



Chiseldon Parish Council

Minutes of the Rec Ground Improvement COMMITTEE MEETING

Held on Thursday 7th April 2022 at 7.00pm. The Old Chapel, Butts Road, Chiseldon.

Present: Cllrs Matt Harris, Chay Ford, Justine Randall, Jenny Jefferies and Keith Bates. Clair Wilkinson – Clerk.

Also in attendance: 2 members of the public

22/01 Approval of apologies given. Cllr Jackson is unwell.

A proposal was made to approve these apologies given. The proposal was seconded and all Cllrs were in favour.

22/02 Public recess. No comments

22/03. Election of Chairman for the Committee for the meeting.

A proposal was made for Cllr Harris to Chair this meeting. The proposal was seconded and all Cllrs were in favour.

22/04. Declarations of Interest and approval of any dispensations requested.

None

22/05. Approval of minutes from 3.3.22 meeting

A proposal was made to approve these minutes as an accurate recording of the meeting. The proposal was seconded and all Cllrs were in favour.

22/06. Action points from previous meeting.

Clerk

21/07 Invite Tennis Club to appropriate meeting as directed by Committee. PENDING

21/46 Contact TC and FC about grants they could apply for, for their facilities improvements. PENDING

21/71. Ask Wroughton Clerk whether they are creating a Trust for their facility. PENDING – Meeting has been arranged.

21/91. When relevant, present the design plans to the estate to further the discussion with regards to land for the project. PENDING

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21/92. Talk to SWA to make sure minor design alterations are part of the package. Confirm approval of SWA as successful applicant if this is agreed upon. *DONE*

21/92. Talk to Ogbourne St George PC about their village hall. *DONE. Nothing of relevant to CPC project.*

21/92. Talk to Chiseldon Tennis Club about public court hire stats. *No reply – to chase*

21/93. Next agenda – resident updates, feedback on Wanborough visit and current hall usage stats. *DONE. Added to agenda.*

22/07. Create shortlist of required items for architect to work with.

- Agricultural or barn design
- Approximate indoor size of 3 badminton courts
- Semi Professional kitchen – No café or staffed requirements.
- Mezzanine area – check on any tax issues with this
- The ability to split the area – nets or sliding doors – sound proofed to split loud/quiet events
- A tennis club house facility is still needed near the existing courts
- Disabled access in general to be considered – mezzanine?
- Proper emergency lighting & fire & intruder alarm system.
- Effective outside lighting
- Bicycle parking
- Structurally sound and fit for purpose – to last 40+ years
- Minimum ongoing maintenance costs
- Electric vehicle charging points – these are not to be at a loss of funds to the council
- Improved security of the facility
- Adequate drainage

Plus the following per field size:

Requirements for existing land only	Requirements for modest land expansion	Requirements for large land expansion
New hall	New hall	New hall
Same access	New access	New access
Improve parking	New parking area	New parking area
	Community forest	Pump track & community forest
	Cricket net – indoors	Cricket net – indoors
	Cricket bowling cage outdoors	Cricket bowling cage outdoors
	Small kids play area	Large kids play area
	Small pump track area.	Outside general purpose sports area. – Boot camp, softball etc.

Cllr Jefferies will ask SBC planning if any of these are likely to be problematic for planning purposes.

SWA Architects will be ask to meet with Cllrs to review the first stages of the plans when they are ready.



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22/08. Review how to update residents.

Still need to wait for there to be a viable plan in place. Will do a public consultation. Will need to justify why the new scheme is required.

A Q&A document can be created to assist – will use population stats. Can load onto MS Teams for Cllrs to suggest questions to be added.

There is a precedent to build on this site as previous planning applications were approved.

Will need to consult with the existing hall/field users to see what improvements they would like.

20/09 Feedback from Wanborough site visit. Cllr Bates attended.

They are building an addition to their existing facility. They have a large plot of land and provide plenty of facilities such as cricket and bowling. They have an older brick building with good access.

20/10. Review usage stats for the current hall.

The stats from 2019 to date were reviewed. No comments noted.

21/93 Items for next agenda. None

Meeting closed 19.54

Date of next meeting: Thursday 12th May 2022 at 7.00pm at the Old Chapel on Butts Road, Chiseldon. (Moved from 5th May due to local elections)

Action Points

All Actions to be completed by the next Full Committee meeting unless otherwise specified

Clerk

21/07 Invite Tennis Club to appropriate meeting as directed by Committee.

21/46 Contact TC and FC about grants they could apply for, for their facilities improvements.

21/71. Ask Wroughton Clerk whether they are creating a Trust for their facility.

21/91. When relevant, present the design plans to the estate to further the discussion with regards to land for the project.

21/92. Talk to Chiseldon Tennis Club about public court hire stats



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22/08. Upload a Q&A doc onto MS Teams for Cllrs to add to.

22/07. Send list of requirements to SWA architects.

All Councillors.

22/08. Add to Q&A document on MS Teams.

DRAFT