

# *Chiseldon Parish Council*



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## **8<sup>th</sup> July 2019 full council meeting, additional information**

**Item 6.** Final costs not yet available – defer to next appropriate meeting if not received on time.

**Item 7.** EGPA agreed costs of £400 from James Camilleri from Limeway to repair the Memorial Stone at New Road.

**Item 8.** Deacons jewellers would need to order in the silver bars for the Chairman's badge of office. Minimum purchase of 6 at £20.00 each. Engraving with past Chairman's details is £12.00 each. Total cost £120 for the bars and £36 for the engraving as we are missing 3 bars. Grand total £156.00

**Item 9.** Clerk recommends the hiring of a filing clerk for 5 hours @ £11.51 per hour (Payment to clerk is £9.00 per hour) from C&D recruitment to get up to date with filing. There is no current need for an extra member of staff but repeating the hiring of a temp periodically will keep the paperwork in order. Total cost £57.55

### **Item 12.**

Quote from Allbuild of:

For a 3" dia Ali tube at 3mtrs £75.90 each (Other devices I have seen have 2 posts)

For a ground socket in steel £15.00 each

For us to install ground socket £50.00 each

Total for 1 post £140.00 plus VAT

Total for 2 posts £281.98 plus VAT

**Continued.....**

Quote from STORM of:

Supply and install post  
Dig ground and fix with concrete  
Fit sign with customers fittings

£350 plus VAT

Council to vote on preferred option.

**Item 16.** It is good practice to have a list of delegated powers for an urgent situation when a council/committee cannot be called in time to make a decision (3 clear days are required by law).

Suggested list would be that the Clerk, Chairman, Vice Chairman and if relevant the Chairman of the relevant committee would need to be in agreement on a decision. With a caveat for holidays or other reasons for not being in communication).

**Item 17** – WALC have confirmed that in the absense of a committee, it would be legal for the Chairman or Vice Chairman to sign committee papers and approving staff matters. (Subject to a vote by council)

**Item 19.** Finance report to be emailed separetely