

CHISELDON PARISH COUNCIL



MINUTES of the PARISH COUNCIL MEETING

held on Monday **8th February 2021** at 7.30pm. Remote meeting via MS Teams.

Present: Cllrs Matt Harris (Chairman), Ian Kearsey, Keith Bates, Jenny Jefferies (Also Ward Cllr), Chris Rawlings, Denise Rogers, Justine Randall, Pauline Barnes, Andrew McDonald, Andy Rogers, Steve Duke. Clair Wilkinson as Clerk.

Also in attendance: Ward Cllr Mattock, Danielle Simpson

20/177 Apologies given: Cllr Paul Sunners is undertaking a medical procedure. Ward Cllr Sumner not attending due to SBC meeting. Cllr Jefferies will be a late arrival.

20/178 Public recess. No public

20/179. Confidential item 13 on the agenda.

Cllr Harris read out the legal statement requiring item 13 to be held as a confidential item.

To hold item 13 as a confidential item was proposed by Cllr D Rogers. Seconded by Cllr Rawlings and all Cllrs were in favour.

20/180 Co-option of New Cllr.

Danielle Simpson.

Cllr Harris read the legal declarations for Parish Cllr eligibility and Ms Simpson confirmed her eligibility.

Cllr Kearsey proposed that Ms Simpson be co-opted as a Parish Cllr. Cllr Rawlings seconded and all Cllrs were in favour.

Ms Simpson was not yet entitled to vote on council matters as the "Acceptance of Office" declaration had not yet been signed. She joined in discussions but did not vote on any items on the agenda.

20/181 Declarations of interests & vote on any dispensations applied for. None

20/182 Approval of minutes from 11th January 2021 No changes

A proposal was made by Cllr Bates that these minutes were accurate. Seconded by Cllr D Rogers, all Cllrs were in favour.

20/183 Action points:

All Actions to be completed by the next Full Committee meeting unless otherwise agreed.

Clerk	20/137	Update the Sickness and Absence policy & Reserves policy. Upload all 3 policies onto website and MS Teams page. S&A Policy to do, other 2 policies loaded to website and MS Teams. ONGOING
	20/172	Clerk to ask Sanders if they can report on how many people use the new search facility. Also add update to FB and website that facility is available. DONE. COST TO BE ADDED TO FINANCE MEETING
	20/173	Run detailed accounts reports on 2 Cost Centre's listed and email to all Cllrs for review. DONE. NO FOLLOW UP QUESTIONS RECEIVED.
	20/176	Feb Full council – Covid Update. DONE. INCLUDED ON FEB AGENDA

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Cllr Jefferies	20/176	March Finance Committee – On-line Banking investigation. DONE. ADDED TO MARCH AGENDA.
	20/09	Investigate end of Badbury footpath being blocked. Still waiting for SBC officer update. NO FURTHER UPDATE
WC Mattock	20/169	Look into a service that can take vaccination patients to and from their appointments – report back to Clerk NO FURTHER UPDATE
	20/169	Chase up SBC with letter to landowner for cutting back hedges at New Road. NO FURTHER UPDATE. SBC HAVE CONFIRMED THEY ARE WORKING ON THIS BUT COMPLETION NOT YES ADVISED.

20/184 Community Safety report, including crime stats. Cllr Sunners

No report received but Cllr Sunners had asked the Clerk to advise that the PCC proposed £15 precept increase had been approved.

20/185 Ward Cllrs updates. Ward Cllr Mattock for Chiseldon and Lawn Ward.

The SBC 2021/22 budgets are being worked on at present. As a member of the Dorset & Wiltshire Fire & Rescue Authority board, they have been lobbying for the ability to add a £5 increase to their precept. The Gov have not yet approved this. The current recommendation will be 1.99% increase. For a band D household this will be around £77.88 a year, or £1.50 per week increase.

This means the service will have to reduce their budget expenditure in order to meet their budget requirements. They will continue to lobby the Gov.

There is nothing new on the Earthline application with the Inspectorate to report. Not expecting a result until middle of 2021 perhaps. This will then also affect the decisions made by SBC on the speed/weight/traffic decisions on New Road and Hodson Road. SBC will not make any changes until the Earthline decision is finalised by the Inspectorate.

The SBC precept is expected to rise by 4.99% mainly due to adult and children services.

Cllr Rawlings asked if there was an update on the Royal Mail postbox on New Road outside Meadow Stores being closed up. WC Mattock will follow up along with WC Jefferies.

Cllr McDonald temporarily leaves the meeting 20.00

WC Mattock leaves the meeting at 20.01

20/186. Comments back to SBC on 2 Licencing Policy reviews.

There were no comments to send back to SBC.

20/187. Policy review and approvals

Updated Equal Opportunities & Diversity Policy

A proposal was made by Cllr Kearsey that this updated policy be adopted by the Council. Seconded by Cllr Randall, all Cllrs were in favour.

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Talking with Developers Policy

Change to be made to Section 3 Procedure. Section 2 on paragraph 3, remove text.

A proposal was made by Cllr Kearsey that this policy be adopted by the Council. Seconded by Cllr Rawlings, all Cllrs were in favour.

Cllr McDonald returns 20.12

Cllr Jefferies joins the meeting 20.15

20/188. Parish Newsletter creation

Mule Creative have quoted £93 no VAT for 1000 copies of a 4 page colour newsletter.

A proposal was made by Cllr D Rogers to give the Clerk delegated authority to spend up to £150 to have a parish newsletter printed for all residents. Seconded by Cllr Kearsey, all Cllrs were in favour.

Newsletter content will be reviewed before publication.

20/189. Review grant request from CPRBB group for printing costs.

A local group of residents have formed a group to promote the Openreach proposal to supply better broadband to the parish. They submitted a request of £54.28 to cover their printing costs.

Openreach are also providing banners and leaflets for this scheme.

After some discussion:

A proposal was made by Cllr McDonald for a £55 grant to CPRBB for printing costs. Seconded by Cllr Jefferies, and carried by a majority of Cllrs.

20/190. Confidential item. Update on solicitor letter for ongoing legal matter.

The Parish Council Solicitor assisted with advice on how to present a letter offering a fair agreement. The letter made financial offers to resolve the dispute with no further action for any involved parties. The letter was received but there has been no further communication.

20/191. Approve CIL expenditure of £500 for Allbuild to install new CVPA equipment (Talking Pirates). Approved by EGPA committee

A proposal was made by Cllr Bates to approve the £500 costs using CIL funds. Seconded by Cllr McDonald, and all Cllrs were in favour.

20/192. Approve costs of £280 from Allbuild for moss removal from pavements. Approved by EGPA committee

A proposal was made by Cllr D Rogers to approve the £280 costs for moss removal. Seconded by Cllr Rawlings, and all Cllrs were in favour.

20/193. Spending Covid grant funds.

Of the funds not used to cover the council's losses from not being able to hire their buildings, it was proposed that £1000 go into the allocated reserves for the new Rec building and £318 go into funding the covid parish food boxes from Scrapstore.

A proposal was made by Cllr Harris to approve £1000 to the Rec building fund and £318 for food boxes. Seconded by Cllr Randall, and a majority of Cllrs were in favour.

20/194. Vote on where to allocate final £80 of the 2020/21 Grants and Donations budget.

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A proposal was made by Cllr Harris to approve £80 to Julia's House Hospice. Seconded by Cllr D Rogers, and all Cllrs were in favour.

20/195. Vote on whether to send further comments to Gov. Inspectorate in regards to Earthline planning application appeal.

It was proposed that the original objection document sent to SBC be sent to the inspectorate, with delegated authority to Cllr Kearsey and the Clerk to update if required.

A proposal was made by Cllr Harris to delegate authority to Cllr Kearsey and the Clerk to update and send the original objection to the Inspectorate. Seconded by Cllr D Rogers, and all Cllrs were in favour. Cllr Jefferies did not vote.

20/196 Committee Reports

Finance – January 2021 financial report.

A proposal was made by Cllr D Rogers that the January 2021 finance figures were an accurate representation of the councils income and expenditure for the month. Seconded by Cllr Barnes, all Cllrs were in favour.

EGPA - Nothing to report.

Planning – Still waiting for SBC/Contractors on update for new parking provision. Any new Cllrs are welcome to join the planning committee.

Risk Assessments:

Completed in Jan 2021 with no issues to report

Financial Risk
Recreation Field
Outside gym
Pavilion
Rec Hall and carpark

To be completed in Feb 2021:

Allotments
Cemeteries
Infectious disease RA carried out each month and reviewed by Chairman and VC.

Clerks Correspondence – no comments

20/197 Items for next agenda.

None

Meeting closed 21.02

Date of next meeting: Monday 8th March 2021 at 7.30pm via MS Teams. See agenda for login details.

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All Actions to be completed by the next Full Committee meeting unless otherwise agreed.

Clerk	20/137	Update the Sickness and Absence policy & Reserves policy. Upload all 3 policies onto website and MS Teams page. S&A Policy to do, other 2 policies loaded to website and MS Teams.
	20/187	Publish updated Equal Opportunities & Diversity policy & Talking with Developers policy after amendments are made
	20/188	Arrange creation and printing of Parish newsletter
	20/193	Arrange payment of £318 to Swindon Children's Scrapstore and move £1000 into allocated funds for new Rec building.
Cllr Jefferies	20/09	Investigate end of Badbury footpath being blocked. Still waiting for SBC officer update.
	20/169	Look into a service that can take vaccination patients to and from their appointments – report back to Clerk
WC Mattock	20/169	Chase up SBC with letter to landowner for cutting back hedges at New Road
Glossary of abbreviations: SBC - Swindon Borough Council NHW - Neighbourhood Watch CPC – Chiseldon Parish Council DF – Draycot Foliat CVPA – Castle View Play Area SID – Speed Indicator Device RWV – Ridgeway View STEAM – Museum in Swindon. RA – Risk Assessment CPRBB – Chiseldon Parish Residents for Better Broadband EGPA – Environment, General Purpose & Amenities Committee WALC – Wiltshire Area Local Councils WARP – Washpool Area Restoration Project CIL – Community Infrastructure Levy WC – Ward Councillor Cllr – Councillor (Parish) TW – Thames Water STWFC – Swindon Town Women's Football Club CSW – Community Speed Watch GWH – Great Western Hospital		