

Chiseldon Parish Council



MINUTES of the ENVIRONMENT, GENERAL PURPOSE AND AMENITIES COMMITTEE meeting held on Monday 18th March 2019 at 7.00pm in The Old Chapel, Butts Road, Chiseldon

Present: Cllrs Chris Rawlings (Chair), Keith Bates, Paul Walton, David Hill, Matt Clarke (Vice Chair), Andrew McDonald. Clair Wilkinson as Clerk.

Also Julie Porte from the Tennis Club, arrival at 19.45

18/168. Declarations of interest.

Cllr Rawlings is an allotment holder

Public recess. No public

Apologies: Cllrs Michelle Harris, Caroline Brady, Jenny Jefferies, Paul Sunners

Absence without apologies: None

18/169. Approval of previous Environment, General Purpose and Amenities minutes from 18th Feb 2019.

No changes

The minutes of the meeting held on 18th Feb 2019 were approved as an accurate representation, proposed by Cllr Hill, seconded by Cllr Bates; all those at the meeting were in favour.

18/170. Action points from Feb 19.

SUMMARY OF ACTION POINTS

Clerk	18/91	Ask probation team to clear sludge from Draycott Foliat bus stop area. ONGOING. CLERK TO SEND NEW LIST TO ROY AND CLLR WALTON
	18/92	Ask probation team if they can cut back hedge at New Road near Coronation Gate if safe to do so. Check with SBC on hedge ownership. CHASE SBC ON THIS ACTION. CPC RESPONSIBILITY – QUOTES TO BE OBTAINED. ADD TO APRIL AGENDA. Approx £40 per hour expected.
	18/106	Arrange inspection for War Memorial on New Road. ONGOING
	18/106	Ask SBC to clear up diversion signs along A346- HIGHWAYS REMOVED SIGNS AND CONES
	18/127	Discuss CCTV quotes at Jan meeting – Move to March - DONE
	18/128	Arrange intermediate repairs at CVPA with Allbuild - DONE
	18/132	Chase SBC ref broken street light at Butts Road/High Street/Church St junction. CLLR SUNNERS DEALING WITH. DONE – LIGHT FIXED
	18/137	Monitor properties at Turnball & Slipper Lane for overgrown

foliage into road and write letters if needed. ONGOING

18/139 Promote litter pick on 30th March. DONE

18/141 Check on ICO requirements for CCTV at Rec Hall. ONGOING – CLOSED

18/166 Resolve issue with missing BIOS payments. DONE - CHEQUE ISSUES

18/167 Talk to Allbuild about using black bags in all bins. DONE

Cllr Rawlings 18/139 Talk to local landowners and also Cllr Walton about hedge cutting with tractor and flail. Get quotes ONGOING

18/171 PARISHING PROGRESS. Settlement Boundary and Open spaces review.

Changes proposed to encompass residential areas of Chiseldon & Badbury within the new settlement boundaries. Clerk to scan maps, add changes and add to April Full council agenda for council agreement. Open Spaces reviews – Clerk to scan documents and send to committee before being taken to Full council for agreement in April.

The changes to the Badbury Boundary were approved and this course of action proposed by Cllr Bates, seconded by Cllr Hill and all Cllrs were in favour.

The changes to the Chiseldon Boundary were approved and this course of action proposed by Cllr Hill, seconded by Cllr Bates and all Cllrs were in favour.

18/172 VILLAGE APPEARANCE

No items

18/173 BUILDING & AMENITY PRIORITIES – Fire Extinguisher extended service quote.

4 extinguishers due for empty & refill. STORM quote £82.00 plus VAT

This quote was proposed for approval by Cllr Clarke, seconded by Cllr Hill and all Cllrs were in favour.

18/174 BUILDING & AMENITIES PRIORITY – Tennis Club update

Julie advised the committee on the clubs request for lighting at the single gate so they can unlock the padlock.

There is mud on the courts which is washing down from the carpark. Needs investigation to stop this from happening.

The TC are paying for the annual flood light check on the 19th March.

The Clerk confirmed that the terms of the club lease was the re-payment of 20% of all maintenance costs for the rec building.

The funding window for a 3rd defibrillator has closed again. The Wiltshire Community funding team didn't think the club would get funding for a defib.

Committee is looking at alternative funding sources but might only be 50% funding.

No further progress on veranda extension

Their year starts 1st April. First event 26th April - Touch tennis tournament. They have the Wimbledon draw to be allocated tickets that they can purchase (4 pairs expected)

19th May – Great British Tennis Weekend.

Phil still doing Sat family cardio. Has had good attendance.

Some of their teams have been promoted to next league level.

Would like to arrange a sport weekend with football club and others clubs such as softball. The Clerk suggested talking to local groups such as Brownies and Beavers for attendees. Cllr Clarke to help with the football participation.

Julie left the meeting 20.03

18/175 BUILDING & AMENITY PRIORITIES – Mud on Tennis Courts

There was a gully to remove excess water. To look at getting this cut back in. Our new handy person can perhaps deal with this.

18/176 BUILDING & AMENITY PRIORITIES – KT Electrical quotes for floodlights.

The 2 quotes were reviewed – 1 to repair the existing flood lights at £215.36 plus VAT and STORM £185.62 plus VAT, plus the optional work of adding new lights to single gate. KT Electrical £64.30 plus VAT and STORM £122.42 plus VAT, with £15 discount if both jobs done together. Due to KT Electricals knowledge of this system it was proposed their quote be accepted.

As the PC must spend funds to benefit the Parish, it was discussed that the extra lighting for the TC single gate would not benefit a large enough percentage of the community. It was therefore proposed to not accept this quote but pass the info to the TC so they could act on the quotes if they wished.

The KT quote only for the repairs to the existing lights was proposed for approval by Cllr Walton, seconded by Cllr Bates and all Cllrs were in favour.

18/177 BUILDING & AMENITY PRIORITIES – Damp in pavilion

FC are investigating and will report back.

18/178 BUILDING & AMENITY PRIORITIES - Allotments

All plots are now taken subject to return of leases and payment.

18/179 BUILDING & AMENITY PRIORITIES – CCTV quotes for Rec Hall

The quotes from STORM and PRS were reviewed. The cost of both was over £2000 and this was not viewed as an acceptable cost at this time due to the small amount of undesirable behaviour in this area.

The committee did not propose that work went ahead. To be tabled for future discussion in 2 months' time.

A further CCTV sign for the area was proposed by Cllr Hill, seconded by Cllr Walton and all Cllrs in favour.

The Clerk to investigate costs for this.

18/180 BUILDING & AMENITY PRIORITIES – Remove defunct water heater at Rec Hall

STORM advised that out of use water heater is a legionella risk. The cost to remove is £65.00 plus VAT.

Acceptance of this quote to remove the water heater was proposed by Cllr Hill, seconded by Cllr Walton and all Cllrs in favour.

18/181 BUILDING & AMENITY PRIORITIES – CVPA

No items

18/182 BUILDING & AMENITY PRIORITIES – Cemeteries

No items

18/183 COMMUNITY PRIORITIES – Football Club update

Pitch drainage work from Merretts has produced excellent results over winter and spring so far. No games have been cancelled and extra matches played.

18/184 Vulnerable people and BIOS

BIOS still well attended.

18/185 Items for next agenda

List of items the committee would like grants to be investigated for.

Hedge cutting quotes for Parish owned hedges to be cut. Cllr Rawlings & Cllrs Walton to provide.

The meeting closed at 20.27

Next meeting: Monday April 15th 2019 at **7.30pm** in the Old Chapel, Butts Road.

SUMMARY OF ACTION POINTS

Clerk	<i>18/91</i>	Ask probation team to clear sludge from Draycott Foliat bus stop area. ONGOING. SEND UPDATED LIST TO PROBATION TEAM & CLLR WALTON
	<i>18/92</i>	Ask probation team if they can cut back hedge at New Road near Coronation Gate if safe to do so. Check with SBC on hedge ownership. CHASE SBC ON THIS ACTION. CPC RESPONSIBILITY – QUOTES TO BE OBTAINED. ADD TO APRIL AGENDA.
	<i>18/106</i>	Arrange inspection for War Memorial on New Road. ONGOING
	<i>18/137</i>	Monitor properties at Turnball & Slipper Lane for overgrown foliage into road and write letters if needed.
	<i>18/139</i>	Promote litter pick on 30 th March. ONGOING
	<i>18/141</i>	Check on ICO requirements for CCTV at Rec Hall.
	<i>18/171</i>	Add approval of open spaces review and boundary review to April full council
	<i>18/175</i>	Add gulley at Rec Hall to handyperson list of jobs
	<i>18/176</i>	Advise TC of quotes for lights if they wish to pay for them.
	<i>18/179</i>	Add to May EGPA agenda – CCTV at Rec hall
	<i>18/179</i>	Investigate cost of CCTV at Rec Hall as deterrent
	<i>18/185</i>	Add grant items and hedge cutting quotes to April agenda
Cllr Rawlings & Cllr Walton	<i>18/139</i>	Talk to local landowners and also Cllr Walton about hedge cutting with tractor and flail. Get quotes ONGOING