

# CHISELDON PARISH COUNCIL



**You are summoned to the October 2023 PARISH COUNCIL MEETING.**

## **AGENDA**

**on Monday 9<sup>th</sup> October 2023 at 7.30pm at the Recreation Hall, off Norris Close, Chiseldon.**

**Public recess** - *to receive questions and comments from the public on Council related matters. Members of the public are allowed to address the Chairman for 3 minutes. No decisions will be taken at this meeting. Discussion will only take place when a subject raised is within an agenda item. Maximum 10 minutes*

- 1. List attendances and vote on approval of apologies for absence**  
(Absences without apologies to be noted separately)
- 2. To vote on Co-option of 4 candidates for Parish Cllr. (if any candidates are in attendance).** [See additional information](#)
- 3. Vote on any declarations of interests - and vote on any dispensations requested.**
- 4. Approval of minutes** – Full Council meeting 11<sup>th</sup> September 2023.
- 5. Action Points from last meeting.**
- 6. Community safety, including Police report.**
- 7. Ward Cllr reports.**
- 8. FINANCE.** To note comments from the external auditor PKF Littlejohn on the 23/24 audit and response from RFO. [See additional information](#)
- 9. FINANCE.** To approve the costs of £410 plus VAT, plus paint costs of £34.79 plus VAT for Allbuild to re-furbish the outside of the Badbury BT box. Approved by EGPA committee. The council to also approve the extra cost of £43.00 plus VAT for Allbuild to replace a broken pane of glass in the box. To give the Clerk delegated powers to arrange this work.
- 10. FINANCE.** To approve a donation of £60.00 to the British Legion in lieu of buying 3 wreaths for Remembrance Day. (Wreaths are re-used for environmental reasons)
- 11. FINANCE.** To approve the purchase of up to £52.00 by the Clerk for Christmas decoration materials for the school and local groups to use to decorate the trees on New Road. [See additional information](#)
- 12. FINANCE.** Budget vs expenditure council review. [See additional information](#)
- 13. FINANCE.** Ideas for additional whole council expenditure (not regular expenditure) to be brought to the meeting for consideration by the next Finance

Committee meeting for the 24/25 budget. (Note – each committee has been asked to submit their requests)

**14. Approval of policies:** [See additional information](#)

- **Preventing Crime and Disorder Policy.**
- **Updated Standing Orders.**

**15.** To discuss and vote on any actions to be taken on whether CPC creates/joins the National Risk Register (Cllr Whitehead) [See additional information](#)

**16.** To discuss and vote on any actions to be taking to map lost PROW's and list newly created ones. (Public Rights of Way). (Cllr Whitehead). [See additional information.](#)

**17.** Bi-annual council website review. [www.chiseldon-pc.gov.uk](http://www.chiseldon-pc.gov.uk)

**18. PLANNING. Discussion & vote on any planning applications received from Swindon Borough Council where a time extension is not approved to hear the item at the next planning meeting.** Published on the councils Facebook page and on the councils website.

**19. COMMITTEE REPORTS:** Brief reports only please due to time constraints.

**Finance – Review & Vote on July (re-visited) & September 2022 finance figures-**loaded onto MS Teams in "Teams/Chiseldon Parish Council/Files" October finance figures to date loaded into MS Teams for information.

**Finance report from Cllr Kearsey.**

**EGPA report from Cllr Rogers**

**Planning, Highways and Transport report from Cllr Jefferies.**

**Risk Assessment report from Clerk.** [See additional information](#)

**Correspondence feedback for Cllrs** – if available, loaded onto MS Teams.

**20. Items for next agenda.** (Cannot be discussed and/or voted on at this meeting)

The next Full Council meeting will be on **Monday 13<sup>th</sup> November 2023 7.30pm.**  
The Recreation Hall, Off Norris Close Chiseldon.

Contact details Mrs Clair Wilkinson, Clerk  
[clerk@chiseldon-pc.gov.uk](mailto:clerk@chiseldon-pc.gov.uk) Tel 01793 740744

Signed by Clerk: C Wilkinson Dated:03.10.2023

*Clair Wilkinson*

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**Legislation to allow the council to vote and/or act:**

Item 9. BT Box LGA 1894 s.8 (1)(i)

Item 10. Donation to British Legion **LGA 1972 S137**

Item 11. Xmas decorations **LGA 1972 S137**

The public should request a copy of additional materials for agenda items, directly to the clerk at [clerk@chiseldon-pc.gov.uk](mailto:clerk@chiseldon-pc.gov.uk). This does not include items marked as confidential.

Chiseldon Parish Council under law, has a duty to conserve biodiversity under the Natural Environment and Rural Communities Act 2006 and consider the impact of their decisions under the Crime and Disorder Act 1998 Section 17.

Councillors will review their decisions when required, with these acts in mind, and they will be minuted accordingly. For more details see our "Biodiversity Duty" and Crime and Disorder" policy which will appear on our website [www.chiseldon-pc.gov.uk](http://www.chiseldon-pc.gov.uk) as soon as possible.