

# CHISELDON PARISH COUNCIL



## MINUTES of the PARISH COUNCIL STRATEGY MEETING

held on Tuesday **Thursday 4<sup>th</sup> March 2021** at 7.30pm  
via MS Teams.

**Present:** Cllrs Matt Harris (Council Chairman), Denise Rogers (Council Vice Chairman) Chris Rawlings (EGPA committee Chairman), Ian Kearsey (Planning Chairman) and Mrs Clair Wilkinson (Clerk)

*The purpose of a Strategy meeting is to refer actions to other Committees or Full Council.*

**Absence without apologies:** None

**Public recess:** No public

### 20/01. Declarations of interests.

None

### 20/02 Review minutes from 7<sup>th</sup> Jan 2020

No changes.

**The minutes were approved as accurate by Cllr Rawlings, seconded by Cllr Kearsey and all Cllrs were in favour.**

### 20/03 Action Points

<b>Clerk</b>	<b>19/02</b>	Follow up with Mr Walton & Mr Clarke about grants sub-committee. CLOSE AS ADMIN OFFICER RESPONSIBLE FOR GRANTS
	<b>19/02</b>	Contact SBC to ask if Draycot speed change can be 30mph not 40mph. <b>DONE. COULD NOT BE 30MPH BUT CHANGES HAVE BEEN APPROVED BY SBC</b>
	<b>19/03</b>	Create a standard planning template with a list of considerations for CPC to send to SBC and developers for all large applications whether approved or rejected. <b>DONE AND WITH ALL PLANNING CLLRS</b>
	<b>19/03</b>	Next SID location at New Road and Draycot Foliat <b>STILL UNDER DISCUSSION ON PLANNING COMMITTEE</b>
	<b>19/03</b>	Clerk to talk to SBC to get parking improvements for Windmill Piece started. <b>STILL WORK IN PROGRESS ON THE PLANNING COMMITTEE</b>
	<b>19/03</b>	Arrange for employment of Clerks assistant for 1 <sup>st</sup> April 2020 <b>DONE</b>
	<b>19/03</b>	Send Cllrs the current website visitor stats <b>DONE</b>
	<b>19/03</b>	Future finance agenda – consider funding remainder of the Defib for the Rec field – waiting to hear how Tennis Club got on with grant requests. <b>ACTION COMPLETED – DEFIB IN PLACE</b>
	<b>19/03</b>	Improving Rec hall usage. Add to EPGA agendas. <b>NEW COMMITTEE CREATED THAT WILL COVER THIS. NO CONCLUSIONS AT EPGA MEETINGS</b>
	<b>19/04</b>	Youth provision. Talk to resident who suggested the idea of holding one at the Rec hall. <b>TOO MANY PROCEDURES IN PLACE FOR RESIDENT TO VOLUNTEER</b>
<b>Cllr McDonald</b>	<b>19/03</b>	Assist with guidance on how we create an emailed newsletter – for our website team to use. <b>MOVED TO CLERK AND ADMIN OFFICER TO DEAL WITH</b>
<b>Cllr Sunners</b>	<b>19/03</b>	Start to create a speed management policy for the Parish. Cllrs to provide information to be added. <b>REMOVE AS NO PROGRESS</b>

## **20/04 Approval of Committee Terms of Reference**

**The TOR was approved as appropriate for adoption by Cllr Rogers, seconded by Cllr Kearsey and all Cllrs were in favour.**

## **20/05 CURRENT STATE PROJECTS**

**Creation of Rec Hall/Ground Committee for the improvement of the site and the removal and re-building of the hall.**

- New Committee to decide whether to take down the building now or not.
- If its taken down – consideration to the Tennis Club and also the Pavilion changing rooms
- What needs to be built?
- What facilities are needed?
- Is a new location on the field needed?
- Transport and logistics
- Provide the FB poll votes to the committee for consideration
- What can the space offer that the Calley Hall and Church hall doesn't? What would be different to what Wroughton offer?
- Funding and Grants
- Use by Swindon Town Ladies Football Club
- Need to come back to full council with next steps

**This course of action was proposed by Cllr Rogers. Seconded by Cllr Kearsey and all Cllrs are in favour.**

## **Mental Health of Children and Young people**

- Explore the knock on effects of Covid19
- Can Phoenix Enterprises help older children with a first work placement
- Request the EGPA committee look into how to help. Explore use of unallocated funds to achieve this. Use the Scouts, Brownies, Football, etc
- Can CPC provide a youth club? Need to look at Safeguarding
- Should we get an existing organisation in?
- Provide vouchers for an activity?
- Ask the Headmaster of the Primary School to assist? For children on free school meals?
- South Swindon PC have a youth officer – can we “buy” in their expertise?
- To be added to EGPA agenda. Cllr Rogers will send Cllr Rawlings and updated list of local projects.

**This course of action was proposed by Cllr Rogers. Seconded by Cllr Kearsey and all Cllrs are in favour.**

## **Windmill Piece and Draycot Foliat Layby plans**

To ask Ward Cllr Jefferies if she can follow up with SBC on this.

To ask Ward Cllr Jefferies if getting Ward Cllr Sumner involved would be useful.

## **20/06 SHORT – MEDIUM TERM PLANS**

### **New Road Build Out**

This will continue to be progressed within the Planning Committee

### **Neighbourhood Plan (NHP)**

Will start in the Planning Committee but may need a sub committee that reports to Planning.

Need further quotes for Consultancy help to be able to present options to the Planning Committee.

Will need to use the £10,000 budget allocated for this in 2021/22

Need to view other NHP's

Strategy meeting 4.3.2021.

Chairman's Signature.....

Talk to SBC on how to start this  
Must start on this in 2021/22 Financial year

## **20/07 LONG TERM PLANS**

The committee felt that there were enough opportunities for the PC within item 20/05 and 20/06 without additional long term plans at this time.

## **20/08 Items for next agenda**

None

The next meeting was confirmed for 3<sup>rd</sup> June 2021

Meeting closed 20.42

***All Actions to be completed by the next Strategy meeting unless otherwise specified.***

	<b>19/03</b>	<i>Next SID location at New Road and Draycot Foliat WITH PLANNING COMMITTEE</i>
	<b>19/03</b>	<i>Clerk to talk to SBC to get parking improvements for Windmill Piece started. WITH PLANNING COMMITTEE</i>
<b>Clerk and Admin Officer</b>	<b>19/03</b>	<i>Assist with guidance on how we create an emailed newsletter – for our website team to use.</i>
<b>Clerk</b>	<b>20/05</b>	<i>Include on next Full Council agenda the creation of a Rec Hall committee</i>
<b>Clerk</b>	<b>20/05</b>	<i>Add to EGPA agenda the mental health of children and young people and how the PC can help</i>
<b>Cllr Rogers</b>	<b>20/05</b>	<i>Cllr Rogers to send her investigations into youth provisions to Cllr Rawlings</i>
<b>Clerk</b>	<b>20/05</b>	<i>Ask Ward Cllr Jefferies to follow up layby parking &amp; if we can include Ward Cllr Sumner in this conversation?</i>
<b>Clerk</b>	<b>20/06</b>	<i>Add item agenda to Planning Committee for NHP</i>
<b>Clerk</b>	<b>20/06</b>	<i>Get further NHP Consultant quotes</i>