# *Chiseldon Parish Council*



**MINUTES of the ENVIRONMENT, GENERAL PURPOSE AND AMENITIES COMMITTEE meeting**

**held on Monday 17th August 2020 at 7.30pm. Remote meeting via Zoom.**

**Present:** Cllrs Chris Rawlings (Committee Chairman), Cllr Denise Rogers, Cllr Keith Bates, Cllr Jenny Jefferies, Cllr Steve Duke (Committee Vice Chairman), Cllr Paul Sunners. Clair Wilkinson as Clerk.

Julie Porte representing Chiseldon Tennis Club

Matt Clarke representing Chiseldon Football Club

**Apologies for absence:** Cllr McDonald has a dispensation for non-attendance of this meeting. Cllr Jefferies will be a late arrival on line due to internet issues. **Apologies without absence**: None

**20/59 Declarations of interest & approval of any dispensations.**

Cllr Rawlings rents an allotment from CPC.

**Public recess.** 1 member of the public.

Addressed the committee on the need for facilities for the youth of the parish – perhaps a cycle/bmx/pump track? Teenagers have been using the green at Strouds Hill on bikes but crossing the road near the Landmark Hotel which is a traffic danger. The Police have spoken to them of the dangers of this.

The kids want somewhere specific they can go on their bikes. Police said the track at Wroughton hadn’t caused them any issues and it was a chase to see all the kids in the same place on their patrols.

Resident left the meeting 19.40

**20/60 Approval of previous EGPA minutes from 20th July 2020.**

Page 2 minute 20/46 change the resolution to show Cllr Bates “Seconding” the proposal.

**The minutes of the meeting held on 20th July 2020 were approved as an accurate representation with this change, proposed by Cllr Sunners, seconded by Cllr Duke; all those at the meeting were in favour.**

**20/61 Action points from July**

***SUMMARY OF ACTION POINTS***

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| **Clerk**  **Cllr Rawlings** | *19/137*  *19/155*  *19/180*  *19/193*  *20/32*  *20/33*  *20/43*  *20/46*  *20/47*  *20/49*  *20/50*  *20/51*  *20/52*  *20/55*  *20/58*  *20/41* | | Ask W.Cllrs to get SBC to revisit the issue of the dip in the Canney Green footpath. See action point for Cllr Rawlings below. CLOSING ACTION. TO BE REVIEWED AS ACTION IN WINTER WHEN PATH ICES OVER. WILL ALSO BE DISCUSSED IN COMMITTEE IN REGARDS TO CPC FIXING THIS ISSUE.  Ask Ward Cllrs for progress of hedge cutting on New Road. SBC have been chased.  Talk to estate manager about extension of Washpool Lease ONGOING  Talk to estate manager about future purchase of land for new cemetery area ONGOING  Obtain quotes for further water tank at allotments DONE  Work with resident to ensure fun day on Rec field is safe and protects parish assets. DONE  Invite rep from Gardening & Countryside Club to attend August meeting DONE  Review CFC pitch lease with the club to get a completed document ready for August meeting DONE  Clerk to deal with H&S issues arising from tree survey report – delegated powers ONGOING  Purchase of new allotment gate and post added to August full council agenda. DONE  Adopt allotment lease changes with immediate effect & include a photo of the current plot condition to all new tenants. DONE  Write to relevant allotment plot holders advising of final opportunity to improve plot before tenancy agreement is revoked. DONE  Approval of quote for outside gym at Rec field moved to August agenda. DONE  Write letter to resident advising of hedge cutting contract and suitability of those works. DONE  Do hedge letters when house numbers known from **Cllr Rawlings** PENDINGand add pump/bmx track request to August agenda. DONE  Take photos of The Canney pavement when it next rains and send to Cllr Jefferies as evidence of ice risk. | |

**20/62 PARISHING PROGRESS –** No items

**20/63 PARISH APPEARANCE – Wildflower areas at Millennium Wood after SSE cleared the ground.**

Tony Henderson from the Chiseldon Gardening & Countryside Club:

The aggressive weeds are starting to appear. Wild meadow seeds will not survive. This is not something the club can handle. Recommend to plant bluebells near allotments and shrubs near the pylon at Ridgeway end. Butchers Broom, Pheasant Berry and Snow Berry suggested.

The Committee will review these suggestions at the next committee meeting.

Julie Porte from the Chiseldon Tennis Club joins the meeting at 19.51.

**20/64 PARISH APPEARANCE. The provision of dog poo bag dispensers.**

Suggestion to ask the public for their views. Committee agreed. Clerk to post on FB for feedback. Add to Sept agenda.

**20/65 BUILDING & AMENITY PRIORITIES – Tennis Club update.**

The club passed on their thanks to the council for installing the flood water barrier.

Request to Chiseldon Football Club to open extra car park gates on busy evenings. Have applied to Swindon Borough Council for small business grant. Pay & play still an issue. Can email Julie to book a court and pay in person when gates unlocked.

New Coach in place – Lauren. Will be advertising on FB

Membership is up at 84 approx members. Grass Valet court inspection report came back ok. Need to re-visit so Cllr can attend. Court condition good, needs re-surfacing in a couple of years. Clerk to get Grass Valet to re-visit. They are also going to quote to re-paint the courts.

Still waiting for annual invoice from CPC.

Their re-painting fund is going according to plan.

Cllr Jefferies logged on at 20.07.

Julie Porte left the meeting 20.08

**20/66 BUILDING & AMENITY PRIORITIES – Chiseldon Football Club report.**

Pavilion outside painted. £500 Covid grant received to ensure building safe for use. Hand sanitiser stations installed so far. Received £2500 pitch improvement grant. Work scheduled for next 2 months – scarifying, drainage and seeding.

Swindon Ladies football are interested in the facilities and will be testing the pitch next month. The Club are happy to work with them on pitch hire if CPC can come to an agreement. Will work with Tennis Club on parking.

**20/67 BUILDING & AMENITY PRIORITIES – Review draft lease for CFC pitch hire and finalise agreement**

The draft hire agreement was reviewed by the Club rep and the committee and amended as required.

The Clerk is to look into a shared calendar system for all bookings and Matt Clarke will assist with upkeep.

The Clerk is to submit a budget request on behalf of the committee for £1000 towards new football goals when needed.

**A proposal was made by Cllr Duke to approve the hire agreement between CPC and CFC. Cllr Bates second and all Cllrs in favour.**

Matt Clarke leaves the meeting at 20.48.

The Clerk is to issue the final lease for signature by the Club and Council

**20/68 BUILDING & AMENITY PRIORITIES – Pavilion.**

No items

**20/69 BUILDING & AMENITY PRIORITIES – Allotments. Vote on costs for 3rd water trough.** Cllr Duke Chaired this item.

Quote reviewed from Allbuild of £335. Plus VAT.Requests for further quotes yielded no results.

**Cllr Bates proposed that the quote from Allbuild be accepted. Cllr Jefferies seconded and all Cllrs were in favour. Cllr Rawlings did not vote.**

To go to full council in Sept for approval as no EGPA budget item for this in place.

**20/70 BUILDING & AMENITY PRIORITIES – Outside gym at Rec field.**

Quotes were discussed and Caloo and TGO were shortlisted.

Clerk to invite these 2 companies back to present at Sept Committee with a final decision made.

Cllrs to submit questions they require answering in advance to the Clerk.

**20/71 BUILDING & AMENITY PRIORITIES – Softball club request for reduction in annual pitch hire cost due to short season from Covid19.**

The club requested a payment of between £50 and £75 instead of the usual £200.

**Cllr Rogers proposed that a fee of £75 be approved for 2020/21. Cllr Jefferies seconded and all Cllrs were in favour.**

**20/72 BUILDING & AMENITY PRIORITIES. New cycle/Pump track.**

It was agreed to investigate this idea further to see what type of track would work, the location and the funding for it.

Need to understand if there is public support for this.

Invite back the member of the public who joined the meeting today perhaps?

It was agreed that on the Sept EGPA agenda an item would be presented to for a sub-committee with the powers to investigate this and report back to the EGPA committee. The member of the public could be asked to join along with relevant youth representation from the parish.

Clerk to talk to the local landowner to see if any land was available for hire/sale/donation.

**20/73 BUILDING & AMENITY PRIORTIES – CVPA Flooring repairs.**

All flooring needs removing and replacing with turf and matting. Approx £10,000 to do this work. Agreed to request £10,000 in 2021/22 budget for consideration. See below.

**20/74. BUDGET/PRECEPT 2021/22. Requests to be considered to go to Finance/Full Council**

Goal posts £1000

Bike track £10,000

CVPA flooring £10,000

**Cllr Duke proposed that the above items be submitted for approval for the 2020/21 budget/precept. Cllr Jefferies seconded and all Cllrs were in favour.**

**20/75 COMMUNITY PRIORITIES.** No items

**20/76 Vulnerable people and BIOS**

BIOS due to start in Sept. Questions raised about how many kids attend. 4-5 in winter. Summer 20-30 kids.

Do we need DBS certificate copies from all staff working with the children?

Cllr Rawlings asked Cllr Sunners to request DBS certificates for all staff.

Start time to be confirmed.

**20/77 Items for next agenda**

Approval of new CVPA equipment purchase from the 2020/21 budget.

Pump track – create new sub committee

The meeting closed at 21.32

**Next meeting:** Monday 21st September at **7.30pm**. Remote meeting via Microsoft Teams. Login details will be on the agenda.

***SUMMARY OF ACTION POINTS***

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