**MINUTES of the PARISH COUNCIL MEETING**

**held on Monday 8th November at 7.30pm. Recreation Hall, off Norris Close. Chiseldon**

 **Present:** Cllrs Matt Harris (Chairman), Andy Rogers, Paul Sunners, Ian Kearsey, Steve Duke, Chris Rawlings, Chay Ford, Keith Bates, Jenny Jefferies (late arrival) also a Ward Cllr, Sunny Patel. Clair Wilkinson as Clerk.

 **21/108 Apologies given:**. Cllr Jackson is unwell, Cllr Simpson is on maternity leave, Cllr Randall is working away from home, Cllr Dogra is working. **Absence without apologies**: Cllr Barnes

Ward Cllr Sumner has also sent his apologies.

 **A proposal was made that the given apologies be accepted. The proposal was seconded and all Cllrs were in favour.**

**21/109 Public recess.** No public

****21/110 Declarations of interests & vote on any dispensations applied for.** None**

****21/111 Approval of minutes from 11th October 2021** No changes**

****A proposal was made that these minutes were accepted as accurate. The proposal was seconded and all Cllrs were in favour.****

****21/112 Action points:****

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| *Clerk* *Cllr Jefferies* | ***21/65*** ***21/93*** ***21/94******21/100******21/106*** ***21/106*** ***20/16***  | ***Arrange for purchase of SID when required.***  Still waiting for SBC Highways approval. Clerk to chase.***Split bio-diversity and crime prevention policy into 2 policies and then publish. DONE. New policies on website******Updated Standing Orders as approved and publish. DONE******Talk to local police about Xmas tree event and talk to Ward Cllr Jefferies about road closure. ONGOING. Updated risk assessment being created based on new information received.******Check current professional ash tree advice – ref Die back. Emailed info sent to all Cllrs. DONE******Add approval of 2022/23 budget and precept added to Nov full council. DONE******Investigate end of Badbury footpath being blocked. Still waiting for SBC officer update. ONGOING*** |

**21/113 Community Safety report, including crime stats.** Cllr Sunners

Nationally 23 million people use 123456 as their password.

Crime stats for October – 1765 in Swindon area, 9 in Chiseldon.

Note that some NHW signs and bus timetables have been taken off new lamp posts and were not put back up.

Community speed watch needs more volunteers

**21/114 - Ward Cllr Jefferies for Chiseldon and Lawn Ward.**

To follow later in the agenda when Ward Cllr Jefferies arrives

Ward Cllr Sumner’s email was circulated to Cllrs prior to the meeting.

**21/115 Approval of policies**

**1. H&S General Statement.**

**A proposal was made to approve the H&S General Statement policy. The proposal was seconded and all Cllrs were in favour.**

**2. Petitions policy.**

**A proposal was made to approve the Petitions policy. The proposal was seconded and all Cllrs were in favour.**

**21/116 PLANNING. Discuss and vote on S/HOU/21/1656 3 The Crescent. Single storey rear extension.**

**A proposal was made to send CPC’s approval of this planning application. The proposal was seconded and all Cllrs were in favour.**

**21/117 PLANNING. Discussion and vote on S/21/1556 Demolition of pavilions, change of use of office & ancillary space to 25 dwellings, erection of 52 dwellings, new access and assoc works. Burderop Park House, Burderop Park.**

**A proposal was made to reply to say the council could not vote on a decision due to insufficient information. The proposal was seconded and all Cllrs were in favour.**

**21/118 FINANCE. Discuss and vote on budget for 2022/23 financial year.**

The only item to note is that £9700 will be taken from General Reserves to cover a shortfall in funds due to the proposed zero percent precept increase for 2022/23.

**A proposal was made to approve the details and values in the budget for 2022/23. The proposal was seconded and all Cllrs were in favour.**

**21/119 FINANCE. Approval of precept amount of £143,000 for 2022/23 financial year.**

**A proposal was made to approve the precept figure at £143,000 for the 2022/23 financial year. The proposal was seconded and all Cllrs were in favour.**

**21/120. Committee Reports**

**Finance – October 2021 Financial transactions report.**

**A proposal was made to approve these figures as accurate. The proposal was seconded and all Cllrs were in favour.**

The November to date report was not available.

Cllr Jefferies arrived 19.55

**EGPA** - Cllr Rogers. The new slide will not be put in place in the next financial year after a committee vote. The committee voted to created an allocated fund starting in 2022/23 of £10,000 for future replacement costs for equipment.

£1000 has been allocated for 2022/23 for a memorial item for the Jubilee celebrations – ideas welcome.

The Covid memorial garden is in progress for spring 2022.

**Planning** – Cllr Kearsey. 8 residents attending the last meeting with concerns over a planning app at Badbury. The committee have written to SBC to express their concerns over the lack of road sign cleaning due to safety issues.

**Rec Ground Improvement –** No meeting.

**Finance** – Cllr Harris. No report.

**Risk Assessments:**

**Oct – completed or pending.**

Admin officer and RFO\* JD\* – Done

Clerk JD\* – Done

Trees and hedges around the parish owned/maintained by CPC. Pending. Will hand over to handyman.

**Nov – to do**

Chapel and Museum

Cleaning

Fire Risk

Hodson Road SID – Cllr Kearsey to do.

**Clerks Correspondence.** No feedback

**21/121. Ward Cllr report from Cllr Jefferies**

Brimble Hill Data Centre traffic plan – Cllr Jefferies is still chasing this. Still waiting for a reply from SBC on whether the PC can remove the New Road Build Out – Cllr Jefferies is chasing this.

**21/122 Items for next agenda.** None

Meeting closed 20.17

****Date of next meeting: Monday 10th January 2022 at the Recreation Hall, off Norris Close, Chiseldon at 7.30pm** (There is not expected to be a December full council meeting due to the NHP meeting)**

*All Actions to be completed by the next Full Committee meeting unless otherwise agreed.*

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| *Clerk* *Cllr Jefferies* | ***21/65******21/100*** ***21/115 21/116***  ***20/16***  | ***Arrange for purchase of SID when required******Talk to local police about Xmas tree event and talk to Ward Cllr Jefferies about road closure.******Reply to SBC Planning dept with decisions of planning applications.******Investigate end of Badbury footpath being blocked. Still waiting for SBC officer update.*** |
| **Glossary of abbreviations:**SBC - Swindon Borough Council NHW - Neighbourhood WatchCPC – Chiseldon Parish CouncilDF – Draycot FoliatCVPA – Castle View Play AreaSID – Speed Indicator DeviceRWV – Ridgeway ViewSTEAM – Museum in Swindon.RA – Risk AssessmentCPRBB – Chiseldon Parish Residents for Better BroadbandNHP – Neighbourhood PlanPIR – Passive Infrared sensor | EGPA – Environment, General Purpose & Amenities CommitteeWALC –Wiltshire Area Local CouncilsWARP – Washpool Area Restoration ProjectCIL – Community Infrastructure LevyWC – Ward CouncillorCllr – Councillor (Parish)TW – Thames WaterSTWFC – Swindon Town Women’s Football ClubCSW – Community Speed WatchGWH – Great Western HospitalSYFC – Swindon Youth for ChristTRO – Traffic Regulation OrderJD – Job Description\*RFO – Responsible Financial Officer\* |