

CHISELDON PARISH COUNCIL



MINUTES of the RECREATION GROUND IMPROVEMENT COMMITTEE MEETING

held on Thursday **5th August 2021** at 7.00pm. At Draycot Road carpark. Chiseldon.

Present: Cllrs Matt Harris (Council Chairman), Jon Jackson , Jenny Jefferies (Committee Vice Chairman).
Clair Wilkinson as Clerk.

21/38. Apologies given: Cllr Randall is on holiday. **Non-attendance without apologies:** Cllr Sunners and Cllr Bates

A proposal was made to approve these apologies. The proposal was seconded and all Cllrs were in favour.

21/39. Public recess. 1 member of the public who has an interest in the proposed pump track in the parish. It was noted that the proposed BMX/Pump track plans were at a similar stage to the committee plans. The preferred location is still to be decided on.

21/40. Declarations of interests & vote on any dispensations applied for. None.

21/41. Approval of minutes from 1st July 2021. No changes

A proposal was made to approve these minutes as an accurate reflection of the meeting. The proposal was seconded and all Cllrs were in favour.

21/42. Action points from last meeting

Clerk	21/07	<i>Invite Tennis Club to appropriate meeting as directed by Committee</i>
	21/19	<i>Check details of planning app S/03/1075, enquire whether offer could be re-opened. DONE. Details sent to Cllrs and meeting arranged to talk to landowner.</i>
	21/30	<i>Contact the estate with regards to the offer of land next to the Rec field. Meeting arranged.</i>
	21/31	<i>Move public engagement item to next agenda where a vote will be held on what actions to take. How to get the required information and what the council could pay to get this. DONE. On this agenda.</i>
	21/33	<i>Add to next agenda – Removal costs of Rec hall. DONE</i>
	21/34	<i>Add to next agenda – Engaging local skilled people DONE</i>
	21/35	<i>Add to next agenda – How to handle grant applications – look at WC Horley's information. DONE</i>
	21/36	<i>Add to next agenda – what to do with current pavilion. Site visit 6.45pm before next meeting. ADDED TO AGENDA. Site visit not possible – move to Sept.</i>
ALL CLLRS	21/21	<i>Cllrs to look at other local facilities for comparisons</i>
WC Horley	21/30	<i>Provide CPC with information on Central Government Loan information and available open space land in the area, via SBC DONE. Info shared to Cllrs.</i>

21/43. Public Engagement

Rec ground improvement committee Minutes 5.8.2021

Chairman Signature.....

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This item was deferred to the September meeting.

21/44. Removal costs of existing Rec Hall

The £6000 approximate cost for removing the hall, and costs of £1000 per sq. metre to rebuild a tennis club house was noted. No action needed at this time.

21/45. Engaging with local skilled people

Decided to add to next Ridgeway Bell article – the need for skills such as project manager, architect, planner. Will also add to FB, website and any other public places to encourage assistance.

21/46. How to manage grant applications

The PC have details of a grant finder company who charge 10% of a grant amount as their fee if successful. It was agreed that if the committee approved this, this is the avenue to be used to gain grants at the right time. To ask the tennis club and football club about grants they may be able to get to assist with the project. Could be used to improve their facilities within this project. We need to know what CPC want from the project before applying.

Clerk to arrange a visit to Wanborough and Haydon Wick facilities if possible.

A proposal was made to arrange site visits to Wanborough and Haydon Wick facilities. The proposal was seconded and all Cllrs were in favour.

21/47. What to do with the current pavilion? Defer to next meeting

A site visit will go ahead at the next meeting, prior to the meeting starting.

21/48. Budget discussion for items to be included in 2022/23 budget.

Request £10,000 be included to fund actions required to move project forward. If not spent, caveat added for the funds to be added to the reserved funds for the costs of building the new hall.

A proposal was made to approve this £10,000 budget request for 2022/23. The proposal was seconded and all Cllrs were in favour.

It was also discussed that when this committee meets it should include discussions about the bmx/pump track as the 2 projects are similar and connected and would benefit from working together.

Clerk to distribute the FB poll results for the Rec ground new provision.

Clerk to create a new FB poll to ask what inside facilities are desired by residents.

21/49. Items for next agenda

None

Meeting closed 20.08

Date of next meeting: Thursday 2nd September 7.00pm at the Recreation Hall off Norris Close, Chiseldon

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All Actions to be completed by the next Full Committee meeting unless otherwise agreed.

Clerk	21/07	<i>Invite Tennis Club to appropriate meeting as directed by Committee</i>
	21/36	<i>Add to next agenda – what to do with current pavilion. Site visit 6.45pm before next meeting. ADD TO SEPT AGENDA</i>
	21/45	<i>Add local skilled people article to Ridgeway Bell. Also add to FB, website and any other public places.</i>
		<i>Arrange site visits to Wanborough and Haydon Wick facilities.</i>
	21/46	<i>Contact TC and FC about grants they could apply for, for their facilities improvements.</i>
	21/46	<i>What to do with Pavilion & site visit – add to Sept agenda</i>
	21/47	<i>Advise Finance committee of £10000 request from committee for 2022/23 budget</i>
	21/48	<i>Re-distribute the results of the last FB poll. Create a new FB poll for inside facilities.</i>
ALL CLLRS	21/21	<i>Cllrs to look at other local facilities for comparisons</i>

GLOSSARY

TC – Tennis Club (Chiseldon)	WC – Ward Cllr
PIR – Passive Infrared Sensor	PRINCE2 – A qualification “Projects in Controlled Environments”
FB – Facebook	FA – Football Association
PC or CPC – Parish Council/Chiseldon Parish Council	SBC – Swindon Borough Council
EICR – Electrical Inspection Condition Report	TC – Tennis Club
	FC – Football Club