Contact Clerk on 01793 740744 or clerk@chiseldon-pc.gov.uk ****

# *CHISELDON PARISH COUNCIL*

## Extraordinary Full Council meeting & Finance, Policies and Staff Committee

meeting at **Butts Road Chapel,** Thursday 23rd August **2018 at 7.30pm**

**AGENDA**

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| **1.Vote on new Finance Committee Vice Chair**  **2. Attendances and apologies for absence** |  |
| **3. Declarations of interest** |  |
| **4. Public recess** |  |
| **5. Approval of minutes**  (From 28th June 2018) |  |
| **Matters arising** not on the agenda  **Action points**  **FINANCE**   * **REVIEW ACCOUNTS** |  |
| **6. Review Accounts for July 2018 and vote on approval. – See documentation**   * **VOTE ON EXPENDITURE** |  |
| **7. EGPA APPROVED EXPENDITURE:**   * **JET WASHING OF PAVEMENTS NEEDED. £80.00 equipment hire and £264 labour costs from Allbuild. Plus £65.00 plus VAT for moss prevention spray and £120 plus VAT extra labour.** * **Badbury Tree removal £300 plus VAT.**   **Resident to pay 50%. Subject to SBC approval.**   * **Request to empty Spar rubbish bin 3 times a week during peak season. £2.50 per empty.** * **Tennis Club annual inspection report – decide on costs to be covered by CPC. See Separate document**   **8. The Chairperson’s yearly allowance for 2019/20. Discussion & vote on the amount to allocate & whether to approve. To go back to full council**  **9. Costs for Xmas tree this year. Need posts & chains to secure site. Need “foundations” in place to hold larger tree. (Elec supply & tree covered by Football Club)**  **10. Info: Pension costs increased to:**  **£19.66 per month employer costs**  **£23.35 per month staff payment**  **Due to % increase in April 2018 & Clerk’s salary increase.**  **PRECEPT**  **11. Compile items for Finance Committee for 2019/20 precept and make arrangements for public communication.**  **Requests: New noticeboard for Ridgeway View. (£500)**  **POLICIES & LEASES**  **12. New allotment lease. As approved by EGPA committee. See Separate document**  **13. Amended expenses policy –to cover purchases of ink and paper by Cllrs. See separate document**  **STAFF & HR**  **14. Hiring a handy man to do work around the Parish. Allbuild charge £16.50 per hour for labour. Charge £9.00 per hour? Discussion & possible vote.**  **15. Ongoing discussion on managing Clerks workload – various options available – increase Clerks hours, employ an office admin assistant.**  **16. Any other business.**  **(Note, items in AOB cannot have a vote)**  **Next meeting:**  Thursday 25th October 2018 in the Old Chapel, Butts Road at 7.30pm |  |
|  |  |

Signed by Clerk:

C. Wilkinson



**Current Committee:** Matthew Harris (Chair), Phil Costigan, Caroline Brady, Matt Clarke, Ian Henderson, Denise Rogers, Michelle Harris

Additional Information:

Hodson Road Bus stop repairs (£200 allocated) not needed in this year’s budget as no work needed to bus shelter. (CPC own and maintain this one brick shelter)