

CHISELDON PARISH COUNCIL



MINUTES of the RECREATION GROUND IMPROVEMENT COMMITTEE MEETING

held on Thursday 4th November 2021 at 7.00pm. The Old Chapel, Butts Road, Chiseldon.

Present: Cllrs Matt Harris (Council Chairman), Jon Jackson , Keith Bates, Chay Ford Clair Wilkinson as Clerk.

21/63. Vote in Chairman for the committee.

Cllr Harris was happy to be chairman for the current meeting.

A proposal was made that Cllr Harris chair the current meeting. The proposal was seconded and all Cllrs were in favour.

21/64. Vote on approval of new Cllrs joining the committee

A proposal was made for Cllr Ford to join the committee. The proposal was seconded and all Cllrs were in favour.

21/65. Apologies given: Cllr Jefferies is unwell. **Non-attendance without apologies:** None. It was noted that Cllr Randall has stepped down from this committee due to personal commitments.

A proposal was made to approve this apology. The proposal was seconded and all Cllrs were in favour.

21/66. Public recess. 2 member of the public, interested in any updates.

21/67. Declarations of interests & vote on any dispensations applied for. None.

Cllr Bates lives near the proposed site on Hodson Road.

21/68. Approval of minutes from 7th October 2021. No changes

A proposal was made to approve these minutes as an accurate reflection of the meeting. The proposal was seconded and all Cllrs were in favour.

21/69. Action points from last meeting

All Actions to be completed by the next Committee meeting unless otherwise agreed.

ALL CllRS	21/07	Invite Tennis Club to appropriate meeting as directed by Committee. Not yet required
	21/46	Arrange site visits to Wanborough and Haydon Wick facilities. Clerk will arrange for Wanborough in Jan one weekend and get their planning app details for Cllrs.
	21/46	Contact TC and FC about grants they could apply for, for their facilities improvements. Not yet required.
	21/55	Committee to consider whether land at other locations running along the rear of Draycot Road could be a consideration. Defer to next meeting
	21/60	Publish the public info document on the procedures. DONE. FB and website
	21/21	Cllrs to look at other local facilities for comparisons. ONGOING
	21/59	Cllrs to read the Wroughton grant information before the Nov meeting. DONE

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21/70. Discussion on what professional services to hire first to move the project forward.

It was decided to get 3 quotes from architects for a basic building and land design that can be taken to SBC for Pre-planning approval.
It was also determined that the costs of purchasing the land was the next steps as without this the project scope cannot be determined.
Clerk to follow up with estate for progress and also gain 3 quotes from architects.

21/71. Discuss the Wroughton Funding document.

It was noted that the project would need to be handed over to a Trust in order to gain access to more funding than the PC could apply for.
The 3 main sources of funding were National Lottery, Sports England and Football Foundation.
The National Lottery can fund £100,000 a year for 5 years.
The recommendation at this stage was that the committee set up a trust to manage the project to ensure maximum funding could be sought.
The Clerk is to ask the Wroughton Clerk whether they have created a Trust to gain funding.

The Clerk has an action to draw up a process list/flow chart for the work left to do. To liaise with Cllr Harris.

21/72. Items for next agenda

None

Meeting closed 19.46

Date of next meeting: Thursday 2nd December 7.00pm at the Old Chapel, Butts Road, Chiseldon

All Actions to be completed by the next Committee meeting unless otherwise agreed.

Clerk	21/07	Invite Tennis Club to appropriate meeting as directed by Committee
	21/46	Arrange site visits to Wanborough and Haydon Wick facilities.
	21/46	Contact TC and FC about grants they could apply for, for their facilities improvements.
	21/55	Committee to consider whether land at other locations running along the rear of Draycot Road could be a consideration.
	21/70	Get 3 quotes from architects to design basic plans that can go to SBC for pre-planning approval
	21/70	Ask estate for progress on land sale.
	21/71	Ask Wroughton Clerk whether they are creating a Trust for their facility
	21/71	Create a progress list/flow chart for the order of work to be done.

GLOSSARY

TC – Tennis Club (Chiseldon)	WC – Ward Cllr
PIR – Passive Infrared Sensor	PRINCE2 – A qualification “Projects in Controlled Environments”
FB – Facebook	FA – Football Association
PC or CPC – Parish Council/Chiseldon Parish Council	SBC – Swindon Borough Council
EICR – Electrical Inspection Condition Report	FC – Football Club

Rec ground improvement committee Minutes 4.11.2021 Chairman Signature.....