

**MINUTES of the Chiseldon BMX (CBMX) working party meeting
held on Thursday 20th May at 8.00pm. Remote meeting via MS Teams.**

Present: Chay Ford, Emily Gravestock, Melanie Johnston, Jessica Connor, Tim (Surname) Clair Wilkinson as minute taker.

Apologies for absence: Chris Rawlings, Alistair Millington Sustrans, Dick Millard FOTP

Non-attendance: Darren Blackstock and Keith Bates

Note – Rosie Griffith is no longer part of the group.

21/09 Approval of minutes from 08/04/2021 No changes and minutes were approved as accurate

21/10 Action Point review.

Action Owner	Minute ref	Action
Darren Blackstock	20/05	Investigate funding options. ONGOING?
Emily Gravestock	20/05	Draw up a timeline of required activities ONGOING
Clair	20/18	Go back to FOTP to explain why the proposed site has been chosen. DONE
Clair	20/21	Include items for next agenda for discussion. DONE
Clair	21/02	Send Chay possible track sizes using measuring software DONE
Clair	21/02	Send old minutes to Dick Millard at FOTP DONE
Clair	21/03	Reply to Farm Shop with answers to queries and ask about possibility of purchasing carpark land. DONE
Clair	21/04	Ask Emily if a presentation can be completed for May full council meeting. REQUEST SENT – CPC presentation now postponed
Clair	21/05	Ask Alistair at Sustrans for approx. lease costs DONE
Clair	21/07	Add investigating bank accounts to next agenda. DONE
Clair	21/07	Ask Parish Admin Officer to include article in Parish Magazine and Parish Clerk to add to Ridgeway Bell DONE
Chay and Melanie	20/18	Approach sites with good track design to find out what company designed them. List to be compiled of good track designers. DONE. On this agenda
Chay	21/02	Get measurements of Wroughton track for comparison purposes. DONE on this agenda
Chay	21/05	Contact 2 named track builders for ball-park quotes for fundraising purposes DONE. On this agenda
Chay and All members	21/07	Use social media to encourage more members to join or people to offer specific expertise. ONGOING
Rosie Griffith & Emily Gravestock	20/19 & 21/04	Create a presentation for CPC to gain their support for the plan. POSTPONED FOR NOW.
Rosie Griffith re-allocate to Clair	20/20	As Jennifer at Wroughton for details of their track builder and approach them to ask after procedure for obtaining a quote.

Note - The Wroughton track is 4x60 metres

21/11. Initial track costs

CK Contractors: Use natural land features so less earth movement costs. 4 case studies received from £40,000 to £150,000. All costs based on areas starting out as grass fields.

1. £40,000 40x25 metres.
2. £60,000 80x20 metres.
3. £80,000 Site at Cambridge with "L" shape track. Larger than 80x20 metres
4. £150,000 largest size possible

Clair to ask Jennifer for their track builder so CBMX can contact them.

Chay is hoping that Kent from CK Contractor can visit our prospective sites soon. Everyone is invited.

BMX Working Group meeting minutes 20.5.2021

Chay to ask them if they do an "end to end" service with planning support to the local planning authority

More Planning knowledge is now required.

Chay to provide information on Pre-planning advice to see if this helps the group.

Emily is to ask her Town Planning contact for advice

Clair to ask SBC for advice

21/12. Planning Assistance

Add a post to Social Media and Ridgeway Bell etc to see if we can find someone local with planning knowledge

It was noted that Wroughton didn't need planning permission as the track was on their land, not over 2 metres tall and on recreation space to start with.

Chay has a contact called Helen that he will invite to attend a meeting with planning advice.

It was suggested that a Certificate of Lawfulness was the first step – this is around £250.00 and would indicate if proposed changes were lawful.

21/13. Banking arrangements

Clair to make enquiries as to what sort of bank account to get.

21/14. Social Media usage

Need to keep a presence going on FB pages. Create a new page/group for the working party and invite people to join it.

Interact more with the school about the proposed plans. Follow up with people who commented on FB about wanting to get more involved.

Hold next meeting in a pub garden?

The black and white cycle logo was chosen. Ask Darren to alter spelling mistake.

21/15. Next steps

Postpone presentation to CPC until location is finalised.

Next meeting confirmed as Thurs 1st July 8.00pm starting at the Farm shop to chat with owners.

The meeting closed at 21.12

Next meeting: Tues 1st July at 8.00pm. Outside the Three Trees Farm Shop.

SUMMARY OF ACTION POINTS FROM APRIL

Action Owner	Minute ref	Action
Darren Blackstock	20/05	Investigate funding options. ONGOING?
Emily Gravestock	20/05	Draw up a timeline of required activities ONGOING
Chay and All members	21/07	Use social media to encourage more members to join or people to offer specific expertise. ONGOING
Emily Gravestock	20/19 & 21/04	Create a presentation for CPC to gain their support for the plan. POSTPONED
Clair Wilkinson	20/20	As Jennifer at Wroughton for details of their track builder and approach them to ask after procedure for obtaining a quote.
Chay Ford	21/11	Ask CK Contractors if they do an "end to end" contract to assist with planning support.

Chay Ford	21/11	Provide any pre-planning advice known to group members.
Emily Gravestock	21/11	Ask Town Planner contact for advice
Clair Wilkinson	21/11	Ask SBC planning for advice
??	21/12	Ask on social media and Ridgeway Bell for help with planning knowledge
Chay Ford	21/12	Ask Helen to next meeting
Clair Wilkinson	21/13	Make enquiries as to type of bank account to get
??	21/14	Create new FB group and invite people to attend
??	21/14	Contact the Primary school to get more involved
Clair Wilkinson	21/14	Ask Darren to amend logo ready for use