

# *CHISELDON PARISH COUNCIL*

## MINUTES of the PARISH COUNCIL STRATEGY MEETING

**held on Tuesday **Thursday 4th March 2021** at 7.30pm**

**via MS Teams.**

**Present:** Cllrs Matt Harris (Council Chairman), Denise Rogers (Council Vice Chairman) Chris Rawlings (EGPA committee Chairman), Ian Kearsey (Planning Chairman) and Mrs Clair Wilkinson (Clerk)

*The purpose of a Strategy meeting is to refer actions to other Committees or Full Council.*

**Absence without apologies:** None

****Public recess**: No public**

****20/01. Declarations of interests.****

**None**

****20/02**  Review minutes from 7th Jan 2020**

**No changes.**

**The minutes were approved as accurate by Cllr Rawlings, seconded by Cllr Kearsey and all Cllrs were in favour.**

**20/03 Action Points**

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| ***Clerk*** | **19/02** | *Follow up with Mr Walton & Mr Clarke about grants sub-committee.* CLOSE AS ADMIN OFFICER RESPONSIBLE FOR GRANTS |
|  | **19/02** | *Contact SBC to ask if Draycot speed change can be 30mph not 40mph. DONE. COULD NOT BE 30MPH BUT CHANGES HAVE BEEN APPROVED BY SBC* |
|  | **19/03** | *Create a standard planning template with a list of considerations for CPC to send to SBC and developers for all large applications whether approved or rejected. DONE AND WITH ALL PLANNING CLLRS* |
|  | **19/03** | *Next SID location at New Road and Draycot Foliat STILL UNDER DISCUSSION ON PLANNING COMMITTEE* |
|  | **19/03** | *Clerk to talk to SBC to get parking improvements for Windmill Piece started. STILL WORK IN PROGRESS ON THE PLANNING COMMITTEE* |
|  | **19/03** | *Arrange for employment of Clerks assistant for 1st April 2020 DONE* |
|  | **19/03** | *Send Cllrs the current website visitor stats DONE* |
|  | **19/03** | *Future finance agenda – consider funding remainder of the Defib for the Rec field – waiting to hear how Tennis Club got on with grant requests. ACTION COMPLETED – DEFIB IN PLACE* |
|  | **19/03** | *Improving Rec hall usage. Add to EPGA agendas. NEW COMMITTEE CREATED THAT WILL COVER THIS. NO CONCLUSIONS AT EGPA MEETINGS* |
|  | **19/04** | *Youth provision. Talk to resident who suggested the idea of holding one at the Rec hall. TOO MANY PROCEDURES IN PLACE FOR RESIDENT TO VOLUNTEER* |
| ***Cllr McDonald*** | **19/03** | *Assist with guidance on how we create an emailed newsletter – for our website team to use. MOVED TO CLERK AND ADMIN OFFICER TO DEAL WITH* |
| ***Cllr Sunners*** | **19/03** | *Start to create a speed management policy for the Parish. Cllrs to provide information to be added. REMOVE AS NO PROGRESS* |

****20/04 Approval of Committee Terms of Reference****

**The TOR was approved as appropriate for adoption by Cllr Rogers, seconded by Cllr Kearsey and all Cllrs were in favour.**

****20/05 CURRENT STATE PROJECTS****

****Creation of Rec Hall/Ground Committee for the improvement of the site and the removal and re-building of the hall.****

* **New Committee to decide whether to take down the building now or not.**
* **If its taken down – consideration to the Tennis Club and also the Pavilion changing rooms**
* **What needs to be built?**
* **What facilities are needed?**
* **Is a new location on the field needed?**
* **Transport and logistics**
* **Provide the FB poll votes to the committee for consideration**
* **What can the space offer that the Calley Hall and Church hall doesn’t? What would be different to what Wroughton offer?**
* **Funding and Grants**
* **Use by Swindon Town Ladies Football Club**
* Need to come back to full council with next steps

**This course of action was proposed by Cllr Rogers. Seconded by Cllr Kearsey and all Cllrs are in favour.**

**Mental Health of Children and Young people**

* Explore the knock on effects of Covid19
* Can Phoenix Enterprises help older children with a first work placement
* Request the EGPA committee look into how to help. Explore use of unallocated funds to achieve this. Use the Scouts, Brownies, Football, etc
* Can CPC provide a youth club? Need to look at Safeguarding
* Should we get an existing organisation in?
* Provide vouchers for an activity?
* Ask the Headmaster of the Primary School to assist? For children on free school meals?
* South Swindon PC have a youth officer – can we “buy” in their expertise?
* To be added to EGPA agenda. Cllr Rogers will send Cllr Rawlings and updated list of local projects.

**This course of action was proposed by Cllr Rogers. Seconded by Cllr Kearsey and all Cllrs are in favour.**

**Windmill Piece and Draycot Foliat Layby plans**

To ask Ward Cllr Jefferies if she can follow up with SBC on this.

To ask Ward Cllr Jefferies if getting Ward Cllr Sumner involved would be useful.

**20/06 SHORT – MEDIUM TERM PLANS**

**New Road Build Out**

This will continue to be progressed within the Planning Committee

**Neighbourhood Plan (NHP)**

Will start in the Planning Committee but may need a sub committee that reports to Planning.

Need further quotes for Consultancy help to be able to present options to the Planning Committee.

Will need to use the £10,000 budget allocated for this in 2021/22

Need to view other NHP’s

Talk to SBC on how to start this

Must start on this in 2021/22 Financial year

**20/07 LONG TERM PLANS**

The committee felt that there were enough opportunities for the PC within item 20/05 and 20/06 without additional long term plans at this time.

**20/08 Items for next agenda**

None

The next meeting was confirmed for 3rd June 2021

Meeting closed 20.42

***All Actions to be completed by the next Strategy meeting unless otherwise specified.***

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|  | **19/03** | *Next SID location at New Road and Draycot Foliat WITH PLANNING COMMITTEE* |
|  | **19/03** | *Clerk to talk to SBC to get parking improvements for Windmill Piece started. WITH PLANNING COMMITTEE* |
| ***Clerk and Admin Officer*** | **19/03** | *Assist with guidance on how we create an emailed newsletter – for our website team to use.* |
| ***Clerk*** | **20/05** | *Include on next Full Council agenda the creation of a Rec Hall committee* |
| ***Clerk*** | **20/05** | *Add to EGPA agenda the mental health of children and young people and how the PC can help* |
| ***Cllr Rogers*** | **20/05** | *Cllr Rogers to send her investigations into youth provisions to Cllr Rawlings* |
| ***Clerk*** | **20/05** | *Ask Ward Cllr Jefferies to follow up layby parking & if we can include Ward Cllr Sumner in this conversation?* |
| ***Clerk*** | **20/06** | *Add item agenda to Planning Committee for NHP* |
| ***Clerk*** | **20/06** | *Get further NHP Consultant quotes* |