

Chiseldon Parish Council



Minutes of the Full Council MEETING

Held on Monday 15th May 2023 at 7.30pm. The Recreation Hall, off Norris Close, Chiseldon.

Present: Cllrs Ian Kearsley (Chairman), Chris Rawlings, Jon Jackson, Pauline Barnes, James Whitehead, Andy Rogers (Vice Chairman), Fareed Ahmed Quidwai. Also Clair Wilkinson, Clerk. Also in attendance Ward Cllr Hopkins.

23/17 Public recess. 1 member of the public. No comments.

23/18. Approval of apologies given.

Absence with apologies: Cllr Jefferies in unwell. Absence with no apologies given - None

A proposal was made to approve the apologies given. The proposal was seconded and all Cllrs were in favour.

Ward Cllrs Elliott and Sumner had sent their apologies.

23/19. Co-option of Cllrs. Jon Jackson.

Mr Jackson had been a Cllr until the May 4th elections. He requested to be co-opted back onto the council to continue being involved in local issues and decisions. It had been checked that Mr Jackson met the joining criteria and was not disqualified. Cllr Jackson signed the Declaration of Acceptance of office.

A proposal was made to co-opt Mr Jackson as Parish Cllr. The proposal was seconded and all Cllrs were in favour.

23/20. Declarations of interest. none

23/21. Approval of minutes from 11th April 2023. No changes

A proposal was made to approve these minutes as an accurate account of the meeting. The proposal was seconded and all Cllrs were in favour.

23/22. Action points from previous meeting.

The follow actions will be passed to Ward Cllrs Elliott and Hopkins to progress.

Cllr Jefferies

20/16. Investigate end of Badbury footpath being blocked. Waiting for SBC officer update.

23/09. To ask SBC if P.Cllrs can attend SBC training if there are spaces.

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23/10. To find out the current situation with regards to public footpaths and maintenance after the Countryside Access talk that SBC did not attend.

23/23. Confirmation of Chiseldon PC remaining a non-political council

A proposal was made to confirm the non-political status of CPC. The proposal was seconded and all Cllrs were in favour.

23/24. Policy and Community report. No report

23/25. Ward Cllrs reports. Ward Cllr Hopkins Jefferies for Chiseldon and Lawn Ward.

Ward Cllr Hopkins also sits on South Swindon PC with 50 staff. Has offered their assistance with works such as playground maintenance and allotments etc.

For Chiseldon Parish will be working on road issues – Repairs not done to a high enough standard, still constrained by the same SBC budget as before the elections.

Will be looking at New Road ASAP.

Looking how to limit HGV through the village and the damage to roads. Also safety issues.

Cllr Kearsy will talk to WC Hopkins ref the roads in need of attention.

He has advised there has been no notification that the planned works for New Road and Hodson Road have been changed or cancelled.

He will not be supporting any projects that remove or reduce green corridors between villages.

No reports from WC Sumner or Elliott.

23/26 Approval of Financial Regulations, Standing Orders and Code of Conduct.

A proposal was made to approve the Financial Regulations, Standing Orders and Code of Conduct with no changes. The proposal was seconded and all Cllrs were in favour.

23/27. FINANCE. Approve costs of £280 plus VAT for electricians work from SN4 to repair security lights at tennis club side of rec hall and replace switch on pavilion heater.

A proposal was made to approve this quote from SN4. The proposal was seconded and all Cllrs were in favour.

23/28. Committee reports

Finance – Updated transaction reports review for March 2023. (minor changes made since April meeting)



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A proposal was made that the updated March 2023 report was an accurate reflection of the councils transactions. The proposal was seconded and all Cllrs were in favour.

Transaction report for April 2023.

A proposal was made that the April 2023 report was an accurate reflection of the councils transactions. The proposal was seconded and all Cllrs were in favour.

EGPA – Cllr Rogers. Working on a safe way to reduce the rabbit population at the allotments. Ariel photos of allotments approved and signed off. Hedge work on New Road required.

Finance – Cllr Rogers. Youth Provision of £2000 approved with BEST.

Planning – Cllr Kearsey. Solar lights at Strouds Hill due to be installed the end of the month. NHP is making progress. Due to go to public consultation as soon as SBC have reviewed the docs.

Recreation Hall – No meeting and committee now closed. Part of Planning Committee.

Risk Assessments – (Months are deleted from this report once all items are complete)

April assessments were:

Clerks job role – Clerk to do. DONE. No issues.

Admin Officer and RFO job role – RFO to do

Street Furniture Chiseldon – volunteers needed. Cllr Whitehead completing.

Street Furniture other areas – volunteers needed DONE. No issues.

Chapel and Museum – Clerk to do DONE. No issues. Museum heaters added to PAT testing.

Financial Risk – RFO and Finance Chairman to complete. DONE. No issues.

May assessments are:

Village Planters – Clerk to do with Handyman

Cleaner and manual handling doc – to be sent to the cleaner to complete

SIDS – Hodson Road and 2x Badbury. Volunteer(s) required. Cllr Kearsey to do Hodson Road and Cllr Jackson to do Badbury x2.

Millenium Wood – Volunteer needed Cllr Kearsey to complete.

Fire risks (general) - Clerk to complete

Correspondence feedback for Cllrs – None

23/29. Items for next agenda.

Cllr Jackson would like a speed reduction to 20mph to be discussed for Badbury. To be added to planning agenda.

The Clerk has an action to arrange to download the Badbury SID data with the handyman.
The Clerk has an action to chase the hedge cutting and white line painting with WC Sumner for Badbury

Meeting closed 20.11



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Date of next meeting: Monday 12th June 2023 7.30pm Recreation Hall, Off Norris Close, Chiseldon.

Actions

All Actions to be completed by the next Full Committee meeting unless otherwise specified.

Cllr Kearsley

23/25. To talk to Ward Cllr Hopkins about local road issues.

Clerk

23/29. Add 20mph Badbury item to planning agenda. Send agenda form to Cllr Jackson to complete.

23/29. Arrange to meet handyman to download Badbury SID data x2

23/29. Chase up Badbury hedge cutting and white line painting issues with Ward Cllr Sumner.

Ward Cllr Hopkins and Elliott (from Cllr Jefferies)

20/16. Investigate end of Badbury footpath being blocked. Waiting for SBC officer update.

23/09. To ask SBC if P.Cllrs can attend SBC training if there are spaces.

23/10. To find out the current situation with regards to public footpaths and maintenance after the Countryside Access talk that SBC did not attend.

Glossary of abbreviations:

SBC - Swindon Borough Council

CPC – Chiseldon Parish Council

CVPA – Castle View Play Area

RWV – Ridgeway View

RA – Risk Assessment

NHP – Neighbourhood Plan

EGPA – Environment, General Purpose & Amenities Committee

WALC – Wiltshire Area Local Councils

CIL – Community Infrastructure Levy

Cllr – Councillor (Parish)

STWFC – Swindon Town Women's Football Club

GWH – Great Western Hospital

TRO – Traffic Regulation Order

RFO – Responsible Financial Officer

AONB – Area of Outstanding National Beauty

Accidents

NHW - Neighbourhood Watch

DF – Draycot Foliat

SID – Speed Indicator Device

STEAM – Museum in Swindon.

CPRBB – Chiseldon Parish Residents for Better Broadband

PIR – Passive Infrared sensor

WARP – Washpool Area Restoration Project

WC – Ward Councillor

TW – Thames Water

CSW – Community Speed Watch

SYFC – Swindon Youth for Christ

JD – Job Description

PCC – Police and Crime Commissioner

RoSPA – Royal Society for the Prevention of