



Chiseldon Parish Council

Minutes of the Full Council MEETING

Held on Monday 11th July 2022 at 7.30pm. The Recreation Hall, off Norris Close, Chiseldon.

Present: Cllrs Matt Harris (Chairman), Chris Rawlings, Paul Sunners, Pauline Barnes, Keith Bates, Andy Rogers, Chay Ford, Justine Randall, and Steve Duke. Also Clair Wilkinson, Clerk.

22/41. Approval of apologies given.

Absence with apologies: Cllr Ian Kearsley is away. Cllr Danielle Simpson is dealing with a personal issue, Cllr Jefferies is on leave. Ward Cllr Sumner had also sent his apologies.

Absence without apologies: Cllrs Patel, Dogra and Jackson.

A proposal was made to approve these apologies given. The proposal was seconded and all Cllrs were in favour.

22/42. Declarations of interest. None

22/43. Public recess. No public

22/44. Approval of minutes from 13th June 2022. No changes

A proposal was made to approve these minutes as an accurate account of the meeting. The proposal was seconded and all Cllrs were in favour.

22/45. Approval of minutes of extra ordinary meeting 30th June 2022. No changes

A proposal was made to approve these minutes as an accurate account of the meeting. The proposal was seconded and all Cllrs were in favour.

22/46. Action points from previous meeting.

Clerk

22/7. Direct contact number/email for reports regarding the Firs site shared via weekly newsletter, community FB page and website. Clerk to advise Cllr Jefferies when does she need to provide details in time for this Fridays newsletter. Not yet received. Will chase.

22/22. Move ¼ budget vs expenditure review to June Full Council meeting. Move to July meeting. DONE.

22/35. Move community bus item to EGPA agenda and investigate "Dial a Ride" provision in the area. Added to Planning agenda. No proposals for this scheme.

22/40. Report street light upgrades to SBC. Chase Ward Cllr Sumner with regards to white lines at Badbury. Check on overgrown verges when Cllr Jackson provides photos.

Chiseldon Parish Council



Badbury Lines cannot be painted due to Openreach work – Clerk will chase in 6 months when road digging completed. Reported overgrown hedge issue in Badbury to SBC for action.

Cllr Jefferies

20/16. Investigate end of Badbury footpath being blocked. Still waiting for SBC officer update.

22/47. Community Safety and police report. Cllr Sunners

Recent report shows Wiltshire Police have been placed into “Special Measures”. You can read the full report at [Home | Wiltshire Police](#)

In May 2022 reported crimes in Swindon were 1944. In Chiseldon there were 7. Wroughton in the same period had 36.

Noted that new LED streetlights are covered in undergrowth in some areas reducing effectiveness. Cllr Sunners will do a survey of local lights affected by this. Need to know who is responsible for dealing with this. Cllr Sunners will ask Ward Cllrs. It was noted the path between Windmill Piece and Butts Road is dark with no street lights.

22/48. Ward Cllrs reports No reports

22/49. Approve updated Standing Orders – legal changes regarding procurement.

A proposal was made to approve the Updated Standing Orders. The proposal was seconded and all Cllrs were in favour.

22/50. Quarterly review of council website. There were no suggested changes.

22/51. Quarterly review of budget vs expenditure report.

An overspend on building maintenance was confirmed as the emergency lighting upgrades required on all 3 council building.

The £6000 spend on Queen’s Jubilee was confirmed as the Parish fete event, with £3000 coming from a Lottery Grant.

There were no queries or issues with any other areas of over or under spend at this time.

Note – the Clerk is to arrange an evening session for Cllrs to review how MS Teams works with regards to meeting documents.

22/52. Annual approval of asset register.

A proposal was made to approve the asset register. The proposal was seconded and all Cllrs were in favour.



Chiseldon Parish Council

22/53. Planning. No items

22/54. Committee reports

Finance – Transaction reports review.

A proposal was made that the June 2022 report was an accurate reflection of the councils transactions. The proposal was seconded and all Cllrs were in favour.

EGPA – Cllr Rogers. An extension in principle to the washpool area was confirmed. This is now to be taken to the estate, once a draft management plan is completed.

Environmental Health is looking into a water safety issue in the stream at washpool.

Some wildflower areas have been approved on council grass cutting areas.

A proposal to add a gate to the allotments to stop rabbits was not voted on, due to lack of support. There are many other areas rabbits can enter the site.

Planning – Cllr Duke. Planning application for Staddlestones on Butts Road, voted as an objection by the PC. The Dial A Ride provision is to be promoted, there is no current need to engage with Haydon Wick PC to hire their mini bus.

Finance – Cllr Harris. A grant was awarded to Open Door Swindon. Extra work hours for the Clerk and RFO were approved and a historic salary inaccuracy for the RFO rectified.

Recreation Hall – Cllr Harris. Draft 1 of plans reviewed. Looking to arrange a meeting with the land owners to discuss further.

Risk Assessments – Rec Hall and Carpark, Rec Field and Financial Risk all due for July. Volunteers required. Cllr Harris and RFO to do Financial Risk.

April assessments outstanding are:

- Administration Officer role – RFO to do with Clerk – still to be done. COMPLETED

May assessments outstanding are:

Millennium Copse – Cllr Sunners to do. COMPLETED. Minor issue to address with branch overhanging path.

June assessments to be done are:

CVPA – Cllr Rawlings to do this. COMPLETED. Minor issues to be addressed. To review whether bench bolts can be removed.

All hedges and trees owned by CPC – Cllr Ford to cover the Rec field. Handyman to do the remainder. Cllr Ford completed with minor issues. Need to follow up with handyman.

Correspondence feedback for Cllrs - Nothing

22/55. Items for next agenda. None but a informal session to be set up for working through MS Teams issues.

Meeting closed 20.23

Date of next meeting: Monday 8th August 7.30pm Recreation Hall, Off Norris Close, Chiseldon.

Actions

Full Council meeting minutes 11.7.22

Chairman signature.....

Chiseldon Parish Council



All Actions to be completed by the next Full Committee meeting unless otherwise specified.

Clerk

22/7. Direct contact number/email for reports regarding the Firs site shared via weekly newsletter, community FB page and website. Clerk to advise Cllr Jefferies when does she need to provide details in time for this Fridays newsletter.

22/55. Arrange an informal session to go over the features of MS Teams and how it works. Ideally before next full council meeting.

Cllr Jefferies

20/16. Investigate end of Badbury footpath being blocked. Still waiting for SBC officer update.

Glossary of abbreviations:

SBC - Swindon Borough Council

NHW - Neighbourhood Watch

CPC – Chiseldon Parish Council

DF – Draycot Foliat

CVPA – Castle View Play Area

SID – Speed Indicator Device

RWV – Ridgeway View

STEAM – Museum in Swindon.

RA – Risk Assessment

CPRBB – Chiseldon Parish Residents for Better Broadband

NHP – Neighbourhood Plan

PIR – Passive Infrared sensor

EGPA – Environment, General Purpose & Amenities Committee

WALC –Wiltshire Area Local Councils

WARP – Washpool Area Restoration Project

CIL – Community Infrastructure Levy

WC – Ward Councillor

Cllr – Councillor (Parish)

TW – Thames Water

STWFC – Swindon Town Women’s Football Club

CSW – Community Speed Watch

GWH – Great Western Hospital

SYFC – Swindon Youth for Christ

TRO – Traffic Regulation Order

JD – Job Description

RFO – Responsible Financial Officer

PCC – Police and Crime Commissioner

AONB – Area of Outstanding National Beauty

RoSPA – Royal Society for the Prevention of Accidents