Contact Clerk on 01793 740744 or clerk@chiseldon-pc.gov.uk ****

# *CHISELDON PARISH COUNCIL*

## Finance, Policies and Staff Committee

meeting at **Butts Road Chapel,** Thursday 30th November **2017 at 7.30pm**

**AGENDA**

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| **1. Attendances and apologies for absence** |  |
| **2. Declarations of interest** |  |
| **3. Public recess** |  |
| **4. Approval of minutes**  (From 26th October 2017) |  |
| **Matters arising** not on the agenda  **Action points**  **FINANCE**   * **REVIEW ACCOUNTS** |  |
| **5. Review Accounts for November 2017 to date**   * **VOTE ON EXPENDITURE** |  |
| **6. Probation team requests £200 to purchase new tools.**  **7. Books for Clerk, Allotment law and Highways Law. Cost of £36.00 and £24.00**  **8. Vote on change of electricity supplier from Feb 2018 – to go to full council**  **See separate document for options**  **9. Wroughton Library, Review documents provided by Wroughton PC. Vote to continue discussion and invite Wroughton PC to next meeting.**  **See separate document**  **10. Fixed Wire testing – STORM.**  **Decision on date for work to be carried out based on previous reports being found.**  **11. Tree and cemetery mapping software**  **See separate document from Clerk**  **12. Vote on extra 5 hours work for Clerk to catch up on projects. (Paid at normal time, not overtime)**   * **BUDGET**   **13. Work on budget figures for 2018/19 budget. Regular expenditure and one of costs. Include costs from other committees**  **Refer to Cllr Harris’s spreadsheet circulated prior to the meeting. (Final budget to be approved in Jan 18 meeting, ready for Jan full council)**  **POLICIES & LEASES**  **14. Data Protection update.**  **Cllr Henderson to advise the committee**  **15. Tennis Club invoice – final approval**  **Refer to Cllr Harris’s document**  **STAFF & HR**  **No agenda items**  **16. Any other business.**  **(Note, items in AOB cannot have a vote)**  **Next meeting:**  Thursday 4th January 2018 in the Old Chapel, Butts Road at 7.30pm (extra date for budget planning) |  |
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Signed by Clerk:

C. Wilkinson



**Current Committee:** Matthew Harris (Chair), Phil Costigan, David West (vc), Caroline Brady, Matt Clarke, Ian Henderson.