Contact Clerk on 01793 740744 or clerk@chiseldon-pc.gov.uk ****

# *CHISELDON PARISH COUNCIL*

## Finance, Policies and Staff Committee

meeting at **Butts Road Chapel,** Thursday 22nd February **2018 at 7.30pm**

**AGENDA**

|  |  |
| --- | --- |
| **1. Attendances and apologies for absence** |  |
| **2. Declarations of interest** |  |
| **3. Public recess** |  |
| **4. Approval of minutes**  (From 4th January 2018) |  |
| **Matters arising** not on the agenda  **Action points**  **FINANCE**   * **REVIEW ACCOUNTS** |  |
| **5. Review Accounts for January 2018 and February 2018 to date**  **6. Discussion on changing A) Bank or B) No. of signatories on expenditure to allow BACS payments. Possible Vote. Refer to Haydon Wick and Wroughton Communication.**  **7. Review Tennis Club accounts.**  **Discussion on their financial viability to meet their terms of the lease. Discussion on whether to invite them to the next Finance meeting. Possible vote?**   * **VOTE ON EXPENDITURE** |  |
| **8. Do we need to start scanning in old documents? Follow up discussion from 6 month ago. Possible vote on expenditure**  **9. Review and vote on any items from 19th Feb EGPA meeting requesting payment approval - details to follow**  **10. Discussion & vote on receiving the Memorial Hall grant funds for the Football Club and purchasing the mower for them, and claiming back the VAT.**  **POLICIES & LEASES**  **11. Approve new Financial Regulations document – addition of pension information – vote required. Document to follow**  **12. Discussion and vote on possible revenue stream of hiring out the Chapel for meetings**  **13. Review of Countrywide & new Allbuild costs for grass cutting at Rec Ground, CVPA and cemeteries. Possible vote. Documents to follow**  **STAFF & HR**  **14. Clerk CVPA weekly review – 20 minutes per week. Discuss possible extra payment for this. Vote may be required.**  **15. Any other business.**  **(Note, items in AOB cannot have a vote)**  **Next meeting:**  Thursday 26th April 2018 in the Old Chapel, Butts Road at 7.30pm |  |
|  |  |

Signed by Clerk:

C. Wilkinson



**Current Committee:** Matthew Harris (Chair), Phil Costigan, David West (vc), Caroline Brady, Matt Clarke, Ian Henderson.

Additional Information:

Note – Mandatory pension payments increase on April 1st 2018.

McMillan Cancer Care have asked for information on meeting facilities in the area