Contact Clerk on 01793 740744 or clerk@chiseldon-pc.gov.uk ****

# *CHISELDON PARISH COUNCIL*

## Finance, Policies and Staff Committee

meeting at **Butts Road Chapel,** Thursday 22nd February **2018 at 7.30pm**

**AGENDA**

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| **1. Attendances and apologies for absence** |  |
| **2. Declarations of interest** |  |
| **3. Public recess** |  |
| **4. Approval of minutes** (From 4th January 2018) |  |
| **Matters arising** not on the agenda **Action points** **FINANCE*** **REVIEW ACCOUNTS**
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| **5. Review Accounts for January 2018 and February 2018 to date****6. Discussion on changing A) Bank or B) No. of signatories on expenditure to allow BACS payments. Possible Vote. Refer to Haydon Wick and Wroughton Communication.****7. Review Tennis Club accounts.** **Discussion on their financial viability to meet their terms of the lease. Discussion on whether to invite them to the next Finance meeting. Possible vote?*** **VOTE ON EXPENDITURE**
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| **8. Do we need to start scanning in old documents? Follow up discussion from 6 month ago. Possible vote on expenditure****9. Review and vote on any items from 19th Feb EGPA meeting requesting payment approval - details to follow** **10. Discussion & vote on receiving the Memorial Hall grant funds for the Football Club and purchasing the mower for them, and claiming back the VAT.** **POLICIES & LEASES****11. Approve new Financial Regulations document – addition of pension information – vote required. Document to follow** **12. Discussion and vote on possible revenue stream of hiring out the Chapel for meetings****13. Review of Countrywide & new Allbuild costs for grass cutting at Rec Ground, CVPA and cemeteries. Possible vote. Documents to follow****STAFF & HR****14. Clerk CVPA weekly review – 20 minutes per week. Discuss possible extra payment for this. Vote may be required.****15. Any other business.****(Note, items in AOB cannot have a vote)****Next meeting:**  Thursday 26th April 2018 in the Old Chapel, Butts Road at 7.30pm  |  |
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Signed by Clerk:

C. Wilkinson



**Current Committee:** Matthew Harris (Chair), Phil Costigan, David West (vc), Caroline Brady, Matt Clarke, Ian Henderson.

Additional Information:

Note – Mandatory pension payments increase on April 1st 2018.

McMillan Cancer Care have asked for information on meeting facilities in the area