements on graves or in the cemeteries.**

**1. Plaque to be fixed to a bench in memory of local resident**

**A proposal was made to approve the placement of a plaque subject to size and design being approved by the Clerk and ensuring the design is in keeping with the surroundings. The proposal was seconded and all Cllrs were in favour.**

**2. Wind chimes/solar lights near a grave.**

Cllrs requested this item be moved to the December meeting for further discussion. The Clerk is to provide advice/guidance with reference to this type of adornment.

**23/172. Allotments. Vote on further rabbit removal.**

To be carried over to the December meeting.

**23/173. Vulnerable People. No items**

**23/174. Youth Provision. No items**

**23/175. Castle View Play area. Review how to spend the allocated £12,000 in the 23/24 budget for MUGA goals.**

Cllrs were concerned over the proposed expenditure amounts. New wooden posts were suggested with metal sleeves to protect them from rot and strimmer damage. Could

then be moved within the grass area to prevent goal mouth damage. Further information with costs required for December meeting.

**23/176. Replacement of 2 dog waste bins. (Current metal bins have corroded, new plastic bins to be installed)**

**A proposal was made to approve £508.76 from Allbuild to remove 2 old bins and install 2 new plastic bins. The proposal was seconded and all Cllrs were in favour.**

The amount exceeded budgeted funds so will go to the December Finance meeting for ratification.

**23/177. Items for next agenda.** None

Meeting closed 20.25

**Date of next meeting:** Monday 18<sup>th</sup> December 2023 7.30pm Old Chapel, Butts Road. Chiseldon.

**Actions**

*All Actions to be completed by the next EGPA Committee meeting unless otherwise specified*

**Clerk**

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23/157. Add youth provision amount to 24/25 budget for consideration and vote.

23/158. Research MUGA goals costs and items for Nov meeting. Carry to December meeting.

23/171. Items in cemeteries. Liaise with family with regards to plaque details. Remaining item on Dec agenda. Clerk to provide advice.

**Cllr Rogers** – 22/207 - To finalise the agenda request form for verge damage

DRAFT