

**MINUTES of the Chiseldon BMX (CBMX) working party meeting  
held on Thursday 20<sup>th</sup> May at 8.00pm. Remote meeting via MS Teams.**

**Present:** Chay Ford, Emily Gravestock, Melanie Johnston, Jessica Connor, Tim (Surname) Clair Wilkinson as minute taker.

**Apologies for absence:** Chris Rawlings, Alistair Millington Sustrans, Dick Millard FOTP

**Non-attendance:** Darren Blackstock and Keith Bates

Note – Rosie Griffith is no longer part of the group.

**21/09 Approval of minutes from 08/04/2021** No changes and minutes were approved as accurate

**21/10 Action Point review.**

<b>Action Owner</b>	<b>Minute ref</b>	<b>Action</b>
<b>Darren Blackstock</b>	<b>20/05</b>	<b>Investigate funding options. ONGOING?</b>
<b>Emily Gravestock</b>	<b>20/05</b>	<b>Draw up a timeline of required activities ONGOING</b>
<b>Clair</b>	<b>20/18</b>	<b>Go back to FOTP to explain why the proposed site has been chosen. DONE</b>
<b>Clair</b>	<b>20/21</b>	<b>Include items for next agenda for discussion. DONE</b>
<b>Clair</b>	<b>21/02</b>	<b>Send Chay possible track sizes using measuring software DONE</b>
<b>Clair</b>	<b>21/02</b>	<b>Send old minutes to Dick Millard at FOTP DONE</b>
<b>Clair</b>	<b>21/03</b>	<b>Reply to Farm Shop with answers to queries and ask about possibility of purchasing carpark land. DONE</b>
<b>Clair</b>	<b>21/04</b>	<b>Ask Emily if a presentation can be completed for May full council meeting. REQUEST SENT – CPC presentation now postponed</b>
<b>Clair</b>	<b>21/05</b>	<b>Ask Alistair at Sustrans for approx. lease costs DONE</b>
<b>Clair</b>	<b>21/07</b>	<b>Add investigating bank accounts to next agenda. DONE</b>
<b>Clair</b>	<b>21/07</b>	<b>Ask Parish Admin Officer to include article in Parish Magazine and Parish Clerk to add to Ridgeway Bell DONE</b>
<b>Chay and Melanie</b>	<b>20/18</b>	<b>Approach sites with good track design to find out what company designed them. List to be compiled of good track designers. DONE. On this agenda</b>
<b>Chay</b>	<b>21/02</b>	<b>Get measurements of Wroughton track for comparison purposes. DONE on this agenda</b>
<b>Chay</b>	<b>21/05</b>	<b>Contact 2 named track builders for ball-park quotes for fundraising purposes DONE. On this agenda</b>
<b>Chay and All members</b>	<b>21/07</b>	<b>Use social media to encourage more members to join or people to offer specific expertise. ONGOING</b>
<b>Rosie Griffith &amp; Emily Gravestock</b>	<b>20/19 &amp; 21/04</b>	<b>Create a presentation for CPC to gain their support for the plan. POSTPONED FOR NOW.</b>
<b>Rosie Griffith re-allocate to Clair</b>	<b>20/20</b>	<b>As Jennifer at Wroughton for details of their track builder and approach them to ask after procedure for obtaining a quote.</b>

Note - The Wroughton track is 4x60 metres

**21/11. Initial track costs**

**CK Contractors:** Use natural land features so less earth movement costs. 4 case studies received from £40,000 to £150,000. All costs based on areas starting out as grass fields.

1. £40,000 40x25 metres.
2. £60,000 80x20 metres.
3. £80,000 Site at Cambridge with "L" shape track. Larger than 80x20 metres
4. £150,000 largest size possible

Clair to ask Jennifer for their track builder so CBMX can contact them.

Chay is hoping that Kent from CK Contractor can visit our prospective sites soon. Everyone is invited.

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Chay to ask them if they do an "end to end" service with planning support to the local planning authority

More Planning knowledge is now required.

Chay to provide information on Pre-planning advice to see if this helps the group.

Emily is to ask her Town Planning contact for advice

Clair to ask SBC for advice

### **21/12. Planning Assistance**

Add a post to Social Media and Ridgeway Bell etc to see if we can find someone local with planning knowledge

It was noted that Wroughton didn't need planning permission as the track was on their land, not over 2 metres tall and on recreation space to start with.

Chay has a contact called Helen that he will invite to attend a meeting with planning advice.

It was suggested that a Certificate of Lawfulness was the first step – this is around £250.00 and would indicate if proposed changes were lawful.

### **21/13. Banking arrangements**

Clair to make enquiries as to what sort of bank account to get.

### **21/14. Social Media usage**

Need to keep a presence going on FB pages. Create a new page/group for the working party and invite people to join it.

Interact more with the school about the proposed plans. Follow up with people who commented on FB about wanting to get more involved.

Hold next meeting in a pub garden?

The black and white cycle logo was chosen. Ask Darren to alter spelling mistake.

### **21/15. Next steps**

Postpone presentation to CPC until location is finalised.

Next meeting confirmed as Thurs 1<sup>st</sup> July 8.00pm starting at the Farm shop to chat with owners.

The meeting closed at 21.12

**Next meeting: Tues 1<sup>st</sup> July at 8.00pm.** Outside the Three Trees Farm Shop.

### **SUMMARY OF ACTION POINTS FROM APRIL**

<b>Action Owner</b>	<b>Minute ref</b>	<b>Action</b>
<b>Darren Blackstock</b>	<b>20/05</b>	<b>Investigate funding options. ONGOING?</b>
<b>Emily Gravestock</b>	<b>20/05</b>	<b>Draw up a timeline of required activities ONGOING</b>
<b>Chay and All members</b>	<b>21/07</b>	<b>Use social media to encourage more members to join or people to offer specific expertise. ONGOING</b>
<b>Emily Gravestock</b>	<b>20/19 &amp; 21/04</b>	<b>Create a presentation for CPC to gain their support for the plan. POSTPONED</b>
<b>Clair Wilkinson</b>	<b>20/20</b>	<b>As Jennifer at Wroughton for details of their track builder and approach them to ask after procedure for obtaining a quote.</b>
<b>Chay Ford</b>	<b>21/11</b>	<b>Ask CK Contractors if they do an "end to end" contract to assist with planning support.</b>

<b>Chay Ford</b>	<b>21/11</b>	<b>Provide any pre-planning advice known to group members.</b>
<b>Emily Gravestock</b>	<b>21/11</b>	<b>Ask Town Planner contact for advice</b>
<b>Clair Wilkinson</b>	<b>21/11</b>	<b>Ask SBC planning for advice</b>
<b>??</b>	<b>21/12</b>	<b>Ask on social media and Ridgeway Bell for help with planning knowledge</b>
<b>Chay Ford</b>	<b>21/12</b>	<b>Ask Helen to next meeting</b>
<b>Clair Wilkinson</b>	<b>21/13</b>	<b>Make enquiries as to type of bank account to get</b>
<b>??</b>	<b>21/14</b>	<b>Create new FB group and invite people to attend</b>
<b>??</b>	<b>21/14</b>	<b>Contact the Primary school to get more involved</b>
<b>Clair Wilkinson</b>	<b>21/14</b>	<b>Ask Darren to amend logo ready for use</b>