



Chiseldon Parish Council

Minutes of the EGPA Committee MEETING

Held on Monday 15th August 2022 at 7.30pm. The Old Chapel, Butts Road. Chiseldon.

Present: Cllrs Andy Rogers (Committee Chairman), Paul Sunners, Steve Duke (Committee Vice Chairman), Keith Bates, , Also Clair Wilkinson, Clerk.

22/61 Approval of apologies given. Cllr Barnes is away. There were no apologies given from Cllr Dogra or Cllr Rawlings.

A proposal was made to approve the apologies given. The proposal was seconded and all Cllrs were in favour.

22/62 Declarations of Interest. None

22/63 Public recess. No public

22/64. Approval of minutes from 20th June 2022. (Note – the July meeting was inquorate)

A proposal was made to approve these minutes as an accurate account of the meeting. The proposal was seconded and all Cllrs were in favour.

22/65. Action points from previous meeting.

Clerk

21/215. Future agenda. Play equipment discussion for Castle View Road, and applications for grant funding. Pending

22/27. Arrange new planter at Hodson. Max £100. Not needed. Planter rebuilt by handyman

22/26. Arrange for further information on costs and probability of solar panels at Chapel. Pending

22/46. Report stream pollution to SBC for action. DONE. With SBC who are talking to resident direct.

22/47. Advised Burderop Estate on plan for washpool extension. DONE. No reply as yet.

22/50. Request permission for tree planting at Strouds Hill from SBC. DONE. Permission granted.

22/60. Skate ramp and other CVPA improvements to next agenda. DONE



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22/66. Review WARP proposed management plan for Mill Bottom

The plan was reviewed and Cllrs were happy with the document so far. To be fed back to the WARP committee by the Clerk. The next steps is to liaise with the estate with regards to formalising the extension plan. The Clerk will send the management plan over to the estate.

22/67. Initial feedback on budget items for 2023/24 budget.

- CVPA/MUGA. Funds to be put aside for a future project. Project not necessarily completed in 2023/24 financial year.
- Funds to stop parking on green area at Castle View Road near school. Bollards, rocks, planting etc.
- Possible extra funds for youth provision?
- Funds towards the refurbishment or replacement of windows at the Chapel and Museum – Project not necessarily completed in 2023/24 financial year.

Clerk to get some approximate costings so the September EGPA meeting can approve requests to Finance Committee for budget approval for 2023/24.

22/68. Parishing Progress. No items

22/69. Parish appearance and safety. Request for a new planter at the Liddington end of Badbury.

The Clerk will apply to SBC for permissions which requires a fee to be paid and costs for soil and plants are covered in the annual budget. Local business to hopefully supply the planter

A proposal was made to approve the introduction of a new planter at the Liddington end of Badbury. The proposal was seconded and all Cllrs were in favour.

The approval for the fee for the SBC permit will be added to the September Finance meeting.

22/70. Parish Appearance and Safety – Planting of bulbs at New Road Xmas tree site and permission for the Gardening Club to plant an appropriate Christmas tree on site instead of purchasing a tree each year.

Note – need to check ground conditions are suitable for a tree to grow.

A proposal was made spend £77 on 1000 bulbs for the area and to give permission to the Gardening club to plant a Xmas tree. The proposal was seconded and all Cllrs were in favour.

Approval for the £77 expenditure will go to the September Finance meeting.

22/71. Building and amenity priorities. Tennis Club report. No report received.



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22/72. Building and amenity priorities. Cancel annual tennis court inspection for 2023 as court surfaces are to be replaced this year.

A proposal was made to cancel the 2023 court inspection. The proposal was seconded and all Cllrs were in favour.

22/73. Building and amenity priorities. Football Club report. No report received

22/74. Building and amenity priorities. Pavilion. No items

22/75. Allotments. Request from plot 9B to remove apple trees.

The 2020 and 2021 history of this issue was reviewed. There are concerns over the amount of new growth on the trees after they were pruned heavily in 2021 by the tenant.

A proposal was made for the Clerk to draft a letter to the tenant thanking them for their care of the trees to date, but showing concern over the longevity of the tree and that the council will monitor the trees progress with a view to possibly having to close the plot down to allow the trees to recover. The proposal was seconded and all Cllrs were in favour.

22/76. Allotments. Request from plot 13B to have scrap concrete and bricks removed. Quote of £150 received from Allbuild to do this work. (Too much work for the handyman)

A proposal was made to approve £150 by Allbuild to remove the waste materials from plot 13B. The proposal was seconded and all Cllrs were in favour.

22/77. Rec Hall, grounds and carpark. Request to remove trees and shrubbery to 10 foot in height at the back of 1 Hodson Road on the Rec field.

The 2 quotes were reviewed.

A proposal was made to approve the quote for £750.00 from Morgan Trees. The proposal was seconded and all Cllrs were in favour.

22/78. Chapel and Museum. Repairs to window at museum.

The quote of £125.00 plus VAT was reviewed from Luke McInroe.

A proposal was made to approve the quote for £125 plus VAT from Luke McInroe but to include a second window to the maximum value of £300. The proposal was seconded and all Cllrs were in favour.



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22/79. Chapel and Museum. Approval of extra hours for the Handyman for Butts Road cemetery maintenance.

After a discussion an amount of 10 hours work per month for 4 months (ending 31.12.22) was agreed to be reasonable.

A proposal was made to approve an extra 40 hours of work at the handyman's currently hourly rate for work to maintain the Butts Road cemetery. The proposal was seconded and the majority of Cllrs were in favour. 1 Cllr voted against this proposal.

22/80. Chapel and Museum. Approval of updated cemetery regulation documents and forms.

A proposal was made to approve the 5 new and amended forms and documents to allow the council to follow cemetery legislation. The proposal was seconded and all Cllrs were in favour.

22/81. Chapel and Museum. Approval of quote to re-paint 2 chapel doors. (Funds allocated in 2022/23 budget)

The 3 quotes were reviewed.

A proposal was made to accept the quote from Mark Mabarrak for £250.00. The proposal was seconded and all Cllrs were in favour.

22/82. Chapel and Museum. Approval of quote for Chapel and museum pointing repairs.

This item was moved to the September full council meeting.

22/83. Chapel and Museum. History Club request to plant a tree for the Queens Jubilee at the Butts Road cemetery. Small rowan or crab apple.

A proposal was made to approve this request to plant a tree. The proposal was seconded and all Cllrs were in favour.

The Clerk is to select a suitable location

22/84. Castle View Play Area. Review quotes for skatepark items

The quotes for 2 complete packages at approx. £100,000 and £145,000 were reviewed. The overall thought is to try to create a more modest area.

Cllr Sunners is to talk to Highworth Parish Council who have a skatepark to get ideas and information. He will also contact other local councils who have a provision.

The Clerk is to ask the RFO to talk to the Grant Finder company to see if there are grants around for this kind of work at the moment. Would look to possibly get grants of

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£1000.00 total using our £10,000 budgeted funds to pay the fees for this which is 10% of the overall grants awarded.

22/85. Community Priorities. Youth Provision.

The information provided by the Clerk was reviewed. Cllr Sunners mentioned a group called "Rise Trust" who run youth sessions. He will make contact with them and ask them to attend the September committee meeting to provide information.

22/86. Vulnerable People. No items

22/87 Items for next agenda. No items

Cllr Sunners gives his apologies for the next meeting.

Meeting closed 21.11

Date of next meeting: Monday 19th September 2022 7.30pm Old Chapel, Butts Road., Chiseldon.

Actions

All Actions to be completed by the next Full Committee meeting unless otherwise specified

Clerk

21/215. Future agenda. Play equipment discussion for Castle View Road, and applications for grant funding.

22/26. Arrange for further information on costs and probability of solar panels at Chapel

22/66. Report back to estate the update with regards to the proposal to extend the leased washpool area.

22/69. Apply to SBC for permission to place a planter at the Liddington end of Badbury

22/70. Purchase bulbs for New Road site after Finance Committee approval

22/75. Draft a letter to allotment tenant with regards to the apple trees.

22/76. Ask RFO to make arrangements for waste removal from allotment after Finance Committee approval.

22/77. Arrange trimming of trees at the rear of Hodson Road once current budget situation is confirmed by RFO. Otherwise pass to Finance committee for approval.

22/78. Arrange for chapel window repairs once budgeted building repairs funds are confirmed by RFO. Otherwise pass to Finance Committee for approval.

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22/79. If budgeted funds allow authorise extra hours to Handyman. Otherwise refer to Finance Committee for approval.

22/81. Arrange for cemetery chapel doors to be painted using budgeted funds.

22/83. Select a suitable site for the history club tree in the Butts Road cemetery.

22/84. Ask RFO to talk to Contract Finder company ref grants for skatepark.

Cllr Sunners

22/84 Talk to Highworth Parish Council and other local parish councils about their own skatepark provisions. Advice Clerk on next relevant agenda to add this to.

22/85. Talk to Rise Trust to get information about youth provision and invite them to Sept EGPA meeting.

DRAFT