

CHISELDON PARISH COUNCIL



Contact details:

Clerk – 01793 740744 clerk@chiseldon-pc.gov.uk

You are summoned to the Finance Contracts and HR Committee meeting.
Remote login via MS Teams, **Tuesday 2nd March 2021 at 7.30pm. Login details at the end of this agenda.**

AGENDA

1. **Attendances and apologies for absence to be received and approval voted on.**
2. **Declarations of interest and vote on any dispensations submitted**
3. **Public recess**
4. **Approval of minutes** from 30th November 2020
5. **Action Points**

FINANCE.

6. **Start to review choices for on-line banking and vote on changing to a provider if applicable. See additional information**
7. **Approve costs for Clerk to attend a refresher First Aid Course. See additional information.**
8. **Look at whether to use professional grant finder companies and approve relevant costs associated with this. See additional information.**
9. **Review Virements required for allocated reserved funds from 2020/21 budget to 2021/22 budget and approve as required. See additional information**
10. **Review & vote if required on extra costs from Sanders Webworks to provide figures on how many people use the new wordsearch facility. £3.50 per month to provide an export of stats, including the most popular phrases searched for.**

CONTRACTS

11. No items

HR

12. Administrator Officer request to move 10 hours of holiday to 2021/22 allocation. Starts 1st April 2021. (This is the equivalent of 5 days as per the contract of employment).
13. Clerk request to move 24 hours holiday to 2021/22 allocation if required. Details as above.

14. ITEMS FOR INCLUSION ON NEXT AGENDA (Cannot be discussed or voted on at this meeting)

Next meeting: 4th May 2021 at 7.30pm Remote MS Teams meeting

Signed: C Wilkinson (Clerk). Date:24.02.2021

Clair Wilkinson

Current Committee:

Cllrs Matt Harris (Council Chairman & Committee Chairman), Denise Rogers (Council Vice Chairman), Andrew McDonald, Andy Rogers and Ian Kearsy.

Powers to allow the Council to vote/act:

Item 6 Banking costs LGA 1972 s.111

Item 7 training LGA 1972 s.111

Item 8. Grant finder company LGA 1972 s.137 **RECORD ON ACCOUNTS SPECIFICALLY AS S136**

Item 10. Website. LGA 1972 s.142

Meeting login:

[https://teams.microsoft.com/l/meetup-](https://teams.microsoft.com/l/meetup-join/19%3ae5a9728f4d49468c86af991b3bcba29d%40thread.tacv2/1614001891926?context=%7b%22Tid%22%3a%22994eb4e1-2fcb-47f9-a34e-66c6767624a1%22%2c%22Oid%22%3a%22abfe080e-0d86-401d-95dd-e231c117cc34%22%7d)

[join/19%3ae5a9728f4d49468c86af991b3bcba29d%40thread.tacv2/1614001891926?context=%7b%22Tid%22%3a%22994eb4e1-2fcb-47f9-a34e-66c6767624a1%22%2c%22Oid%22%3a%22abfe080e-0d86-401d-95dd-e231c117cc34%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ae5a9728f4d49468c86af991b3bcba29d%40thread.tacv2/1614001891926?context=%7b%22Tid%22%3a%22994eb4e1-2fcb-47f9-a34e-66c6767624a1%22%2c%22Oid%22%3a%22abfe080e-0d86-401d-95dd-e231c117cc34%22%7d)