



Minutes of the Full Council MEETING

Held on Monday 11th September 2023 at 7.30pm. The Recreation Hall, off Norris Close, Chiseldon.

Present: Cllrs Ian Kearsy (Council Chairman) Chris Rawlings, Pauline Barnes, Andy Rogers (Vice Chairman), Jenny Jefferies, James Whitehead, Steve Woodham (from 23/86). Also in attendance Ward Cllrs Sumner and Hopkins. Clerk Wilkinson, Clerk.

23/84 Public recess. 7 members of the public.

Resident speaking for all 7. Would like to request that Butts Road be included in the request to SBC for a 20mph speed limit to be introduced. Vehicles travel faster than the required 30mph on this road. Cllr Kearsy advised that questionnaires about speed limits were going to be prepared for residents to give their feedback on 20mph limits across the parish. Currently Butts Road is listed on the draft document for phase 2 in 2024/25 which has been submitted to SBC.

The 7 residents left at 19.36

23/85. Approval of apologies given.

Absence with apologies: Cllr Ford has childcare commitments. Cllr Sunners is away, Cllr Quidwai has a work commitment.

A proposal was made to approve the apologies given. The proposal was seconded and all Cllrs were in favour.

There were no apologies from Cllr Jackson.

23/86. Co-option of Cllrs. Candidate Steve Woodham

The Cllrs had been provided with a short written update from Steve as to his reasons for joining the council. The Clerk had checked his eligibility.

A proposal was made for Steve Woodham to be voted on to the council as a co-opted Cllr. The proposal was seconded and all Cllrs were in favour.

Cllr Woodham signed the declaration of acceptance of office and joined the meeting.

23/87. Declarations of interest. none

23/88. Approval of minutes from 14th August 2023. No changes

A proposal was made to approve these minutes as an accurate account of the meeting with the above change. The proposal was seconded and all Cllrs were in favour.



23/89. Action points from previous meeting.

23/29. Chase up Badbury hedge cutting and white line painting issues with Ward Cllr Sumner. PENDING. Hedge issue with SBC enforcement. WC Sumner will chase the line painting

23/44. Create monthly Ward Cllr rota when details are known. DONE

23/73. Add bus stops and EV charging points to next planning agenda. DONE

23/74. A list to be drawn up of CIL funds that can be requested from SBC for the parishes use. The Clerk is to email the list to SBC and update the PC's website. APPROVED, SPECIFICS NEEDED TO UPDATE SBC ON REQUESTS. Clerk to talk to Cllr Kearsley.

23/76. Arrange ICCM memorial inspection course. DONE

23/77. Update Sanders and RFO that pricing structure change approved. DONE

23/78. RFO to apply for Unity credit card on minimum spend basis. Credit limit to be approved at next applicable finance meeting. WORK IN PROGRESS.

Ward Cllr Hopkins and Elliott

20/16. Investigate end of Badbury footpath being blocked. Waiting for SBC officer update.

23/10. To find out the current situation with regards to public footpaths and maintenance after the Countryside Access talk that SBC did not attend.

23/90. Policy and Community report. Cllr Sunners

No report

23/91. Ward Cllrs reports.

Ward Cllr Hopkins for Chiseldon and Lawn Ward.

The condition of the pavement at Downs Road was reported and SBC will be visiting. The Clerk reported that the Parish Councils handyman had been asked to remove weeds that were a trip hazard.

The food waste collections will start shortly once summer leave has been completed by the staff. SBC will be paid to have the waste removed, rather than having to pay to have the waste removed. Due to start in October.

Some recycling delays have been down to a lack of qualified drivers for the trucks. A change has been made so that more loaders can be trained as drivers.

Some of the vehicles are at the end of their life, so off the road time has also increased. The staff are working hard to catch up with the backlog.

Everyone should also get a new blue canvas bag to further split out their recycling.



Ward Cllr Sumner for Ridgeway Ward. (Badbury)

With regards to the PC's 20mph zone project. Once the PC have collated their public response, and hopefully support, SBC will design a scheme to fit around the findings of the public response. Larger roads will need physical measures in place to reduce the speed to 20mph such as road humps etc. It was agreed that a draft of the consultation would be sent to Ward Cllrs prior to printing.

Ward Cllr Sumner leaves the meeting at 20.07

23/92. Review of possible actions to take with regards to local concerns over the Doctors Surgery.

The Practice Manager has confirmed the surgery is not closing. They now have a central hub number for contacting both practices. Patients should not call Chiseldon direct.

It was agreed that the council would ask the Practice Manager for more information on when and how they take appointments and what number patients should call. To also ask for a list of the services the Chiseldon surgery can supply. The hope is that both the PC and the surgery can publish this information to help residents.

23/93. FINANCE. No items

23/94. To approve the Bio-Diversity policy. (no changes)

A proposal was made to approve the Bio-Diversity policy. The proposal was seconded and all Cllrs were in favour.

23/95. PLANNING. Review and vote on any planning applications received by Swindon Borough Council after the agenda is published. There were none.

23/96. Committee reports

A proposal was made to approve the July finance transaction report.. The proposal was seconded and all Cllrs were in favour.

A proposal was made to approve the August finance transaction report.. The proposal was seconded and all Cllrs were in favour.

Finance – No report

EGPA – Cllr Rogers. New benches approved. Anti-social behaviour at Castle View Road discussed.

Planning - Cllr Jefferies. Meeting with the estate at the end of the week to discuss the NHP and Rec ground improvement project. EV charging points and new bus stop locations were sent to SBC.

Risk Assessments – (Months are deleted from this report once all items are complete)



July assessments were:

Rec Hall/compound and carpark – Cllr Rawlings to do. Completed. No issues.
Rec field - volunteer needed. – Completed by Handyman. No issues.
Trees owned by CPC – Sir Henry Calley, Butts Road, Rec field – Cllr Jefferies to do.
Completed. No issues

August assessments were:

Outside gym – Cllr Sunners to do. Done. No issues
Pavilion on Rec field – Cllr Sunners to do Done. No issues
Allotments – Cllr Jackson to do Pending.
Interments and funerals – Clerk to do Done. No issues
Cemeteries x2 – Cllr Jackson to do Pending
Handyman tasks and safe lifting – Clerk to do with Handyman. Done. No issues
Cemetery Maintenance - Handyman to do. Pending
Leaflet Delivery – Clerk to do Done. No issues
Tree Planting – Handyman to do. Pending.

September assessments are:

Chapel and Pavilion – Clerk to do
Infectious diseases – Clerk to do
Website accessibility – Clerk to do

Correspondence feedback for Cllrs – None

23/97. Items for next agenda.

Cllr Whitehead – discussion on National Risk Register. To be added to next Full Council meeting. The Clerk will send Cllr Whitehead the agenda request paperwork to complete.

Meeting closed 20.35

Date of next meeting: Monday 9th October 2023 7.30pm Recreation Hall, Off Norris Close, Chiseldon.

Actions

All Actions to be completed by the next Full Committee meeting unless otherwise specified.

Clerk

23/29. Chase up Badbury hedge cutting and white line painting issues with Ward Cllr Sumner.

23/74. A list to be drawn up of S106 funds that can be requested from SBC for the parish's use. The Clerk is to email the list to SBC and update the PC's website.

23/78. RFO to apply for Unity credit card on minimum spend basis. Credit limit to be approved at next applicable finance meeting.

23/92. Talk to surgery practice manager ref public update for patients. New hub phone number and services provided.

23/97. Add Cllr Whiteheads item request to Oct agenda and send him the request form.



Ward Cllr Hopkins and Elliott

20/16. Investigate end of Badbury footpath being blocked. Waiting for SBC officer update.

23/10. To find out the current situation with regards to public footpaths and maintenance after the Countryside Access talk that SBC did not attend.

Glossary of abbreviations:

SBC - Swindon Borough Council

CPC – Chiseldon Parish Council

CVPA – Castle View Play Area

RWV – Ridgeway View

RA – Risk Assessment

NHP – Neighbourhood Plan

EGPA – Environment, General Purpose & Amenities Committee

WALC – Wiltshire Area Local Councils

CIL – Community Infrastructure Levy

Cllr – Councillor (Parish)

STWFC – Swindon Town Women's Football Club

GWH – Great Western Hospital

TRO – Traffic Regulation Order

RFO – Responsible Financial Officer

AONB – Area of Outstanding National Beauty
Accidents

NHW - Neighbourhood Watch

DF – Draycot Foliat

SID – Speed Indicator Device

STEAM – Museum in Swindon.

CPRBB – Chiseldon Parish Residents for
Better Broadband

PIR – Passive Infrared sensor

WARP – Washpool Area Restoration Project

WC – Ward Councillor

TW – Thames Water

CSW – Community Speed Watch

SYFC – Swindon Youth for Christ

JD – Job Description

PCC – Police and Crime Commissioner

RoSPA – Royal Society for the Prevention of

SHCMG – Sir Henry Calley Memorial Garden