

CHISELDON PARISH COUNCIL



Contact Clerk on 01793 740744 or clerk@chiseldon-pc.gov.uk

Extraordinary Full Council meeting & Finance, Policies and Staff Committee

meeting at **Butts Road Chapel**, Thursday 28th June 2018 at 7.30pm

AGENDA

1. **Vote on new Finance Committee Chair**
2. **Vote on new Finance Committee Vice Chair**
3. **Attendances and apologies for absence**
4. **Declarations of interest**
5. **Public recess**
6. **Approval of minutes**
(From 26th April 2018)

Matters arising not on the agenda

Action points

FINANCE

7. **APPROVE AUDIT FIGURES FOR 2017/2018 FOR ANNUAL REVIEW – See [documentation](#)**
 - **REVIEW ACCOUNTS**
8. **Review Accounts for April and May 2018 and vote on approval. – [See documentation](#) June to date figures to be provided for information.**
 - **VOTE ON EXPENDITURE**
9. **Discussion & vote on joining WALC again. Current annual cost is £988.00 a year [See documentation for what is included in the cover](#)**
10. **Discussion & possible vote on upgrading**

emails to be more secure for GDPR purposes –
all Cllrs to receive “Chiseldon-pc” email address.

**11. Discussion & vote on B&Q voucher
donation to probation service for their work in
the parish.**

POLICIES & LEASES

**12. Review Hiscox policy renewal for
Washpool insurance £379.85. (exact same
cost as 2017)**

STAFF & HR

**13. Clerks proposed 2% salary review. In line
with SAC recommendations. - See
documentation**

**14. Start discussion on managing Clerks
workload – various options available –
increase Clerks hours, employ an office admin
assistant.**

**15. Any other business.
(Note, items in AOB cannot have a vote)**

Next meeting: Thursday 23rd August 2018 in the
Old Chapel, Butts Road at 7.30pm

Signed by Clerk:
C. Wilkinson



Current Committee: Matthew Harris (Chair), Phil Costigan, Caroline Brady, Matt Clarke, Ian Henderson, Denise Harris

Additional Information: