

# CHISELDON PARISH COUNCIL



## You are summoned to join the October 2021 Recreation Ground improvement Committee meeting. AGENDA

on Thursday 4<sup>th</sup> November 2021 at 7.00pm at the Old Chapel, Butts Road, Chiseldon.

**PUBLIC RECESS** - to receive questions and comments from the public on Council related matters. Members of the public are allowed to address the Chair for 3 minutes. No decisions will be taken at this meeting. Discussion will only take place when a subject raised is within an agenda item. Maximum 10 minutes

**1. Vote on appointment of new Chairman for the committee due to Cllr Randall stepping down from the role.**

**2. To vote on the approval of any new Cllrs joining the committee.**

**Public recess** – maximum 10 minutes – see information above.

**3. List attendances and apologies for absence. Vote on approval of absences given. Absence with no apologies to be noted separately.**

**4. Declarations of interests and requests for dispensations voted on.**

**5. Review and approve minutes from 7<sup>th</sup> October 2021.**

**6. Action Points**

**7. Discuss & vote on what professional services to hire first with regards to moving the project forward.** Designer/architect for rough building design to include items voted on in last meeting? Gather quotes for next meeting? Committee to vote on a course of action.

**8. Review Wroughton PC's grant study documentation for useful information. Vote on action actions CPC can take to secure funding for the project. [See additional information on MS Teams.](#)**

**9. Items for the next agenda.** (Cannot be considered at the current meeting)

**The next meeting will be Thursday 2<sup>nd</sup> December 2021 at 7.00pm in the Chapel Offices. Butts Road, Chiseldon.**

Contact details: Mrs Clair Wilkinson, Parish Clerk  
[clerk@chiseldon-pc.gov.uk](mailto:clerk@chiseldon-pc.gov.uk) Tel 01793 740744 Signed by Clerk: C Wilkinson Dated: 1.11.21

*Clair Wilkinson*

**Committee members: Cllrs Matt Harris, Justine Randall, Jon Jackson, Jenny Jefferies (Committee Vice Chairman), Keith Bates.**

Public notice – if you comment during public recess at a council meeting your personal details (such as name and address as relevant) may be recorded on the minutes. Please advise the Clerk at the time of speaking if you do not wish your personal details to be noted. Please see our privacy policy on [www.chiseldon-pc.gov.uk](http://www.chiseldon-pc.gov.uk) for full details of how we store & manage data.

**Legislation to allow the council to vote and/or act:** n/a for this meeting

Chiseldon Parish Council under law, has a duty to conserve biodiversity under the Natural Environment and Rural Communities Act 2006 and consider the impact of their decisions under the Crime and Disorder Act 1998 Section 17.

Councillors will review their decisions when required, with these acts in mind, and they will be minuted accordingly.

For more details see our “Biodiversity Duty” and Crime and Disorder” policy which will appear on our website [www.chiseldon-pc.gov.uk](http://www.chiseldon-pc.gov.uk) as soon as possible.