

# Chiseldon Parish Council



## Minutes of the Full Council MEETING

Held on Monday 12<sup>th</sup> December 2022 at 7.30pm. The Recreation Hall, off Norris Close, Chiseldon.

**Present:** Cllrs Matt Harris (Chairman), Chay Ford, Justine Randall (Vice Chairman), Ian Kearsy, Steve Duke, Keith Bates. Also Clair Wilkinson, Clerk.

Ward Cllr Gary Sumner also in attendance.

### **22/86. Approval of apologies given.**

Absence with apologies: Cllr Jackson has a work commitments. Cllr Jefferies is at another meeting. Cllr Rogers has a personal commitment. Cllr Rawlings has a Scouts commitment. Cllr Barnes and Cllr Sunners are unwell. Ward Cllr Elliott also sent his apologies.

There were no apologies from Cllr Simpson.

**A proposal was made to approve these apologies given. The proposal was seconded and all Cllrs were in favour.**

### **32/87. Declarations of interest. None**

### **22/88. Public recess. No public**

### **2289. Approval of minutes from 14<sup>th</sup> November 2022. No changes**

**A proposal was made to approve these minutes as an accurate account of the meeting. The proposal was seconded and all Cllrs were in favour.**

### **22/90. Action points from previous meeting.**

#### **Clerk**

22/7. Direct contact number/email for reports regarding the Firs site shared via weekly newsletter, community FB page and website. Clerk to advise Cllr Jefferies when does she need to provide details in time for this Fridays newsletter. NO UPDATE

22/80. Update expenses policy. DONE

#### **Cllr Jefferies**

20/16. Investigate end of Badbury footpath being blocked. Waiting for SBC officer update. NO UPDATE



## **Chiseldon Parish Council**

**22/91. Community Safety and police report.** No report

**22/92. Ward Cllrs reports**

Gary Sumner – Ridgeway Ward for Badbury residents.

On 7<sup>th</sup> Dec SBC Cabinet approved reviewing the Local Plan.

They will be doing a new "Call for sites". Some sites that were rejected before may be put forward again by developers.

The Regulation 14 review is expected summer 2023.

The Regulation 19 review is expected Summer 2024

The examination is expected late 2024.

It was determined that surrounding infrastructure needs to be looked at in more detail this time.

Ward Cllr Sumner provided an update from Ward Cllrs Jefferies and Elliot for the Chiseldon and Lawn Ward:

Chiseldon Primary School will be the location for Lego robotics courses that will be provided by the Data Centre within the parish.

Ward Cllr Sumner left the meeting at 19.41

**22/93. Approval of Policies**

**Grievance Policy**

**A proposal was made to approve this policy with no changes. The proposal was seconded and all Cllrs were in favour.**

**Disciplinary Policy.**

**A proposal was made to approve this policy with no changes. The proposal was seconded and all Cllrs were in favour.**

**22/94. FINANCE. Review and approve proposed 2023/24 budget.**

The budget had been circulated to Cllrs prior to the meeting.

**A proposal was made to approve the 2023/24 budget with no changes. The proposal was seconded and all Cllrs were in favour.**

A public copy of the budget will be added to the council's website.

**22/95. FINANCE. Review and approve proposed 2023/24 precept figure.**

The precept figure of £160,000 been circulated to Cllrs prior to the meeting.



## **Chiseldon Parish Council**

**A proposal was made to approve the 2023/24 precept at £160,000. The proposal was seconded and all Cllrs were in favour.**

A public copy of the breakdown of the precept per housing bands, and the 27p average increase per week for householders will be added to the council's website.

### **22/96. Discussion and vote on whether to co-opt 2 new Cllrs when the next elections are May 2023**

The pro's and con's of having 2 new Cllrs so close to the elections were discussed. The Clerk confirmed the notice to hold a by-election was not required.

**A proposal was made to publicise the statutory notice to Co-opt for any interested parties. The proposal was seconded and all Cllrs were in favour.**

### **22/97. Committee reports**

Finance – Transaction reports review.

**A proposal was made that the November 2022 report was an accurate reflection of the councils transactions. The proposal was seconded and all Cllrs were in favour.**

The December to date report was noted.

EGPA – Cllr Duke. Nothing to report.

Planning – Cllr Duke. Planning application for 1A High St was sent back to SBC with "No Comment".

Finance – Cllr Harris. Payments approved and budget worked on to be sensible but reflect the rising costs in all areas – utilities etc.

Recreation Hall – Cllr Ford. Agreed to go ahead with pre-planning advice to SBC. The architect will submit this.

Risk Assessments – (Months are deleted from this report once all items are complete)

#### **October assessments were:**

Clerk COMPLETED. No issues.

RFO and Admin officer – with RFO to complete

Street Furniture Chiseldon – COMPLETE. No issues.

Street Furniture other areas – COMPLETE. No issues.

Village Planters – COMPLETE. No issues

#### **November assessments were: (all in hand)**

Cleaner and manual handling – COMPLETED – No issues.

SIDs. Hodson Road and Badbury. Requested this be carried out by Cllrs Kearsey and Jackson. Waiting confirmation. Cllr Kearsey has completed the Hodson Road site – No issues to report. Handyman to deal with Badbury.

Millenium Wood – COMPLETE. No issues.

Fire Risk – COMPLETE. No issues.



# Chiseldon Parish Council

### December Assessments are:

Trees and hedges owned by CPC. Cllr Ford to do Rec Ground and Cllr Randall to do graveyards.  
Castle View Play area – Cllr Randall  
Christmas Lights event. COMPLETE. Event occurred with no issues  
Washpool Ponds – WARP Committee to complete with Clerk

Correspondence feedback for Cllrs – None

**22/97. Items for next agenda.** None

Meeting closed 20.01

**Date of next meeting:** Monday 9<sup>th</sup> January 2023 7.30pm Recreation Hall, Off Norris Close, Chiseldon.

### Actions

*All Actions to be completed by the next Full Committee meeting unless otherwise specified.*

### Clerk

22/7. Direct contact number/email for reports regarding the Firs site shared via weekly newsletter, community FB page and website. Clerk to advise Cllr Jefferies when does she need to provide details in time for this Fridays newsletter.

20/96. Publicise Co-option document for 2 new Cllrs

### Cllr Jefferies

20/16. Investigate end of Badbury footpath being blocked. Waiting for SBC officer update.

### Glossary of abbreviations:

- |   |   |
|---|---|
| SBC - Swindon Borough Council                             | NHW - Neighbourhood Watch                               |
| CPC – Chiseldon Parish Council                            | DF – Draycot Foliat                                     |
| CVPA – Castle View Play Area                              | SID – Speed Indicator Device                            |
| RWV – Ridgeway View                                       | STEAM – Museum in Swindon.                              |
| RA – Risk Assessment                                      | CPRBB – Chiseldon Parish Residents for Better Broadband |
| NHP – Neighbourhood Plan                                  | PIR – Passive Infrared sensor                           |
| EGPA – Environment, General Purpose & Amenities Committee | WARP – Washpool Area Restoration Project                |
| WALC –Wiltshire Area Local Councils                       | WC – Ward Councillor                                    |
| CIL – Community Infrastructure Levy                       | TW – Thames Water                                       |
| Cllr – Councillor (Parish)                                | CSW – Community Speed Watch                             |
| STWFC – Swindon Town Women’s Football Club                | SYFC – Swindon Youth for Christ                         |
| GWH – Great Western Hospital                              | JD – Job Description                                    |
| TRO – Traffic Regulation Order                            | PCC – Police and Crime Commissioner                     |
| RFO – Responsible Financial Officer                       | RoSPA – Royal Society for the Prevention of             |
| AONB – Area of Outstanding National Beauty                | Accidents   |