

CHISELDON PARISH COUNCIL



Contact Clerk on 01793 740744 or clerk@chiseldon-pc.gov.uk

Extraordinary Full Council meeting & Finance, Policies and Staff Committee

meeting at **Butts Road Chapel**, Thursday 23rd August 2018 at 7.30pm

AGENDA

- 1. Vote on new Finance Committee Vice Chair**
- 2. Attendances and apologies for absence**
- 3. Declarations of interest**
- 4. Public recess**
- 5. Approval of minutes**
(From 28th June 2018)

Matters arising not on the agenda

Action points

FINANCE

- **REVIEW ACCOUNTS**

6. Review Accounts for July 2018 and vote on approval. – [See documentation](#)

- **VOTE ON EXPENDITURE**

7. EGPA APPROVED EXPENDITURE:

- **JET WASHING OF PAVEMENTS NEEDED. £80.00 equipment hire and £264 labour costs from Allbuild. Plus £65.00 plus VAT for moss prevention spray and £120 plus VAT extra labour.**
- **Badbury Tree removal £300 plus VAT. Resident to pay 50%. Subject to SBC approval.**
- **Request to empty Spar rubbish bin 3 times a week during peak season. £2.50 per empty.**

- **Tennis Club annual inspection report – decide on costs to be covered by CPC. See Separate document**

8. The Chairperson's yearly allowance for 2019/20. Discussion & vote on the amount to allocate & whether to approve. To go back to full council

9. Costs for Xmas tree this year. Need posts & chains to secure site. Need "foundations" in place to hold larger tree. (Elec supply & tree covered by Football Club)

**10. Info: Pension costs increased to:
£19.66 per month employer costs
£23.35 per month staff payment
Due to % increase in April 2018 & Clerk's salary increase.**

PRECEPT

11. Compile items for Finance Committee for 2019/20 precept and make arrangements for public communication.

Requests: New noticeboard for Ridgeway View. (£500)

POLICIES & LEASES

12. New allotment lease. As approved by EGPA committee. See Separate document

13. Amended expenses policy –to cover purchases of ink and paper by Cllrs. See separate document

STAFF & HR

14. Hiring a handy man to do work around the Parish. Allbuild charge £16.50 per hour for labour. Charge £9.00 per hour? Discussion & possible vote.

15. Ongoing discussion on managing Clerks workload – various options available – increase Clerks hours, employ an office admin assistant.

**16. Any other business.
(Note, items in AOB cannot have a vote)**

Next meeting: Thursday 25th October 2018 in the Old Chapel, Butts Road at 7.30pm

Signed by Clerk:
C. Wilkinson



Current Committee: Matthew Harris (Chair), Phil Costigan, Caroline Brady, Matt Clarke, Ian Henderson, Denise Rogers, Michelle Harris

Additional Information:

Hodson Road Bus stop repairs (£200 allocated) not needed in this year's budget as no work needed to bus shelter. (CPC own and maintain this one brick shelter)