



Chiseldon Parish Council

Minutes of the Full Council MEETING

Held on Monday 13th June 2022 at 7.30pm. The Recreation Hall, off Norris Close, Chiseldon.

Present: Cllrs Matt Harris (Chairman), Chris Rawlings, Jon Jackson Pauline Barnes, Keith Bates, Andy Rogers, Chay Ford, Ian Kearsey, Danielle Simpson, and Steve Duke. Also Clair Wilkinson, Clerk.

22/27. Approval of apologies given.

Absence with apologies: Cllr Justine Randall is away with work. Cllr Jenny Jefferies has a prior meeting. Cllr Paul Sunners is away.

Absence without apologies: Cllrs Patel and Dogra.

A proposal was made to approve these apologies given. The proposal was seconded and all Cllrs were in favour.

22/28. Declarations of interest. None

22/29. Public recess. No public

22/30. Approval of minutes from 9th May 2022. No changes

A proposal was made to approve these minutes as an accurate account of the meeting. The proposal was seconded and all Cllrs were in favour.

22/31. Annual minutes from 9th May 2022. No changes

A proposal was made to approve these minutes as an accurate account of the meeting. The proposal was seconded and all Cllrs were in favour.

22/32. Action points from previous meeting.

Clerk

22/7. Direct contact number/email for reports regarding the Firs site shared via weekly newsletter, community FB page and website. Clerk to advise Cllr Jefferies when does she need to provide details in time for this Fridays newsletter. Clerk to chase this action with Cllr Jefferies.

22/19 Add purchase of NHW signs to May EGPA agenda. DONE

22/22. Move ¼ budget vs expenditure review to June Full Council meeting. Need to be added to July meeting.

22/23. Add Cllrs Earthline statements to website. DONE

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Cllr Jefferies

20/16. Investigate end of Badbury footpath being blocked. Still waiting for SBC officer update.

21/162. Raise backlog of planning applications with SBC and provide an update on how they are going to deal with it. CLOSING ITEM AS NO FEEDBACK FROM SBC. CAN CHASE INDIVIDUAL APPLICATIONS AS REQUIRED.

22/33. Community Safety and police report. No report received.

22/34. Ward Cllrs reports No reports

22/35. Discussion on whether a community Bus service is required – leased from Haydon Wick PC.

It was decided to move this item to the EGPA committee for further discussion on whether there is a need for this.

Clerk to see if "Dial A Ride" is still available in the area.

Item to come back to Full Council if EGPA recommend to proceed.

22/36 AGAR section 1

Cllrs reviewed section 1 of the Annual Governance Review document for the year ending 31.3.22

A proposal was made to approve section 1 of the AGAR to submit to the external auditor. The proposal was seconded and all Cllrs were in favour.

22/37 AGAR section 2

Cllrs reviewed section 2 of the Annual Governance Review document for the year ending 31.3.22

A proposal was made to approve section 2 of the AGAR to submit to the external auditor. The proposal was seconded and all Cllrs were in favour.

22/38. Planning. No items

22/39. Committee reports

Finance – Transaction reports review.

A proposal was made that the May 2022 report was an accurate reflection of the councils transactions. The proposal was seconded and all Cllrs were in favour.

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EGPA – Cllr Rogers voted in as Chairman, Cllr Duke as Vice Chairman. The Hodson planter is being replaced due to rot. 3 NHW signs were approved for purchase. A “Good Behaviour” letter was sent to all allotment tenants.

Planning – No items to note

Recreation Hall – No meeting.

Risk Assessments –

March assessments from Cllrs Dogra and Patel still outstanding. Cllr Bates is to take on the remaining items.

April assessments outstanding are:

- Administration Officer role – RFO to do with Clerk – still to be done.

May assessments outstanding are:

Millennium Copse – Cllr Sunners to do

SIDS Hodson Road and Badbury x2 – Cllr Kearsey completed. No issues reported.

June assessments to be done are:

CVPA – Cllr Rawlings to do this

All hedges and trees owned by CPC – Cllr Ford to cover the Rec field. Handyman to do the remainder.

Correspondence feedback for Cllrs - Nothing

22/40. Items for next agenda. None.

The Clerk has an action to report that 2 streetlights have not been updated to the new LED model. Norris Close near private garage block, and half way up High Street – overgrown with trees.

Ward Cllr Sumner is to be chased on the white line re-painting at Badbury

Cllr Jackson is provide the Clerk with details of overgrown verge hedging at Badbury so ownership and responsibility can be determined.

Meeting closed 19.50

Date of next meeting: Monday 11th July 7.30pm Recreation Hall, Off Norris Close, Chiseldon.

Actions

All Actions to be completed by the next Full Committee meeting unless otherwise specified

Clerk

22/7. Direct contact number/email for reports regarding the Firs site shared via weekly newsletter, community FB page and website. Clerk to advise Cllr Jefferies when does she need to provide details in time for this Fridays newsletter.

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22/22. Move ¼ budget vs expenditure review to June Full Council meeting. Move to July meeting.

22/35. Move community bus item to EGPA agenda and investigate "Dial a Ride" provision in the area.

22/40. Report street light upgrades to SBC. Chase Ward Cllr Sumner with regards to white lines at Badbury. Check on overgrown verges when Cllr Jackson provides photos.

Cllr Jefferies

20/16. Investigate end of Badbury footpath being blocked. Still waiting for SBC officer update.

Glossary of abbreviations:

SBC - Swindon Borough Council
NHW - Neighbourhood Watch
CPC – Chiseldon Parish Council
DF – Draycot Foliat
CVPA – Castle View Play Area
SID – Speed Indicator Device
RWV – Ridgeway View
STEAM – Museum in Swindon.
RA – Risk Assessment
CPRBB – Chiseldon Parish Residents for Better Broadband
NHP – Neighbourhood Plan
PIR – Passive Infrared sensor
EGPA – Environment, General Purpose & Amenities Committee
WALC –Wiltshire Area Local Councils
WARP – Washpool Area Restoration Project
CIL – Community Infrastructure Levy
WC – Ward Councillor
Cllr – Councillor (Parish)
TW – Thames Water
STWFC – Swindon Town Women's Football Club
CSW – Community Speed Watch
GWH – Great Western Hospital
SYFC – Swindon Youth for Christ
TRO – Traffic Regulation Order
JD – Job Description
RFO – Responsible Financial Officer
PCC – Police and Crime Commissioner
AONB – Area of Outstanding National Beauty
RoSPA – Royal Society for the Prevention of Accidents