

Chiseldon Parish Council



MINUTES of the ENVIRONMENT, GENERAL PURPOSE AND AMENITIES COMMITTEE meeting held on Monday 17th May 2021 at 7.30pm. The Recreation Hall, off Norris Close, Chiseldon.

Present: Cllrs Chris Rawlings (outgoing Committee Chairman), Cllr Steve Duke (Committee Vice Chairman), Cllr Paul Sunners, Cllr Andy Rogers (Chairman for this meeting), Cllr Pauline Barnes, Cllr Matt Harris. Clair Wilkinson as Clerk.

Also in attendance: A resident from the Home Close area of Chiseldon.

21/20 Elect Committee Chairman for the forthcoming 12 months.

There were no nominations for Committee Chairman.

Cllr Harris proposed that Cllr Rogers act as Chairman for the current meeting. Cllr Bates seconded and all Cllrs were in favour.

Cllr Rogers assumed the position of Chairman for the meeting.

21/21. Elect Committee Vice Chairman for the forthcoming 12 months.

It was decided to defer this item to June 2021 after a Committee Chairman was elected for the year. Cllr Duke will continue in the role of Vice Chairman for this meeting.

Apologies for absence: Cllr Jefferies has a family matter to attend to. Cllr Randall has a prior work engagement. McDonald has a dispensation for non-attendance of this meeting. **Apologies without absence:** None

Cllr Rawlings proposed the acceptance of these apologies. Cllr Duke seconded and all Cllrs were in favour.

21/22 Declarations of interest & approval of any dispensations. Cllr Rawlings rents an allotment from CPC.

21/23 Public recess.

A resident from Home Close addressed the committee with concerns over the cycle track that runs around the rear of Home Close. The noise levels have increased since the area was tarmacked. There is also an issue of bad language from path users. Would like support in rectifying this issue.

It was noted by Cllrs that the track is an official cycle route no45 on the Sustrans national cycle network, and the route was approved by SBC who are the landowners.

Cllr Sunners offered to talk to the resident as work has already been done by the council to try to address these issues. Wording for signs will be created. To be brought to Full Council for approval of these signs before purchasing.

The resident leaves the meeting at 19.49

21/24. Approval of minutes from 17th April 2021 committee meeting. No changes

Cllr Harris proposed these minutes as an accurate reflection of the meeting. Cllr Bates seconded and all attending Cllrs were in favour

21/25 Action points from last meetings

SUMMARY OF ACTION POINTS

Clerk	19/180	Talk to estate manager about extension of Washpool Lease. Waiting for further information ONGOING
	19/193	Talk to estate manager about future purchase of land for new cemetery area. Waiting for further information ONGOING
	20/65	Get Grass Valet to re-visit for court inspection with Cllr. Have chased them for a date to visit. Will progress
	20/67	Look at shared calendar system for CPC and CFC for pitch bookings. ONGOING
	20/114	Report low water pressure to Thames Water. DONE. TW have confirmed the issue is not with their systems. Need to decide on next course of action. Will

- 20/121 ask TC if problem persists in their club hour.
- 20/171 Monthly item to monitor opening of Rec Hall/field depending on Covid guidelines. 17th May earliest. HALL NOW OPEN WITH RELEVANT COVID RA IN PLACE.
- 20/198 Arrange for Admin Officer to investigate grants for new play equipment at Rec Hall. WORK IN PROGRESS
- 20/198 For April Full Council - approval of funds for Strouds Hill signage & arrange signage with **Cllr Sunners**. DONE
- 20/202 & 203 Work with **Cllr Sunners** on Home Close signage once Sustrans have detailed their proposed work. Approval of funds to first go through Full Council. ONGOING
- 20/211 Work with **Cllr Randall** to get the most cost efficient pricing on the hedge and tree work at the allotments. Add to May agenda. ONGOING
- 21/04 If Chapel cannot have a green waste collection, schedule an item on EGPA agenda for regular waste clearance. ONGOING
- 21/05 Add item to May EGPA agenda for discussion & vote on what is needed for the Rec Hall to stay in use until a new building is built. ONGOING
- 21/06 Schedule an extra EGPA meeting to discuss STWFC requests/requirements. DONE
- 21/10 Get extra key cut for the overflow Rec parking for the football club. DONE
- 21/12 Ask Allbuild if they will remove waste from Great British Spring Clean. DONE, AGREED.
- 20/205 Investigate costs of hiring a shredder for green waste/building a storage area for green waste at the allotments. Add to EGPA agenda. ONGOING
- Cllr Rawlings/Sunners** 20/210 To visit the Rec Hall with 3 builders to get details of all work required to allow the building to be used for the next 2/3 years. **Clerk to add to May agenda** to discuss and vote.
- Cllr Rawlings** 20/211 Confirm the cost of block paving from Wiltshire Paving is £3500 and confirm how the brick work around the metal gate runners will be handled.
- Cllr Jefferies** 21/12 Ask if the Parish Chapel can have a green waste subscription for the cemeteries. Clerk to add to May meeting
- Cllr Jefferies** Ask SBC if the allotments can have a regular green waste collection.

21/26. APPROVAL OF FUNDS SPENT UNDER DELEGATED POWERS

£45 spent to replace broken pane of glass at BT phone box in Badbury

A proposal was made by Cllr Rawlings to approve this expenditure. Cllr Bates seconded, and all Cllrs were in favour.

£45 spent on repairing a water leak from an allotment water tank.

A proposal was made by Cllr Bates to approve this expenditure. Cllr Duke seconded, and all Cllrs were in favour.

21/27. PARISHING PROGRESS. Item to note. The Rec Hall is now open to bookings provided they meet the Covid Risk Assessment criteria and can adhere to the social distancing requirements. See item 21/34

21/28. PARISH APPEARANCE "No Ball Games" sign at garages off Castle View Road

No progress made. Add to next agenda

21/29. BUILDING & AMENITY PRIORITIES. Chiseldon Tennis Club report. No report received

21/30. BUILDING & AMENITY PRIORITIES. Chiseldon Football Club report. No report received

21/31. BUILDING AND AMENITY PRIORITIES. Pavilion. No items

**21/32. BUILDING AND AMENITY PRIORITIES. Allotments. Re-visit of item from April meeting. Shed siting and approval for plot 7A
Cllr Duke chaired this item.**

Note – following our Standing Orders, 5 Cllrs wrote in to request the item be re-visited.

After a discussion prompted by an objection around the siting of the shed, it was proposed that the approval of the shed go ahead as per the allotment leases, but the shed be sited on the “scrub” land near the hedges, and avoids the “green” area in an effort to suit both parties.

To be delegated to Cllr Duke and the Clerk to make final arrangements between both parties.

Cllr Rogers proposed the above course of action. Cllr Harris seconded and all Cllrs were in favour. Cllr Rawlings did not vote.

**21/33. BUILDING AND AMENITY PRIORITIES. Allotments. Clearance of land for the storage of green waste prior to shredding/mulching.
Cllr Duke chaired this item.**

It was determined that quotes would be required for land behind 1B and 2B to be cleared. Any works in the area would be accessed via the perimeter fencing near New Road and not via the plot edges in order to avoid damage to plots.

Also need quotes for the mulching of green materials.

To be discussed at next agenda when quotes available.

To also add to the next agenda, a discussion on increasing allotment lease fees.

21/34. BUILDING AND AMENITY PRIORITIES. Rec hall and grounds. Re-opening Rec Hall with Covid Risk Assessment in place.

The Covid RA was reviewed.

Cllr Harris proposed that the hall now be open for bookings with the RA in place. Cllr Duke seconded and all Cllrs were in favour

21/35. BUILDING AND AMENITY PRIORITIES. Rec hall and grounds. Approval of new lease for pitch hire to teams other than CFC.

The costs were proposed as:

Senior pitch £50 per game

Junior pitch £40 per game

A proposal was made by Cllr Barnes to approve the lease and these costs. Cllr Bates seconded and all Cllrs were in favour.

21/36. BUILDING AND AMENITY PRIORITIES. Castle View Play Area. New Flooring

The quotes from Caloo, Allbuild and Sovereign were reviewed. Both for grass matting and wet pour.

Cllr Harris proposed that the Caloo wetpour option at £10.632 be approved. Cllr Duke seconded and all Cllrs were in favour.

This item will go to June Full Council as the amount approved is over the budgeted item of £10,000 the committee has to spend.

It was requested that Caloo do a site visit to ensure they are happy to do wet pour over the existing concrete base. It was also agreed that for items such as this all Committee Cllrs should do a site visit.

Cllrs should declare at the start of the item if they have not made a site visit to an area within 1 month of a meeting where an item is discussed and voted on.

21/37. BUILDING AND AMENITY PRIORITIES. Cemeteries. Green waste removal.

Full figures still not available however it was suggested that Allbuild be approved for a one off removal of waste at £33.

Cllr Rawlings proposed approving a one off clearance with Allbuild at £33. Cllr Bates seconded and all Cllrs were in favour.

21/38. Vulnerable People and Youth Provision.

Cllr Barnes has offered to investigate available youth provision.
The Clerk will pass on information gathered to date.

21/39. Items for the next agenda. Nothing

The meeting closed at 21.11

Next meeting: Monday 12th July 2021 **7.30pm.** at the Rec Hall off Norris Close, Chiseldon. Public wishing to attend are asked to let the Clerk know so Covid19 safety rules for indoor meetings can be adhered to.

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